

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE  
VILLAGE HALL ON WEDNESDAY, 12TH MARCH 2003**

**Present:** Cllr Mr I Griffiths (Chairman)  
Cllr Mrs A Orton  
Cllr Mr R Hull  
Cllr Mrs M Passey  
Cllr Mr S Walker  
Cllr Mr C Womble

**Parishioners:** 1 Cllr J Lonergan and PC Andy Vale

**OPEN FORUM**

PC Vale reported on 9 crimes in the village since his last report. These included burglaries from sheds/outbuildings on Forest Lane/Moor Road; theft of equipment; a caravan plus criminal damage. He also reported on a further 23 crimes at local public houses.

The problem of thefts from public house car parks was discussed. The Chairman asked PC Vale what the police were doing to reduce crime in the Papplewick area and also about the use of Gedling's CCTV camera. PC Vale confirmed that officers had been on duty in the village more often but that it was difficult getting the camera at the right times. Cllr Lonergan informed the Council a CCTV camera had been demonstrated at the Ravenshead Leisure Centre.

Cllr Passey asked PC Vale if it would be worth while the Council writing to the manager at the Griffins Head to ascertain brewery's plans were in this regard and PC Vale felt that it would. It was agreed letters be sent to the Griffins Head and Seven Mile House plus the breweries.

Cllr Walker informed PC Vale that the HGV signs had now been replaced and he had spoken to Notts. County Council regarding South Herts Waste lorries coming through the village. However, the signs were still being ignored. PC Vale agreed to send out appropriate letters to the offending companies.

1. **APOLOGIES**

Chairman gave Cllr Rosindell's apologies for not attending due to work commitments.

2. **DECLARATION OF INTEREST**

None

3. **MINUTES OF THE PARISH COUNCIL MEETINGS 8th, 22nd JANUARY & OPEN MEETING HELD ON 8TH FEBRUARY.**

Cllr Walker proposed acceptance of the minutes for the three meetings, which were seconded by Cllr Womble and agreed

#### 4. **MATTERS ARISING FROM THE MINUTES**

##### **Open Forum**

Clerk confirmed items raised in the open forum had been actioned with the exception of the hole on Moor Road, the location of which she was discussing with Mrs Kerr.

##### **Matters Arising from the 8th January Meeting**

Skateboard Facility (Page 1) - Cllr Hull reported on the inaugural meeting of the group he had attended on the 14th January. He confirmed it had been attended by 4/5 people but none of the children had been present. The group's constitution had been circulated and he informed Cllrs that fund raising had commenced with the group taking a stall on Hucknall flea market. £200 had been raised and a bank account had been opened. The committee had plans for concrete skateboard ramps, the details of which had been passed to a committee member's husband who runs a ready mixed concrete plant.

Chairman reiterated that although the Parish Council had agreed to support the group until appropriate plans were submitted to the Council no specific permission had been given. Cllr Hull confirmed the committee was aware of that fact. Although he was prepared to represent the Council on the committee Cllr Hull stated he would not become an officer.

BT Pole on Moor Road (Page 2) - Cllr Hull confirmed that BT had agreed to move the pole out of the Conservation Area. He understood the matter was now in the hands of Marconi who had erected the pole and that if they had not applied to Gedling BC for permission they would be in breach of the law.

Queen's Golden Jubilee (Page 2) - Cllr Orton reported on the final meeting held with representatives of Linby Parish Council and that Papplewick's profit was approx. £550. It had been agreed to erect a seat around the Coronation tree on the grass island outside Papplewick Hall gates. She had spoken to Mr Cundy who had no objections although he had requested that a litterbin and no parking signs be installed, as he had difficulty accessing the lane with his farm machinery due to the number of cars regularly parking next to this area. Cllr Orton confirmed that there had been a litterbin in this location previously and that a quotation was being obtained for the seat which the committee felt should also display a commemorative plaque.

Cllr Orton confirmed that the remaining 57 tea towels had been divided equally and donated to the 'Friends' of Moor Pond Wood and the Church.

Planning (Page 2) – Definitive Footpath Map Cabinet now installed on Church Lane.

Village Bonfire (Page 2) - Response received from Paddy Tipping stating he shared the Council's concerns regarding fireworks and that he was supporting the bill being put to Parliament restricting their use and sale.

