

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 8th JANUARY 2002**

Present: Cllr Mr I Griffiths (Chairman)
Cllr Mr R Hull
Cllr Mrs M Passey
Cllr Mr I Rosindell
Cllr Mr S Walker
Cllr Mr C Womble

Parishioners: 3

OPEN FORUM

Mrs Kerr reported the drains being full outside Ward Cottage, Main Street plus the broken manhole on the grassed area in front of Papplewick Hall from which water overflowed in recent heavy rain.

Mrs Kerr also reported a hole in the road surface in the vicinity of No 57 Moor Road. It was also noted that water is standing on the road from this point down towards the woodland and in dangerous in icy weather.

Mrs Womble reported a TV in the ditch at the entrance to Barracks Farm. Clerk confirmed she had already reported this to Gedling together with the gas cylinder left in the layby.

1. APOLOGIES

Apologies were received and accepted on behalf of Cllr Mrs Orton.

2. DECLARATION OF INTEREST

None

3. MINUTES OF THE PARISH COUNCIL MEETING – 13th November 2003

With the amendment that two parishioners were present the Chairman proposed acceptance, seconded by Cllr Womble and agreed.

4. MATTERS ARISING FROM THE MINUTES

Open Forum (Page 1) Cllr Hull reported that NALC seminar re 'The Police, the Parish and the Community' had been cancelled due to lack of interest. Clerk confirmed the water problems in respect of Main Street and by Papplewick Dam layby had been reported to Gedling BC whose representative had contacted Mr Kerr. Clerk reported that following an email to GBC and seen immediate action in clearing the Moor Road pavement.

Skateboard Facility (Page 2) – Cllr Walker reported a meeting had been arranged for Tuesday, 14th January.

BT Pole on Moor Road (Page 2) - Cllr Hull reported receiving a response and the surveyor had made an inspection and consideration was being given to putting the cable

under ground

Queen's Golden Jubilee (Page 2) - Clerk confirmed the Papplewick committee would be meeting on the 10th January following by a meeting with Linby on 20th January when the closure of the account would be discussed.

Linby Lane Parking, Signs and Conservation Grant (Page 2) Agreed to discuss these items under Agenda Item 6 Highways.

Capital Grant (Page 3) - It was agreed to discuss this item also under Highways.

Planning (Page 3) – Definitive Footpath Map Cabinet – Clerk confirmed permission granted. Installation to be organised. Cllr Hull agreed to collect the cabinet from Upton.

Village Bonfire (Page 3) - Letter sent to P. Tipping MP but no response received to date.

Best Kept Village Competition (Page 3) - Chairman confirmed that he had visited the owner of No 1 Linby Lane who was still unhappy with the current location of the plaque and wanted it removing if at all possible. The owner of 9A Main Street had indicated it could be erected in his garden and another location was discussed. Cllrs agreed that the Chairman and Clerk look at two locations.

Cemetery Provision (Page 4) - Approval was given for the Chairman and Clerk to compose a letter to Gedling requesting a further discussion. Noted that parishioners had confirmed in the Village Appraisal responses that they wanted local burial facilities.

Race Relations Act (Page 9) – Copy of policy document as amended had been circulated. Chairman proposed acceptance. Seconded by Cllr Walker and agreed.

Parish Plan (Page 9) - Meeting organised for 22nd January to discuss responses received and to prepare the final plan. Cllr Womble reported that under the terms of the grant the accounts needed to be audited but he was writing to ask if this could be waived due to the low cost of £236.44p. He also confirmed that he had written to the respondents thanking them for their comments and informing them of the meeting. Cllr Womble also agreed to write to final plan and asked Cllrs for a list of recipients for the final document. It was noted the copyright licence obtained to reproduce maps from the Ordnance Survey plans had been granted for a year and that the Council should make use of it for any other project before it expired.

Recycling (Page 9) - Although Gedling had been informed the Parish would be represented at its meeting, it had been cancelled without notice to the Clerk. The letter sent asking for Gedling's policy on recycling for Papplewick had not received a response to date. Clerk reported that Mr Green had confirmed further comments could be submitted to Gedling until the end of January. It was suggested a copy of the appropriate section in the Parish Plan be sent to GBC.

Councillors' Reports (Page 10)

Various street lights and light in the 30mph sign on Forest Lane had been reported to GBC.

