

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 8TH MAY 2002**

Present: Cllr Mr I Griffiths (Chairman)
Cllr Mr R Hull
Cllr Mrs A Orton (Vice Chairman)
Cllr Mrs M Passey
Cllr Mr I Rosindell
Cllr Mr S Walker
Cllr Mr C Womble

Parishioners: 3
PC Andy Vale

1. MR IAN PARKER, HIGHWAYS OFFICER, NOTTS. CC

Chairman introduced Mr Parker who had come along to answer Cllrs questions relating to traffic calming methods and other highway matters. Cllr Griffiths confirmed that this matter would be discussed under 'Open Forum' to enable those parishioners present to ask questions.

Cllr Womble confirmed three suggested methods of traffic calming had been discussed in respect of the northern approach to the village and along Main Street, i.e.

1. Imprint surfacing at the 30mph signs with reminder strips on Main Street.
2. A chicane on Main Street
3. Interactive signs

The above methods were discussed and specific points made included:

Mr Kerr questioned the necessity for traffic calming on Main Street. Cllr Womble confirmed it had been raised in the village appraisal and Chairman informed him residents comments from the public meeting indicated they would wish to see all four approaches to the village having traffic calming. Cllr Orton also reported receiving complaints about speeding on Main Street.

Mrs Kerr questioned a chicane in view of the width of the road, the crossing daily by the cows. She felt problems only rose early morning and evening.

Mr Parker confirmed that County only looked to install chicanes or humps where there was a recognised accident problem. He also informed the meeting that interactive signs were being installed by County on a trial basis for four to six months.

Cllr Womble asked if the ripple prints surfacing cut down on noise problems but Mr Parker was unable to answer as County had not used this type of traffic calming.

Mr Parker suggested the Council puts forward a priority list so that if other funding became available within County's budgets they could look positively at our request.

Other highway matters discussed included:

The need for double white lines on Blidworth Way in the location of the hidden dip. Mr Parker confirmed he had personally been involved with the recent assessment but on being informed by parishioners, Cllrs and PC Vale that there was still a visibility problem due to possible further subsidence, he agreed to assess the situation.

Cllr Hull informed Mr Parker of several discrepancies with the HGV restriction signage and he agreed to investigate.

Mr Kerr reported a problem with the camber and potholes on the road outside his property and Mr Parker agreed to meet him on site.

Mrs Kerr mentioned the problems with the camber to the Main Street pavement. Clerk confirmed letter sent to Cllr Lonergan for a scheme to be included under the Community Priorities Budget but no further news received. Mr Parker confirmed schemes were to be considered shortly.

The 20mph speed limit suggested for Ash Lane but Mr Parker confirmed Notts. CC would only consider this speed limit if traffic calming measures were in place.

2. APOLOGIES

Clerk gave apologies on behalf of both Cllr Lonergan and Whetton, both attending a Gedling Borough Council meeting.

3. DECLARATION OF INTEREST

None

4. MINUTES OF THE ANNUAL PARISH MEETING – 13th MARCH 2002

Chairman proposed these be accepted subject to an amendment to the date stating 2002. Seconded by Cllr Hull and agreed.

5. MINUTES OF THE PARISH COUNCIL MEETING – 13th MARCH 2002

With amendments already noted Chairman proposed acceptance, seconded by the Vice Chairman and agreed.

6. MATTERS ARISING FROM THE MINUTES

Annual Parish Assembly

School Governor's Report (Page 1) Cllr Walker asked if there was any developments regarding a secure bus for getting the children to school. Clerk confirmed nothing had been received. Agreed Clerk should write to the Chairman of the Governor's, Rev Turner with a copy to Mrs Kendall the Council's representative.

Parish Council Meeting – 13th March

Matters Arising:

Main Street Pavement (Page 1) Letter sent to Cllr Lonergan who had confirmed to the Clerk no decision received as yet.

Footpath Map (Page 2) Clerk reported the cabinet had been purchased at a cost of £232.50 from the Capital Grant allocation but Gedling had confirmed planning permission was needed. Following a site visit, Mr R Smith of Notts. CC Highways Department, confirmed County would have no objections to the location, although several other conditions were made as noted in his letter to Fiona Campbell of Gedling BC. The Clerk was able to answer those queries and a planning application was therefore submitted to Gedling at a cost of £55. Gedling had been asked for a quotation to install the noticeboard as per one of Notts. CC conditions. A verbal quote of £80 plus VAT was quoted and the Clerk confirmed this had been accepted .

Parish Plan (Page 2) Cllr Womble reported no further news.

Councillors' Reports – Local History Week (Page 2) Cllr Womble asked people to provide information. He confirmed Claire Hardstaff was bringing along the information used at the Sherwood House event and that Joyce Kendall would be opening St James for people to visit after the event.

Highways (Page 5)

No further news regarding the signs for the A.60.

