

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE
VILLAGE HALL ON WEDNESDAY, 12TH NOVEMBER 2003**

Present: Cllr Mr I Griffiths (Chairman)
Cllr Mr R Hull (Vice Chairman)
Cllr Mr D Hubbard
Cllr Mrs S Roberts
Cllr Mrs J Robinson
Cllr Mr S Walker (arrived at ~~7.45~~ 7.30)
Cllr Mr D Wensley

Parishioners: 2 + Cllr J Lonergan

OPEN FORUM

Mrs Kendall report a burglary on Forest Lane, and Mrs Kerr another on Main Street. These were discussed together with lack of police attendance at the Council meetings. It was noted PC Andy Vale would be policing both villages and Cllr Lonergan reported Ravenshead police contact point was now only manned by three officers. He confirmed Notts. County Council was promulgating a petition to [Gg](#) overnment that Nottinghamshire has insufficient policemen. Chairman noted the Prime Minister's announcement that Notts. Police would receive increased funding to Metropolitan level.

Gedling Borough Council's budget towards Community Support Officers was noted. Papplewick had supported this but Cllrs informed Gedling had confirmed an officer would not be allocated to the parish. Mrs Kendall questioned whether the police were making visits to the village during the night.

Cllr Lonergan and the Clerk informed Cllrs of Tarmac's contact re the resiting of the boundary stones week commencing 17th November. It was agreed someone should attend to take photographs for the parish records. Cllrs Hull, Robinson and Wensley said they would attend if available – Clerk to liaise with Tarmac.

Cllr Lonergan informed the Council that ~~some~~ developers were seeking to extend quarrying in some areas, which had not been included in the Notts. CC Replacement Minerals Local Plan - Revised Deposit. ~~He reported— and—~~ that Tarmac was seeking ~~for~~ a further extension of the Bestwood Quarry II site taking it through to 2021. Cllr Lonergan confirmed Notts. CC would be opposing the extension and he expressed concern that at the last Liaison Committee Meeting with Tarmac this had not been mentioned. Email to be sent to Tarmac expressing the Parish Council's concern an asking why the committee was not informed.

Chairman reported on problems in removing remaining pylons in order to extend the quarry. An alternative supply needed to be provided in order that properties on Mansfield Road were not left without power.

Mrs Kerr pointed out the badly worn road surface on Main Street by Betty's Cottage on Main Street. She felt the ripple effect could be dangerous to motorists but more especially to cyclists. Clerk to contact Gedling.

Mrs Kerr questioned the erection of the telegraph pole outside The Oaks on Main Street. Cllr Hull and Clerk confirmed letters sent to the BT Wayleave Officer by Mr Wright of The Oaks and the Parish Council. Clerk reported contact from Marconi the contractor but not from BT. Following discussion on the relocation of another BT pole on Main Street it was felt a site meeting should be held to discuss both poles.

Cllr Lonergan informed Cllrs of a Notts. CC experiment whereby its Cllrs are allocated a budget of £5,000, which could be allocated to projects in the community. Cllr Lonergan confirmed the funding was open to other local community bodies, not just the Parish Councils. Clerk reported that Cllr McCauley had informed her of a similar scheme being operated by Gedling BC but that allocation was £1,000 per Cllr.

1. **APOLOGIES**

Clerk reported apologies received from District Cllr, Mr McCauley who needed to attend Newstead Parish Council's meeting due to an important issue being discussed. Cllr McCauley offered to help the Council in any way he could.

2. **DECLARATION OF INTEREST**

Clerk declared an interest in Item 10. Mrs Barker confirmed Gedling had just made contact with regard to the Monitoring Officer attending a meeting, which was agreed for the January 2004 meeting.

3. **MINUTES OF THE PARISH COUNCIL MEETING – 9TH JULY 2003**

Chairman proposed acceptance of the minutes, seconded by Cllr Hubbard and agreed.