CORRESPONDENCE**Already Circulated:**

Ashfield DC - Letter re adoption of proposals for the replacement Local Plan.

Clerks & Councils Direct Issue 24 November 2002

Countryside Agency – Guide to Transport Grants

CPRE - Planning Update & TCG Newsletter Oct 2002 / Rural Matters Nov 2002

East Midlands Development Agency

Email Issue 14 November 2002 / Annual Report 2001/2002

Creating Enterprising Communities seminar – 25th February

EnProve – leaflet of work they are able to undertake.

Gedling BC

Summary of the Council's representations and Gedling's responses re Local Plan`

Forward Plan 2nd Dec to 31st March 2003

Survey into Arts facilities Need in Arnold - not completed

Planning Committee meeting procedure

Leisure Dept Bulletin to Councillors

Register of Electors - query raised with regard to one entry. Clerk to contact GBC.

Gedling CVS

Community Eye & Volunteer Bureau Viewpoint December 2002

Golden Citizen Awards 2002 / Mansfield Counselling Service

Green Guardians Awards 2003

Gedling NHS patient advice and liaison service**NALC**

Country Link Dec 2002 / Local Council Review November 2002

57th Annual Report/Accounts 2001/02

Gedling Local Strategic Planning Board Partnership – request for nominations. No-one interested.

Nottm City Council – update re Newstead Abbey Landscape Restoration**Notts. CC**

Travel & Transport Briefing Nov 2002 / Planning & Property Briefing Dec 2002 & January 2003

'Ten Years On' Conference Report / Wayfinder Project update

Rushcliffe CVS - Accessible training programme 2002/03 + other information

Tarmac – Minutes of 26th September Liaison Committee meeting.

MOOR POND WOOD CORRESPONDENCE**Greenwood C. Forest**

Introduction of new Project Manager - Dean Skrabania

Environmental Education Development – Two sites per District Council area to be nominated.

It was agreed the Steering Committee should respond

MADD News

Correspondence received and actioned by the Clerk:

Bestwood Welfare Black Diamonds Brass Band – follow up letter

Domain Registry of America – touting for us to renew our domain through with them

Gedling BC

Planning Dept re delay of planning permission for definitive noticeboard

Draft Freedom of Information Act 2000 Publication Scheme

Local Plan – Urban Capacity Study meeting on 15th January to explain the details (emailed)

Glasdon – litter/dog bin information leaflet

Hacker Young – return of accounts for inclusion of fixed asset figure + further explanation re higher level of expenditure in relation to Moor Pond Wood.

Paddy Tipping, MP calendars

Record Playground Equipment Ltd leaflet on equipment for teenagers.

Soc. Local Council Clerks subscription membership renewal

HIGHWAYS

(a) **General**

Signs - The replacement signs on the Crossroads to be discussed again with Ian Parker. including HGV signs.

Linby Lane Parking - Chairman confirmed Cllr Orton had spoken to residents of No 51 but he needed to speak to the owner of No 47 where the verge was now in an extremely poor state.

Conservation Grant - A copy Gedling's letter confirming the grant of £3,200 towards the Main Street pavement and that they would fund a new seat and litterbin at the crossroads had been circulated with the agenda. Cllrs were shown several designs of seats and litter bins. Chairman proposed Cllr Passey and the Clerk make a decision on the style, seconded by Cllr Walker and agreed.

Following receipt of the Conservation Grant Clerk confirmed she had spoken to John Evans and requested costings for including dropped kerbs at the entrance to Crossroads Garage and for re-surfacing the pavement between No 2 and 8 Main Street. Chairman proposed that subject to sufficient monies being able to fund this extra work Gedling be asked to carry out the work, with the balance being used for traffic calming and this was agreed.

(b) **Traffic Calming**

Clerk reported that no progress had been made in producing the traffic calming scheme. She had informed Ian Parker of Notts. CC that the Council had further funding available

and he a further site meeting was to be organised to discuss the Council's requirements. Cllrs Hull and Womble agreed to attend.

7. PLANNING

No objections had been made to the following applications:-

2002/2313 – 58 Forest Lane (Single storey rear utility (not attached to property) including toilet.