Correspondence (Page 5)

Commission for Racial Equality – Clerk confirmed the Council's response was needed by the 31st May. Following discussion the Vice Chairman proposed the Chairman prepare a statement. Chairman agreed to draw up a plan showing how the scrutiny of the Council's service provision was being undertaken.

Accounts (Page 8)

Clerk reported on placing an order with British Seed for grass seed and fertiliser the company had confirmed it could not make delivery in time for the proposed workday on the 17th March unless payment was received. Following consultation with the Chairman of the Moor Pond Wood Steering Committee who had sight of the order, the Clerk ordered the seed on her own credit card and cheque No. 000040 was therefore cancelled and cheque No. 000047 raised and made payable to the Clerk. The seed was subsequently received and sewn. Clerk confirmed VAT element of the payment only related to the fertiliser and not the seed.

7. **CORRESPONDENCE**

BTCV re revised conditions in respect of its insurance

Calverton Parish Council copy of letter sent to GBC re Jubilee banners

CPRE

Voice for Spring 2002, TGC Newsletter

Letter giving judges comments re Papplewick in Best Kept Village Competition. Acknowledgement to be sent thanking them for the very useful comments. Agreed to enter the competition in 2002.

Annual Report & AGM information + picnic at Flintham Hall 23rd June.

DEFRA - Response to the Times article re Government's reaction to Parish Councils

Gedling BC

Standards Committee agenda & minutes of 4th April meeting

Cemetery Provision – Following receipt of this letter Chairman confirmed he had spoken to the Chairman of Linby Parish Council and he understood a piece of land had been identified. Agreed Chairman should write to Gedling requesting a meeting with a view to this provision and a possible partnership.

Carnival Jubilee – 6th/7th July posters and invitation to promote Parish Council – To be acknowledged but no interest shown.

Planning Dept confirming permission needed for definitive map cabinet.

Planning Dept re 'Cornerstone' Main Street – visibility

Gedling CVS

Community Eye / Community Fair – Wed 12th June

Every Penny Counts February issue / Gedling Access Group information

JRB Enterprise - Information re dog bins/bags

Keep Britain Tidy Campaign clean up kits

NALC

Countywise Issue 2 February 2002

Race Relations (Amendment) Act 2000

'Governance & Accountability in Local Councils'

National Conference 14th-16th June at Preston Guild Hall

Newark & Notts. Agricultural Soc. info & posters for annual show 11th/12th May

Notts. CC

Access Study – acknowledgement of response.

Your Environment – Spring 2002

Planning & Property Briefing March, April & May 2002

Notts. Police Authority

Policing Plan 2002/3

Police Authority meetings – confirming cost involved if we require future agenda/reports/minutes – agreed not to make a request for these.

Notts. RCC - Quarterly Monitoring Report to March 2002 – computer project

Papplewick & Linby Day Centre acknowledgement/thanks for donation

Rev K Turner – letter of thanks for donation towards St James' Churchyard

Shell Better Britain info on projects

Tarmac re Bestwood Quarry II/Liaison Committee

141 Village Elders acknowledgement of donation + accounts

MOOR POND WOOD**BTCV**

Conservation Magazine Spring 2002

The Conservation Volunteer April-June 2002

Action for Wildlife grant cheque - £917.71 paid into deposit account

Countryside Agency – Heritage Stars Award scheme

Greenwood C. Forest

Newsletter Spring 2002 + new website info inc. Break Free Scheme

RECEIVED AND ACTIONED BY THE CLERK

Audit Commission re external audit arrangements from April 2002 – circulated to Finance Committee Cllrs.

Cornhill Insurance renewal premium for 2002/03 – Clerk confirmed an alternative quote was being obtained.

The following list of additional correspondence to be circulated and discussed was given to Cllrs at the meeting:-

Ashfield DC

Local Plan Review – Statement of Decisions on Inspector's Report and Proposed modifications – Council to respond by 20th June.

BTCV Local Action Update May 20002

East Midlands Development Agency 'Email' Issue 11 May 2002

Notts. CC

'Countylink' No 51 – April 2002

Travel & Transport Briefing May 2002

Community Legal Service

Notts. RCC - Training courses – various

Shaw & Sons Ltd – details of publications available

Roy & Vera Preston of Grange View – Clerk read the letter of thanks for the invitation to the Queen's Golden Jubilee celebrations extended to residents of Moor Road. Unfortunately they are unable to attend.

Emails

Cllr Womble had noted the erection of a BT pole on Moor Road opposite the Griffins Head. He felt that as it had taken years to achieve a wirescape scheme, which set the village apart from others, the Council should object to this new pole sited within the Conservation Area. Cllr Hull suggested a letter be sent to the Wayleave Dept. of BT.