Best Kept Village Competition (Page 2) - Clerk confirmed that the owner of No 1 Linby Lane had again requested the early removal of the plaque. She also reported that the alternative site for the plaque on Main Street was not available. Cllr Hull agreed to speak to his neighbour who had offered a site.

Cemetery Provision (Page 4) - Chairman and Clerk still to write to Gedling

**Highways** (Page 4)

Signs – Clerk confirmed this had been discussed with Ian Parker of Notts. CC and Jeff Burton of Gedling BC during the recent site meeting to discuss the traffic calming. Mr Parker had since advised that due to lack of funds these would be renewed in the next financial year. Clerk to write requesting confirmation as to when these would be installed, bearing in mind the Best Kept Village Competition judging.

Linby Lane Parking – Clerk reported that the wooden post had now been reinstated outside No 51. Also that the owner of No 47 had removed the stone boundary wall, presumably with a view to creating off road parking. Due to the state of the grass verge outside this property and length of time it had been like it the Chairman agreed to speak to the resident.

**Representative/Committee Reports** (Page 7)

Parish Paths Partnership Future – This matter had been covered under the annual report given by the Chairman of the P3 committee.

Playing Field - RoSPA had been instructed to undertake the annual play equipment inspection.

**Matters Arising from the 22nd January Meeting**

Parish Plan (Page 1 & 2) - Cllrs were informed that amendments had been made and the plan photocopied. Cllr Womble asked the Cllrs and Clerk to let him have details of the hours spent on the project so the final account could be submitted to the Countryside Agency.

Accounts (Page 2) - Clerk confirmed the fax bank transfer form had been completed and sent to Yorkshire Bank.

Donations (Page 2) - Cheques had been sent to the various groups with acknowledgements received.

**Matters Arising from the 8th February Open Meeting**

Chairman confirmed he and the Clerk had met Gedling BC Planning Officers, Mick and Geoff Stevenson to discuss the Crossroads/Papplewick Motors planning application, details of which had been emailed to Cllrs. He reported that the letter sent to Ashall Planning Consultants requesting a meeting to discuss the plans had resulted in an acknowledgement. However, the letter only mentioned the number of properties proposed and designs with no mention of a meeting, only that revised plans had been submitted to Gedling.

Clerk confirmed further revised plans had now been received and the application would probably be considered at Gedling's April planning committee meeting. It was therefore agreed the revised plans be circulated and a meeting held from 6.15 pm to 7.00 pm on 28th March prior to the 'Friends' meeting for Cllrs to consider a response. In the meantime, the Chairman asked the Clerk to contact Ashall again to see if there was any possibility of a meeting.

## 5. CORRESPONDENCE

**Barrie Woodcock** – quote for internal audit services.

**Childline** – acknowledgement. and thanks for Christmas Card Appeal donation

**Clerks & Councils Direct** - issue No 26 March 2003-03-17

Suppliers guide and yearbook 2003-2004 / Update newsletter No 37 – free sample

### **CPRE**

Planning Update Issue 1 – Jan 2003 / DEFRA **Licensing Bill**

Rural Matters issue 26 Jan 2003 / Rural Traffic Schemes – The Next Stage

Houses & Gardens 2003 booklet / Countryside Voice Spring 2003

### **Gedling BC**

Peer Review – Residents Consultation workshop 28th January – emailed to Cllrs

Annual Statement of Accounts / Forward Plan for March to June 2003

Urban Capacity Study Presentation 15.01.03 minutes

Playing Field Facilities Assessment – Strategy & Action Plan

Round Table Session – various responses from those parties taking part have been received and given to the Chairman who is attending.

**Gedling CVS** - Various information / Funding Solutions

**Greenwood Community Forest**- Growing Success Edition 9 Spring 2003

**Hacker Young** – Auditor – audited annual return to 31st March 2002.

**Information Commissioner** – Freedom of Information Publication Scheme approval

**Cllr Lonergan** – letter re highway maintenance community priorities budget.

Suggestions put forward included Forest Lane to Seven Mile House footpath resurfacing; potholes at the Papplewick Lane/Moor Road junction; parking facility for users of the Robin Hood Way footpath – i.e. formalise layby on Blidworth Waye and extension of the Linby Lane layby.