2002/2422 – 1 Hall Mews (Erection of lean-to glasshouse against a south facing wall and next to a garage)

2002/2489 – 201 Mansfield Road (Two storey side and single storey rear extension)

8. ACCOUNTS

(a) General

<u>Income:</u>	Notts. County Council – P3 grant	-	£235.65
	HM Customs & Excise	-	£177.13
	CPRE Best Kept Village prize	-	£125.00

Accounts paid:

<u>Chq No</u>	<u>Payee & Reason</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
000247	Gedling BC grass cutting – Oct	£18.48	£3.23	£21.71
000248	BT – Village Hall computer telephone	31.90	5.58	37.48
000249	Butterworths – Charles Arnold Baker	38.50	-	38.50

To be paid:

000250	Papplewick & Linby V.Hall hire 2003	42.00	-	42.00
000251	Soc. Local Council Clerks – Membership	48.00	-	48.00

000252	Mrs M Barker:		Chq total	
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71.53

	Computer Virus Update	34.03	5.96	39.99
	Petty Cash:	31.44	.10	31.54
	Telephone	-	£3.90	
	Postage	-	2.95	
	File Dividers	-	.69	
	Bus Shelter Cleaning	-	24.00 (8 x £3 - 14/11/02-02/01/03)	

(b) Confirmation of Precept

Chairman and two Cllrs signed the Gedling Form C confirming the Council's precept requirement of £6,336 for 2003/04.

(c) MOOR POND WOOD ACCOUNTS

<u>Income:</u>	Friends donation (Ikea products)	32.00
	Friends donation (Calendars)	52.50

Subscriptions	14.00
Ashfield DC grant for litterbin	200.00

8. (c) **MOOR POND WOOD ACCOUNTS** (Cont'd)

Accounts Paid:

000057	Papplewick & Linby V.Hall hire 1/11/02	7.00	-	7.00
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Chairman proposed acceptance of the accounts, seconded by Cllr Walker and agreed.

Chairman reported that following submission of the Council's accounts the external auditor had requested further information, which had been sent. Approval of the accounts was still awaited. Clerk asked the Council to consider reverting back to receipts and payments accounting, rather than income and expenditure. The reason was to make the accounting simpler as the Clerk was unable to produce the year end accounts on the computer without incurring the Council in extra expenditure.

Chairman informed Cllrs that the criteria for producing accounts had been changed and Council's with incomes up to £50,000, as opposed to £5,000 did not now have to produce income and expenditure accounts. As it was felt the Council's accounts would not reach this figure, even taking into account the Moor Pond Wood project, Cllr Womble proposed the Council revert back to receipts and payments. Seconded by Cllr Passey and agreed.

The requirement of appointment an internal auditor was discussed and the Clerk was asked to obtain a quotation from Mr B Woodcock of Ravenshead.

9. **FREEDOM OF INFORMATION ACT**

Chairman confirmed that although the Declaration Form and Model Publication Scheme had been submitted to the Information Commissioner, the actual detail of the Publication Scheme did not need to be finalised until 28th February 2003. The draft Publication Scheme had therefore been produced by the Clerk and circulated with the agenda.

The Publication Scheme was discussing and with the following amendments the Chairman proposed acceptance, seconded by Cllr Passey and agreed:

1. Scheme to be dated
2. An introduction to be included as produced at the meeting including wording to the effect that "Papplewick Parish Council is proud to be open in its governance and welcomes feedback and involvement from its parishioners".
2. 'Reasonable to be added to the wording, i.e. 'These documents can be viewed by 'reasonable' prior written request...
4. A cost of 5p per copy was agreed but this charge to be reviewed each year.

10. **NEWSLETTER**

Cllr Hull had produced a draft newsletter and Cllrs were asked if they had any other information to be included. Cllrs were also informed that an informal approach had been received from Linby Parish Council regarding joint issues. This was discussed and Cllrs

felt they wished to retain the newsletter as a Papplewick only publication, as a shared one could compromise its success. Cllr Passey stated that the newsletter was an integral part of the Council's communication strategy. It was felt there was nothing to gain by teaming up with Linby and it would complicate its production. However, Cllrs agreed that information could be shared with Linby and if they wanted something specific publicised it could be included in an edition but Linby would be responsible for production and distribution of its own copies.