4. **MATTERS ARISING**

Cemetery Provision (Page 2) – Gedling BC confirmed a consultant had been employed to undertake an audit of cemetery provision in the Borough. Chairman confirmed this would be completed by Christmas.

Highways – Linby Lane Parking (Page 2) – Cllr Wensley confirmed he had spoken to the builders on several occasions re parking on the verge. As building works had not yet completed it was resolved to delay any further action.

Seat on Moor Road (Page 2) Gedling's decision not to cover the cost of re-installation had been mentioned to Mr C Groves on his visit to the village. He had agreed to discuss this and installation of dog bins in Moor Pond Wood with his appropriate colleagues. Although no contact had yet been received re the seat, Rachel Winfield one of Gedling's Neighbourhood Officers had arranged to the Clerk on Tuesday 18th November to inspect Moor Pond Wood with regard to dog bins.

Internal Auditor's Recommendations (Page 2) Clerk confirmed fidelity guarantee insurance cover had been increased as recommended with an extra premium cost of £79.14. She also reported Mr Woodcock the internal auditor had written confirming increased charges of £25.50 per hour and 29p per mile for auditing in 2004. Resolved to employ Mr Woodcock again. Mrs Barker recommended the Council also reviewed its insurance cover generally in 2004.

Annual Bonfire (Page 5) An account of the event's funding was circulated with the Agenda. Cllr Hull informed Cllrs the event had been organised at no cost to the Parish Council and he gave a report on its organisation. He explained that despite receiving the balance of funding from the original bonfire committee and a donation from the Leisure

Enterprise Group it was insufficient to fund the event without making an entry charge. Cllr Hull reported an approach had been made to Papplewick Players, who had previously funded this event, as it was understood they still had a balance of funds. However, having received no communication from the group and with a successful application made to The Gray Trust it enabled the event to proceed. As the Trust had confirmed it would not fund another event, the Committee ~~had~~ agreed to proceed with the entry charge to help fund another event.

Chairman confirmed he had received nothing but positive feedback of the event. He felt the administration had been superb and congratulated everyone involved. The general consensus of other Cllrs was that it had been an excellent event and had helped to bring the village together. Cllr Hull's offer to organise the 2004 event was gladly accepted and it was noted that this would fall on Friday November the 5th.

Accounts (Page 6) The new legislation allowing Parish Councils to claim allowances and expenses was discussed. Clerk reported that in future any payments to the Chairman would need to have been approved by an Independent Remuneration Panel. As the Chairman had already received his allowance for 2003/4, ~~she-~~ the Clerk confirmed that the Council would not need to seek a recommendation from this panel until 2004/5. Payment of allowances and expenses was discussed and although the present Chairman was unhappy receiving such an allowance Cllr Walker felt the principle of a Chairman's allowance was correct. He felt parishioners should accept that part of their rates went to support a Chairman on their behalf. Cllr Wensley agreed with Cllr Walker, especially as more responsibility was being passed down to Parish Councils, which implied more work. It was resolved that Gedling be contacted with regard to the Independent Remuneration Panel approving an appropriate scheme.

5. CORRESPONDENCE

Allianz Cornhill - Re bonfire and fireworks display

Blythens confirming grant of £350 given by The Gray Trust

Clerks and Councils Direct September 2003

CPRE

A52 Clifton Bridge to Bingham Multi-Modal Study

Countryside Voice – Autumn 2003

TCG News Issue 27 October 2003

'Rural Matters' Issue 29 October 2003

Countryside Agency – Local Heritage grants plus awards to Heritage Stars. Clerk suggested Mr Scudder be put forward for his work with Moor Pond Wood which was agreed.

DEFRA – By Way consultation

Domain Registry of America – touting renewal for Council's domain name – renewed via Prima

East Midlands Development Agency - Annual Report

Gedling BC

Arts Strategy Consultation meeting – 9th October

Burial Facilities in Papplewick & Linby / Response to Papplewick Parish Plan

Principal Engineer re flooding / Performance Plan & Anti-social Behaviour Protocol

Acknowledge of letter supporting Gedling's funding of Police Support Officers [but](#)

~~cbut~~—confirming the parish would not have a dedicated officer.