8. PLANNING

2002/0493 – 145 Moor Road (Rear extension and construct dormer window)

Although the following comments were made by Cllrs 'No objections as it was felt an improved design although no materials detailed'. However these comments were not sent as the plan was superseded by a revised application and the following comments were sent to Gedling:-

"No objections in principle. Felt previous plan a better design and revised design with flat roof retrograde step. No mention of materials to be used – Gedling BC to ensure appropriate materials used."

The following planning applications received no objections:-

2002/0575 – 47 Mansfield Road (Wooden stable block for rare breed goats)

2002/0682 – 101 Mansfield Road (Two storey extension)

2002/0642 – The Barn, Linby Lane (Extension to lounge, entrance porch and cloaks to rear and front porch)

2002/0685 – The Barn, Linby Lane – ditto – Listed Building Consent

The letter received from Tarmac regarding the Bestwood Quarry II extension had been circulated. It was felt a good response. Dates for a meeting to be sent to Tarmac. Cllrs Walker and Womble agreed to attend

9. HIGHWAYS

(a) **Linby Lane Layby** – Thanks were expressed to Mr Parker of Notts. CC for the installation of the layby, which was being well used. However, it had been noted another bollard had been knocked down/taken out by a contractor working at No. 51. Clerk to write to house owner. Also noted another resident regularly parking on the grass verge.

(b) **Traffic Calming** - Cllr Womble commented that he did not feel a chicane would be appropriate on Main Street. Also that imprint surfacing had noise implications and although the new 'ripple' print surfacing was designed to shake the car and driver it did not have the same noise level. Another alternative would be synthetic coloured asphalt but he pointed out that all carried implications for cyclists.

Clerk recommended quotations be obtained in respect of the pavement resurfacing and various traffic calming measures and a letter be sent to Notts. CC stating the Council's preference so it could be considered under the rural highways budget in case funds became appropriate.

Cllr Walker suggested a gateway be established at the 30mph entrance to Main Street with some sort of imprint surfacing plus repeater, whilst saving the majority of funding towards Moor Road in case the extension of the 30mph 30mph did not go ahead.

It was felt residents of Main Street should be consulted and Cllrs Walker and Womble agreed to put together traffic calming information to be delivered to all Main Street residents.

10. CAPITAL GRANT

Clerk confirmed a claim had been made to Gedling against the 2001/2002 allocation for the following items:-

(a)	New fence for the playing field	-	£200.47
(b)	Wood for Bridge from Playing field to Dam Banks Wood	-	75.00
(c)	Definitive Map Noticeboard	-	£232.50
(d)	Strimmer	-	£290.00

As these items totalled £797.97 against an allocation of £705, the Council agreed that the balance should be deducted from the 2002/2003 allocation.

**11. LOCAL GOVERNMENT ACT 2000/MODEL CODE OF CONDUCT/
DECLARATION OF MEMBERS' INTERESTS**

Appropriate forms for signature had been circulated to Cllrs with the agenda. Originals to be sent to Gedling's Standards Committee. Copies to be retained.

Chairman reported when approached by the local press he had informed them "Papplewick Parish Council was very much in favour of best standards in the public arena and saw no difficulty in what was being undertaken. The Council in no way objected to the setting of standards in public life".

12. COMPUTER PROJECT – VILLAGE HALL

Cllr Rosindell reported he had put together an 'Action Plan' and had managed to contact Kirsty Taylor of Notts. Rural Community Council. He was also trying to set up a meeting with the 141 Village Elders and he was still waiting a response from the Friday Day Centre group. He confirmed Notts. RCC had suggested actual training courses be held over say 5/6 weeks and that they could supply extra computers. Regular use of the facility was discussed and a frequency of every 1st and 3rd Wednesday suggested. Cllr Rosindell confirmed this would suit him and also Matthew Walster.

Clerk confirmed receiving an approach from a parishioner wishing to use the computer to prepare a CV. She had explained the situation and that a regular open use of the facility was being organised. Mrs Barker also confirmed that on completing the Notts. RCC monitoring form in respect of the funding obtained, she had mentioned receiving several emails from people wishing to obtain family history information. Notts. RCC confirmed any such information was vital in the Council's response to them.

13. QUEEN'S GOLDEN JUBILEE CELEBRATIONS 2002

Cllr Orton reported an order had been placed for medallions for each child and that she was waiting a response from the Social Committee re a donation request. Cllr Passey confirmed this had been discussed at the last meeting and a donation would be confirmed. Cllr Orton also confirmed tea towels were being produced to include pictures of Papplewick and Linby and these would be available shortly.

Following a request for confirmation that the event would be covered by the Council's insurance policy, the Clerk distributed details received from Cornhill in which certain criteria had to be met in order for the Council's insurance to be valid. It was noted that at this late stage not all the criteria could be fulfilled, and in particular the clause regarding accounting. Chairman felt the event should not proceed without appropriate insurance. Cllr Orton and Cllr Passey agreed to look into the matter further and if necessary take out appropriate insurance.