**Matta Products UK Ltd** – leaflet on safety surfacing

### **NALC**

Local Council Reviews January and March 2003 / 2003 Subscription invoice

Confirmation that Cllr Lonergan was the Parish Council Representative on Gedling LSP

Risk Assessment Seminar 29th April – Cllr Hull/Clerk attending – cost £12.50 per member.

Notts County Training Strategy in relation to Quality PC Status questionnaire

### **Notts. CC**

Travel & Transport Briefing January & February 2003

By the Way footpath newsletter winter 2003 & Countylink No 55 February 2003

2002 Education Act – Representation on School Governing Bodies

Living for Tomorrow Issue 4 Winter 2003 & Your Environment Issue 15 February 2003

Planning & Property Briefing February 2003

Foundation Community Strategy for Notts & Sutton County Contact

### **Notts. RCC**

Rural Voice Winter 2002 / Seminars re food hygiene and funding

Local Network Fund – for children and young people – grant information Local Network

Fund – grants for children and young people

Virtual Village Forum meeting 12th March – Cllr Hull reported on this meeting which had a limited attendance. He informed Cllrs the most interesting item was in relation to taking photographs at events, in that anyone photographed needed to give their permission for the use of the photo and they had to be stored for two years. A presentation had also been given by a development worker in the voluntary sector.

**Notts. Wildlife Trust** - Various information regarding events being undertaken

**Ordnance Survey** – re renewal of copyright licences. The renewal of the Council's licence on completion of the Parish Plan was discussed. Cllr Walker felt plans were likely to be reproduced on the website; in footpath leaflets and for interpretation work in the woodland. Chairman therefore proposed the licence be renewed, seconded by Cllr Walker and agreed.

**Papplewick & Linby Day Centre** – letter of thanks for donation

**Papplewick & Linby Leisure Enterprise Group** – constitution

**Popupshelters Co.** – leaflet on shelters for events

**Rev Keith Turner** acknowledging grant towards upkeep of St James' Churchyard and confirming under the direction of Stephen Walker work in the churchyard was now being carried out with a more 'environmental' approach.

**RT Accident Investigations** – report on playing field accident 3.9.202.

**Standards Board for England** – Roadshow on Thursday, 27th March

**P. Tipping MP** - response to our letter about fireworks

**RECEIVED AND ACTIONED BY THE CLERK:**

Advert for part time lead marker to assess the AQA Certificate in Local Council Admin. (Clerk's qualification needed if Council aiming for Quality Parish status).

**Gedling NHS**

Questionnaire re communication with communities completed

Invitation to scrutiny committee meeting re parish aid

Notice of election posters and Election nomination forms – distributed to Cllrs

**Notts. CC** - questionnaire re Notts. Historic Building Owners 'Club'

**Papplewick Association** – acknowledgement and thanks for the donation

**Plantscape** brochure of flower planters

**Prima** – account for website hosting.

**Soc. LC Clerks** – The Knowledge Course

**Yorkshire Bank** – mandate for fax transmissions

**Gedling Local Plan – Round Table Session** - Various responses from those parties taking part have been received and given to the Chairman who would be attending.

**Emails** - Nick McMullen re parish boundary re Grange Cottages (thinking of purchasing and enquiring about location in respect of school admittance).

## 6. HIGHWAYS

Clerk explained the resurfacing of Main Street had been due to commence on 10th March and she was unaware of the reason for the delay. She confirmed that due to the increased cost quoted the work may only be undertaken from Crossroads Garage to the farm access next to No 25. Although the Clerk had made a commitment on behalf of the Parish Council to contribute a further £200 towards the cost a further £250 was probably still needed. Clerk confirmed she had approached Gedling with regard to extra funding under the conservation grant but a response had not yet been received. If extra funding was available the resurfacing would be undertaken to the West View Court entrance. In the meantime the Council was asked to ratify the extra £200 committed to the scheme which was agreed.

**Traffic Calming** – Clerk produced a plan showing the traffic-calming scheme for the north and south approaches to the village, work on which had already commenced.