Arts Strategy for Gedling questionnaire – Following discussion on various questions raised Clerk to complete and return.

Conservation Enhancement Grants – Gedling confirmed Papplewick's request was one of three received. Clerk informed Cllrs that as well as a new seat and litterbin for the top of Main Street she had put forward new tops for the lamp columns in the Conservation Area. Cllrs informed that following faults to columns on Church Lane and outside West View Farm Cottage non matching tops had been fitted as the current lamp tops are not now available. Cllrs asked which scheme they wanted costing for submission and everyone agreed to try for the new lights.

Gedling CVS

Community Eye October 2003 / Funding information / Pension Service surgeries
Every Penny Counts September 2003 / Community Champions / Be a voice for health
Village Ventures Spring 2004 programme

Gedling NHC - Patient Choice, responsiveness and equity national consultation survey

Gravity Engineering Ltd – leaflet on skateboard facilities

Greenwood Community Forest

Neighbourhood Management Achievement Awards
Greenwood Community Handbook

NALC

Annual General Meeting – 12th November + Annual Accounts
AQA Certificate in Local Council Administration seminar – 20th November
Rukba in the East Midlands – meeting 26th November
Local Council Review Nov 2003

New Opportunities Fund – 'Initiative' Autumn 2003

Nottm & Notts. Councils - Joint Structure Plan

Notts. CC

Travel & Transport Briefing Sept & Oct 2003 / Planning & Briefing Notes Sept 2003
Bus timetable from Sept 2003 / Participatory Arts Project newsletter Autumn 2003
Your Environment Autumn 2003 / The Nottinghamshire Citizenship Director
Countylink October 2003 / Living for Tomorrow Issue 5 Summer 2003
Greater Nottinghamshire Partnership Annual Report 2002/3
Community Initiative Fund grants

Supplementary Planning Guidance: parking provision - new developments – following discussion agreed comments to be submitted suggesting (a) Parish Councils should be consulted on applications relating to Conservation Areas and (b) the Parish Council supported cycle parking.

Partners' Feedback Forum – Clerk to respond raising concerns over County's action re highway signs and HGVs.

Notts. RCC

Virtual Village Forum meeting details / Rural Voice Summer 2003
AGM 22nd October – agenda plus annual report and accounts

Notts. RPA

Delegated fund grant applications – confirming deadline 1st December
Coalfield Contact Autumn 2003

Office of the Deputy Prime Minister – Living S-Spaces grant – application form to be requested.

Papplewick Pumping Station – update on renovation works. Everyone felt the plans as circulated were very impressive and Council supported the application.

Rev Canon Turner – annual request to use the playing field as an overflow car park for the Church Autumn Fayre on 22nd November. Council agreed a decision to be made on the day depending on the condition.

Shell Interactive Autumn 2003

SMP – advert re play equipment design

Sovereign Play Equipment – leaflet on equipment

Tarmac – copy of minutes from 20th August meeting

RECEIVED AND ACTIONED BY CLERK

Auditor - Barrie Woodcock confirming increased costs for future internal audits.

Gedling BC

Final precept and 25% revenue aid notification of bank transfer

Improved Payment facilities to suppliers – BACS facility

Shell Better Britain Campaign – Interactive issue 32 Autumn 2003

MOOR POND WOOD

Action for Wildlife – Biodiversity Work placement Opportunities

Countryside Agency – further interim grant payment £2,790

Clerks & Councils Direct – November 2003

Countryside Agency – Heritage Star

Greenwood Community Forest – Greenwood Events Fund offering grants up to £100

6. HIGHWAYS

Cllr Hull and Clerk reported on a site meeting with Mr Chris Groves of Gedling Borough Council to discuss flooding along Moor Road. A letter from Mr Nirmalendran Gedling's Principal Engineer had been circulated in which he stated ds flooding in the Linby Lane layby was due to silting up of the ditch, for which instructions had been given for remedial works. Also insufficient gradient on the Moor Road drainage system resulted in flooding between Grange Moor and 111 Moor Road. Recent flushing of the system had enabled the system to work for a time.