14. ACCOUNTS

(a) **General**

<u>Income:</u>	Interest on deposit account	£69.55
	Gedling BC – Final Rev. Aid 2001/02	£35.75
	" " - Capital Grant 2001/02	£705.00
	" " - Bus Shelter Cleaning 2001/02	156.00

Accounts Paid:

<u>Chq No</u>	<u>Payee & Reason</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
000195	Linby & Papp. PCC donation	100.00	-	100.00
000196	141 Village Elders "	30.00	-	30.00
000197	Papp & Linby Cricket Club "	30.00	-	30.00
000198	Papp Pumping Station "	30.00	-	30.00
000199	Papp & Linby Day Centre "	30.00	-	30.00
000200	Soc LC Clerks – Audit Regs Guide	9.99	-	9.99
000201	North Notts. Landscape - P/F fence	200.47	35.08	235.55
000202	Notts. CC – wood for bridge	75.00	13.13	88.13
000203	Cancelled			
000204	Mrs Barker – Petty Cash year end	19.02	-	19.02
	Bus Shelter 3 weeks - £9.00			
	Telephone - 5.05			
	Postage - 4.97			
000205	Gedling BC – planning permission fee for noticeboard	55.00	-	55.00
000206	Gedling BC – Grass cutting March	18.48	3.23	21.71

To be paid:

000207	Notts. CC – Noticeboard	232.50	-	232.50
000208	NALC subscription	82.92	-	82.92
000209	Ricoh UK – copier charges	27.84	4.87	32.71
000210	District Audit – Fee for 2000/01	162.00	28.35	190.35
000211	Mrs M Barker – Petty Cash:	20.17	-	20.17
	Tel - 3.55			
	Postage - 1.62			
	Bus Shelter x 3 - 15.00 (4/4 – 2/5)			
	Notts. County Supplies (laminator pockets – approx. £5.95 plus VAT)			

(b) Moor Pond Wood Accounts

<u>Income:-</u>	Notts. RPA grant (disabled access)	£1,000.00
	Bank interest	1.85
	Friends donation (Ikea items)	18.00
	Friends donation (sale of calendars)	46.66

Accounts paid:

000039	Notts Contracting/Grange Cottage	89.10	15.59	104.69
000040	Cancelled			
000041	Papplewick & Linby V. Hall hire fee for 22/2/2002	7.00	-	7.00
000042 to 46	Cancelled as incorrectly made out for Parish Council payments			
000047	Mrs Barker (reimbursement for payment to British Seed for grass seed/fertiliser – Papplewick Dam)	386.55	10.50	397.05
000048	L Scudder – wildflower seed/compost	33.31	5.83	39.14
000049	Notts. Farming & Wildlife - donation for speaker 5/4/2002	25.00	-	25.00

000050 BTCV – donation for speaker on 25.00 - 25.00
26th April 2002

(c) **EXTERNAL AUDIT ARRANGEMENTS FROM APRIL 2002**

Clerk reported that under the new regulations a 'lighter' touch audit was to be undertaken which would involve the Council in undertaking an internal audit followed by an external audit carried out by Hacker Young rather than the District Auditor. Chairman proposed the Finance Committee look at the new proposals and report back with recommendations.

15. **REPRESENTATIVE/COMMITTEE UPDATES**

- (a) **Moor Pond Wood** - Clerk confirmed the Action for Wildlife grant had been received. The seed had been planted in Papplewick Dam and was growing. Some of the oak trees had been removed from Dam Banks and transplanted in the main woodland area. Also the next meeting of the 'Friends' on the 31st would include a 'Bird Song' walk through the woodland led by Lee Scudder.
- (b) **Parish Paths Partnership** - Cllr Womble confirmed nothing to report. Next meeting 15th May.
- (c) **Playing Field** - Cllr Hull confirmed the workday on Saturday, 18th May when the following work was to be undertaken: New fencing between the car park and the playing field, filling of the wooden posts to the climbing frame, treating/repainting the appropriate areas on the igloo. Cllr Orton confirmed she was going to brush down the safety surfaces. Mrs Barker confirmed that following the dumping of fencing from one of the Linby Lane houses the children had used this and a broken tree branch to create den at the bottom end of the field. This had since been removed with the help of some children using the recreation at the time.
- (d) **Village Hall** – Cllr Passey reported the playgroup were proposing to install some safety surfacing to a fenced play on at the front of the hall with access from the doors on the extension. Chairman questioned whether there would still be sufficient turning space for cars if access denied when the gate was locked.

16. **COUNCILLORS' REPORTS**

Cllr Orton reported problems with the pavement outside No 123 Moor Road. Clerk to report to Gedling.

Meeting closed at 10.30 pm