## 7. PLANNING

No objections were raised to the following applications:-

**2003/0020 – Betty's Cottage, 73 Main Street** (Replacement garage)

**2003/0267 – 18 Forest Lane** (Conservatory)

**Crossroads Garage** – reported on earlier under matters arising.

## 8. ACCOUNTS

### (a) Parish Council General Accounts

**Income:** Nil

#### Accounts paid:

<u>Chq No</u>	<u>Payee &amp; Reason</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
000253	Ricoh UK Ltd	£17.35	£3.04	£20.39
000254	Cancelled	-	-	-
000255	Gedling BC (grass cutting (Nov)	18.48	3.23	21.71
000256	Notts. County Supplies (stationery)	10.35	1.81	12.16
000257	Prima IT (website hosting/ domain name)	79.99	14.00	93.99
000258	Linby-cum-Papplewick PCC	85.00	-	85.00
000259	Papplewick & Linby Cricket Club	35.00	-	35.00
000260	Papplewick Pumping Station	35.00	-	35.00
000261	Papplewick & Linby Day Centre	45.00	-	45.00
<b><u>To be paid:</u></b>				
000262	Notts. CC (safety surfacing repair)	68.40	-	68.40
000263	Hacker Young (audit)	250.00	43.75	293.75
000264	BT (Village Hall Computer tel.)	31.91	5.58	37.49
000265	Mrs M Barker – half year salary	1,186.00	-	
	Mrs M Barker – half year expenses	41.00	-	
	- Parish plan	57.51	-	1,284.51

000266	Papp. & L. Village Hall hire (8/10/02 & 22/1/03)	14.00	-	14.00
000267	Mrs M Barker – Petty Cash	40.32	.63	40.95
	Telephone	- £8.40		
	Postage	- 4.30		
	Picture frame (Greenwood)	- 2.29		
	Picture hooks	- 1.96		
	Bus Shelter Cleaning	- 24.00	(8 x £3 - 14/11/02-02/01/03)	

**(b) Moor Pond Wood Accounts**

<b><u>Income:-</u></b>	Friends donation (calendars)	219.00
	Friends donation (Ikea)	5.50
	Friends subscriptions	9.00

**Note:**

£14 subscription income as shown January 2003 minutes should be:	15.00
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**Accounts Paid:**

000058	Papplewick & Linby V.Hall hire 29/11/02	7.00	-	7.00
000059	Papplewick & Linby V.Hall hire 31/1/03	7.00	-	7.00
000060	Cancelled			

**To be paid:**

00061	University of Nottm (Archaeologist)	1,675.00	293.13	1,968.13
000062	Papplewick & Linby V.Hall hire 28/2.03	7.00	-	7.00

Plus any other accounts which arrive following circulation of the agenda.

Cllr Womble explained the accounting for the Parish Plan and asked Cllrs involved to submit details of their time involved with the project.

Clerk also asked for the Council's authority to pay petty cash & bus shelter cleaning plus any other accounts as necessary by the end of the current financial year.

**(c) Audit**

A letter from Mr Barrie Woodcock detailing his costs for undertaking an internal audit of the Council's accounts had been circulated. Chairman proposed acceptance of his quotation of £24 per hour plus 27p per mile travelling costs, seconded by the Vice Chairman and agreed.

**9. SPECIFIC ITEMS RAISED AT THE ANNUAL PARISH ASSEMBLY**

None

**10. COMPUTER FACILITY/WEBSITE**

Chairman gave Cllr Rosindell's' apologies for not having taken the computer project forward. Chairman felt a difficult decision would need to be made in respect of this project which needed a dedicated person in order to progress it.

Cllr Walker suggested computer facilities including the website be placed on the agenda for the next meeting.

## 11. COUNCILLORS' REPORTS

Cllr Orton informed the meeting she would not be standing for re-election, as she would be moving away from the village in 2004. However, she confirmed she would be prepared to carry on as a representative on the Julian Cahn Trust until then.

Cllr Passey suggested that although double white lines had been installed on Blidworth Way it was still a dangerous road and she asked if Notts. County Council could be approached re installing cats eyes. She also pointed out that the collection tag on the post-box had been removed and asked if the Post Office could be contacted to see what time post is collected. Cllr Orton pointed out that the tag from the box by Papplewick Hall had also been removed. Clerk to write.

Cllr Passey also confirmed that she would not be standing for re-election.

Chairman informed the meeting that Cllr Rosindell had confirmed he would not be standing for election.

Cllrs Hull, Walker and Womble said they would be standing for re-election.

Chairman confirmed he would also be standing and expressed disappointment that Cllrs Orton, Passey and Rosindell would not be standing again but publicly thanked them for all their hard work whilst representing the Council.

Meeting closed at 10.15 approx.