Cllrs informed that Mr Groves had agreed additional gullies were needed along Moor Road between the Griffins Head and Moor Pond Wood.

7. PLANNING

2003/1983 – Honeysuckle Rise, Forest Lane – (Alterations and extension) No objections

2003/1978 – Crossroad Garage (Site clearance) No objections but conditions reiterated in respect of demolition, working hours; route of vehicles to site and parking plus boundary wall.

2003/1656 – 121 Moor Road (Loft conversion with rear dormer) No objections

2003/2225 – Papplewick Pumping Station – Listed Building Consent (Landscape and restoration) No objections – Council impressed with the plans and pleased to see attention to detail and reuse of existing materials on site.

2003/2226 – Papplewick Pumping Station (Landscape and restoration) – ditto -

8.7. ACCOUNTS

(a) General Accounts – Income:

Gedling Borough Council – 50% Precept			3,168.00
" " " " - 25% Revenue Aid			37.50
Bank Interest on Deposit A/C			-34.45
Papplewick & Linby Leisure Enterprise (towards annual bonfire)		250.00	
(towards annual bonfire)	250.00		
The Gray Trust (towards annual bonfire)			- 350.00
Linby Parish Council (towards the playing field)			
	50.00		
<u>Linby Millennium A/Cee balance of Papplewick's fund</u>			
<u>ount</u>	<u>550.00</u>		
<u>(to be used towards seat around the tree outside Papplewick Hall)</u>			

Already paid:

000300	NALC course on budgeting	2.50	-	12.50
000301	Notts. County Supplies	9.69	1.70	11.39
000302	Gedling BC (grass cutting 2 x Aug)	36.96	6.47	43.43
000303	Ricoh UK (photocopier charges)	20.22	3.54	23.76
000304	Progressive Office (stationery)	35.98	6.30	42.28
000305	Galaxy Fireworks	499.00	87.33	586.33
000306	Allianz Cornhill	79.14	-	79.14

To be paid:

000307	Gedling BC (grass cutting 1 x Sept)	36.96	6.47	43.43
000308	Sid Paver & Sons (play equip renovation)	875.00	53.13	1,028.13
000309	NALC Local Council Review subscription	11.59	-	11.59
000310	Mrs M Barker – Petty Cash	69.94	4.23	65.17
	Klick photos – LHI grant	15.27	2.67	17.94
	GUS – tarmac for p/field	8.91	1.56	10.47
	Telephone	4.80	-	4.80
	Postage	4.96	-	4.96
	Bus shelter cleaning	27.00	-	27.00 (9 weeks @ £3 – 10/7 to 4/9)
000311	Mrs M Barker – Half year salary	2,497.00	-	2,497.00

MMOOR POND WOOD ACCOUNTS

Income:	Bank Interest Deposit & Current A/Cs	_____
_____	32.85	
	Countryside Agency – LHI 45% grant	_____
		£2,790.00

Already paid:

000072	Newstead Miners Welfare - Hire of IT suite (LHI grant)	_____
		280.00
000073	Mr S Walker – IT Instructor (LHI grant)	_____
		240.00

To be paid: No payments to be made.

Cllr Walker proposed acceptance of the accounts, seconded by the Chairman and agreed.

(b) Parish Council Half Year Accounts to 30th September 2003

The half-year accounts had been circulated with the agenda together with details of the current fund balances. Supporting notes to the accounts were given to Cllrs at the meeting. Chairman explained the CPRE payment was for subscription only as the Council had not entered the Best Kept Village Competition. It was noted that the plaque for this had now been removed. Chairman proposed acceptance of the half-year accounts, seconded by the Vice-Chairman and agreed.

(c) Moor Pond Wood Half Year Accounts to 30th September 2003

Also circulated with the agenda. Cllr Walker proposed acceptance, seconded by the Chairman and agreed.