11. **REPRESENTATIVE/COMMITTEE REPORTS:**

- (a) **Computer Facility/Website** - Cllr Rosindell confirmed Notts. RCC had tried to organise a computer course at the Village Hall funded by the WEA but they would only fund a course for people over 60 or for single parents. Cllr Rosindell also reported that the Day Centre group had not expressed any further interest.

Chairman confirmed Matthew Walster was around for 2003 to assist prior to going to university. It was agreed to concentrate on looking into organising some Saturday morning sessions for parishioners to attend.

- (b) **Moor Pond Wood Project** - Cllr Walker reported that although work had been suspended on the Grange Cottage site due to weather conditions, maintenance work had been undertaken including pruning damaged trees and transplanting saplings. A metal kissing gate and extra fencing had been installed at the Papplewick Dam in an attempt to stop fly tipping, following 100 tyres being tipped at the entrance. Cllr Walker confirmed instructions had been given for the new path to be installed from the bridge just north of Moor Pond to the Papplewick Lane entrance. Cllrs were also informed that the archaeologist would be addressing the 'Friends' meeting on the 28th February on the digs that had been undertaken both in Moor Pond Wood and near Grange Farm.

Clerk confirmed that the original 200 calendars had probably been sold but a further supply was available if anyone could sell them. Mrs Barker confirmed that the printer had been paid and requested money to be given in so it could be banked. She anticipated a profit of at least £250.

Clerk reported Mr Dean Skrabania the new Greenwood Community Forest Project Officer had written a letter of introduction and that at the last 'Friends' of Greenwood Community Forest meeting a new education initiative funded by the Sherwood Trust had been announced. She informed Cllrs two projects in each district council area could be nominated and she had indicated interest on behalf of Moor Pond Wood. A favourable response had been received.

- (c) **Parish Paths Partnership** - Clerk read extracts from a Notts. CC letter which gave an update regarding the P3 scheme. Clerk also reported she anticipated a favourable decision from the landowner with regard to the extension of the footpath through Papplewick Dam and once this was received an approach would be made to the Co-op with regard to dedicating the path.
- (d) **Playing Field** - Cllr Passey informed the meeting that the Griffins Head was possibly taking out its play equipment and had offered it to the Council. Clerk pointed out that it was important any equipment met current EU regulations. Cllr Passey agreed to speak to the landlord and the Chairman suggested the Playing Field Committee make an inspection of the equipment.

Clerk confirmed details had been received from RoSPA regarding the 2003 annual inspection and the cost would be £74. Chairman proposed RoSPA be instructed, seconded by Cllr Walker and agreed. Clerk pointed out that work from the 2002 report needed to be undertaken.

Cllr Hull reported on his attendance at the first meeting to discuss the skateboard facility. He had reiterated the Council's position in that it could not fund the project and the importance of the group applying for grants and raising funds. Cllrs were informed the group was looking at supervised youth activities. Cllrs Hull and Walker had agreed to attend a meeting on 14th January.

- (e) **Village Hall** - Cllr Passey reported that the December 2002 meeting had been a short one. She confirmed that the 141 Group had been wound up. Clerk to check the position in view of the annual grant awarded to this group.

13. **COUNCILLORS' REPORTS**

Cllr Womble reported he had heard rumours about the possible development of the land alongside Moor Road. No-one else was aware of this.

Cllr Womble confirmed that the Pre-school Playgroup at the Village Hall had obtained funding to create the outdoor play area. This would mean fencing off part of the ground in front of the hall but that sufficient space would be available for vehicles to turn round if the gate was locked.

Cllr Womble also reported an approach from a resident requesting installation of anti-skid surfacing at the crossroads.

Cllr Hull was in receipt of the Best Kept Village Award certificate. He was going to approach Mr Welling with a view to it being installed in the Village Hall.

Cllr Passey reported that five of the Moor Road streetlights were consistently out. Clerk to speak to Gedling.

Chairman reported major flooding on the A.60 for several days but Gedling had installed channels to the ditches.

Cllr Womble reported water collecting opposite the Seven Mile House also.

It was also reported that Severn Trent had found chlorine in the floodwater on the land at the corner of the A.60 and Burntstump and accepted there was a problem.

13. **DATE OF NEXT MEETING**

Wednesday, 22nd January – Parish Plan

Wednesday, 12th March – Annual Parish Assembly followed by Council meeting

Computer Facility/Website - Clerk spoken to Notts. RCC re website hosting. Quotation attached.