(d) Wages and Expenses

Chairman stated the budgeted figure for the Clerk's salary and expenses for 2003/4 was £2,455 and £84 respectively. In accordance with the NALC/Society of Local Council Clerks scale the actual figure was £2,454.93 and he proposed the Clerk be paid £1,227.50 plus £42 as budgeted for the half-year which was seconded by Cllr Walker and agreed.

(e) Budget/Precept for 2004/2005

The budget and recommended Precept prepared by the Finance Committee had been circulated with the Agenda. Chairman pointed out the budgeted figure of £540 for insurance followed the additional premium for increased fidelity guarantee cover as recommended by the internal auditor.

Chairman commented although the Clerk's salary budgeted for was in respect of the scale Mrs Barker was paid, this may be reduced depending on the experience of the new Clerk. However, Cllr Hull pointed out there might be an overlap of Clerk's time in the handover, which could incur extra wage costs.

Cllrs were informed of the budgeted figure of £100 in respect of the computer project related to the hosting of the web site. Cllr were asked to note that the

equipment replacement budget had been increased to £250 in case updated equipment was needed for the new Clerk.

Chairman informed Cllrs that due to the way Gedling calculate the Community Charge, the precept figure needed to be divisible by 9 when calculated against the Band D Tax Base. However, as Gedling had not produced the Tax Base, he proposed that the recommended precept figure of £6,521 for 2004/5 be accepted until such time as the actual figure could be calculated. Clerk confirmed that the formal Precept request did not need to be submitted until January and the Council could, therefore, ratify its decision on the Precept figure at that meeting, which was agreed.

9. CLERK'S RESIGNATION

Chairman read Mrs Barker's formal resignation letter. He stated he had valued the support of Mrs Barker over the years and gave thanks on behalf of the Council for such valiant service over the 15 years she had been employed as Clerk.

It was agreed an advert should be put in the Parish Magazine, Parish Council Newsletter and on the noticeboards. Cllr Walker suggested a small group be formed to organise the adverts and application form etc. Chairman, Cllr Hull and Walker ~~agreed to this~~ were nominated to attend to this.

10. VILLAGE HALL COMPUTER EQUIPMENT

Cllr Hull reported the Village Hall Management Committee was not interested in taking over the computer equipment, as they felt they did not have the type of bookings to warrant offering such a facility. However, he informed Cllrs the pre-school playgroup that used the Village Hall had made an approach for the equipment. This was discussed and also the Clerk's suggestion the Council consider donating the equipment to the Moor Pond Wood Project whose Steering Committee was looking for a new minute's secretary. Mrs Barker had declared an interest as she had indicated an interest in taking over this role. She recommended that until the new Clerk was employed the equipment be left insitu until it was known what equipment was needed.

It was resolved that the telephone line rental be cancelled with immediate effect and a letter be sent to the Village Hall Management Committee confirming the Council would cease the computer project and look at removing the equipment at the end of March 2004.

11. REVIEW OF PARISH PLAN

Cllr Walker had requested this item on the agenda after reading Gedling Borough Council's comments on the Parish Plan. He recommended that limited modifications be made to the plan on its first anniversary in February to take into account those comments, including cross-referencing. Also, with regard to planning which was not strictly in accordance with Green Belt planning at the present time. Cllr Walker said he was happy to ~~undertake a review to~~ update it and to report back to the Council in February 2004.

Cllrs Walker and Hull reported on their attendance at a Barton-in-Fabis Parish Council meeting, following an invitation to inform its Cllrs on the production of a parish plan.

12. REPRESENTATIVE/COMMITTEE REPORTS

- (a) **Moor Pond Wood Project** - Cllr Walker reported on the 'Friends' Annual General Meeting held in September which had resulted in some changes of personnel. He confirmed he had been re-elected as Chairman and Mrs Kerr as Vice Chair. Cllrs were informed the project anticipated receipt of a grant of approximately £6,000 towards the upgrading of the footpath in Papplewick Dam. Also to construct a bridge over the river to link through to a new footpath which would continue on to join the 'Meadows' footpath to Linby.

Cllr Walker confirmed the invertebrate survey had been undertaken and the report was being written up. A final grant claim had been submitted to the Countryside Agency for the Local Heritage grant but the deadline had been extended, as all the archaeological funding had not been spent. The archaeologist was therefore being instructed to undertake further work based around the drain area in the pond and a plan was to be agreed to ensure the future of the pond. This would enable the water level to be adjusted and regulated. Cllrs were informed the Grange Cottage Wood

area still needed to be completed and as part of 'Tree Week' work would be undertaken along the Moor Road boundary to take out some Sycamore and diseased trees and replant with nature species.

- (b) **Parish Paths Partnership** - Cllr Walker reported a state of stagnation with no further action due to time constraints but he was intending to progress payment for grass cutting. Clerk expressed concern about the need for strimming on the new Blidworth Way footpath.
- (c) **Playing Field – Play Equipment** - Circulated with the agenda was a detailed account of the play equipment refurbishment costs, which totalled £875. After taking into account donations of £50 from Linby Parish Council and £101 from the Leisure Enterprise Group plus the Parish Council's budget of £845 totalling £996 this left a balance of £121. Two further quotations had been received from the contractor to upgrade the bridge on the commando unit, an item that had been mentioned in the -RoSPA annual inspection. These were £120 to replace the chains and connectors with new in the same design or £156 to replace the chains with new and provide stepping boards to form a bridge with connectors. Cllr Hull confirmed the Leisure Group would donate a further £35. Resolved to accept the quotation of £156 and the Chairman thanked the group.

Clerk reported that on checking the goal post she had noticed several areas of missing powder coating, which was leading to the metal being exposed becoming rusty. She reported that despite of being out of warranty, Sutcliffe Play the suppliers of the equipment had agreed to replace the two sections with four new sections - which was its current policy. These would be ~~replaced~~ provided free but there would be a £500 charge for installation. Mrs Barker reminded Cllrs that £250 had been allocated in the budget 2004/05 playing field maintenance budget.

Following discussion the Clerk agreed to try to negotiate with Sutcliffe on the £500.

- (d) **Village Hall** - As there had not been a meeting of the Management ~~Committed~~ ~~Committee~~, Cllr Hull had nothing to report, -but he did confirm he had received co-operation for the bonfire event.

13. **COUNCILLORS' REPORTS**

Cllr Roberts in expressing sorrow that a young deer had been knocked down and killed on Forest Lane felt it was good to know that there had been such wildlife ~~lived~~ ~~(Used to live~~ ~~!!!!)~~ within the parish.

Chairman asked Cllrs to sign a card of congratulations to Denis Robinson of the Hucknall Dispatch on achieving 50 years service.

Cllr Griffiths reiterated to Cllrs his wish to step down as Chairman and suggested the Council might like to consider the appointment of a new Chairman in 2004 to work alongside the new Clerk.

Clerk reported on the progress of the Hidden Valley Phase II project and the lack of support from Gedling Borough Council. She felt without that support it would be detrimental to the paths through its parishes and miss an excellent opportunity to promote areas within the borough. Mrs Barker confirmed she had spoken to the Chairman of Linby Parish Council and it was understood they would be writing to Gedling pushing for its input into the project. Cllrs agreed a letter should be sent from Papplewick also.

As detailed in the accounts the Clerk confirmed receipt of a cheque from the e-Millennium Fund of £555 being the balance of monies due to Papplewick following the events in 2000. She understood the Council's Millennium Committee had agreed to spend this money on a seat around the Coronation Tree outside Papplewick Hall and that it would have been paid for directly out of the Millennium Account. As no information had been provided to the Clerk on this item the Chairman asked the Council to endorse the Committee's plans for the seat. He confirmed he would discuss the matter with the people concerned who had been approached to make and install the seat.

15. DATE OF NEXT MEETING

Wednesday, 14th January 2004.
