

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 18th July 2018

Present: Cllr Stephanie Roberts (Chairman), Cllr Carolyn Hesketh (Vice-Chair), Cllr Jules Salmons, Cllr Helen McNish, Cllr Nigel Penlington, Cllr Stephen Walker, Cllr Savage and the Clerk.

Parishioners/Visitors: 5

Cllr Terry Savage signed the Declaration of Acceptance of Office in the presence of the Clerk.

Nick Crouch, Natural Environment Manager, NCC

Mr Crouch advised of the urgent works required to trees in Moor Pond Wood. He advised a survey has been carried out by an independent, qualified Arborist who flagged up 17 trees and one small group of trees which are of considerable concern, for both people walking by and road users. He advised that all the trees in the main wood are to be structure pollarded (the canopy's are reduced down). He advised that the trees are stressed and have been stripped of nutrients and are riddled with honey fungus. If left, they could bail, fall over and hit a vehicle or cause a serious road accident. He commented that though it is not an ideal time of year to carry out the works, they have agreed that it is sufficiently urgent. The work is due to start 19th July for 7 days. He advised the trees on Linby Lane are to be felled to ground level. He also advised there will be road management/traffic lights. He advised that an Ecologist has surveyed the area for bats and has noted that they are in the main trunk of two of the trees which are too be pollarded. This shouldn't cause a problem. He also noted there are bats in the large dead oak tree, which are nesting in problematic places. The Ecologist will supervise the works and will advise the Arborist to ensure the bats are protected. He advised that the honey fungus cannot be rid of, all they can do is manage the trees to try and prolong their longevity. He advised that the tree survey concluded that 194 trees require work on them, and the majority of this will be pollarding. In total, 97 trees are to be pollarded, 38 trees are to be removed and coppiced at ground level and 42 trees will require less intervention and only need to take out the dead wood, lift the canopy etc. He advised the urgent works will be carried out now, but the majority will begin in the Autumn and Winter.. Cllr Hesketh asked if Mr Crouch would forward a short statement detailing the work that is required, so that it can be shared with the community via the Facebook page and in the Newsletter. Mr Crouch agreed to forward to Cllr Hesketh.

Mr Crouch left the meeting at 7:35pm.

Kirsty Szeluk, PCSO for Papplewick, Linby, Ravenshead, Calverton, Woodborough and Bestwood Village

She advised that as far as the police are aware, Papplewick is very quiet with very few reported incidents. She advised the majority of issues reported involved noise on the park. She advised that there has been no recent reports of shed break-ins and no burglaries. Cllr Hesketh advised that a major issue at the moment is cars speeding through the village on a Sunday night around 10:30pm. She asked if the police could go out with speed cameras between 10pm – 11pm. PCSO Szeluk advised that in the first instance the public should contact 101 and report the problem. The more people that call and report the problem, the more likely they are to be able to come out. She advised that unless it is reported, then the Inspector will not know there are any issues in Papplewick. Mr Lewis advised the issue with speeding cars now also includes a Thursday night between 9pm – 10pm. PCSO Szeluk agreed to pass the information on to her inspector. She advised that all members of the public report all incidents, either by calling 101 or emailing either:

gedlingnorthnpa@nottinghamshire.pnn.police.uk

Chris.wilde@nottinghamshire.pnn.police.uk

Kirsty.szeluk4764@nottinghamshire.pnn.police.uk

Initials Chairman

Mrs Kerr was concerned with the speed that police cars drive down Main Street and advised there is no pavement one side and a bad accident could happen. She advised the sirens are on. PCSO Szeluk commented that she would feed it back, but that if the sirens are on, then it is probably a life threatening incident, and the siren is there to alert the public of their presence. She commented that the armed response vehicles and dogs are located at HQ and that Papplewick is the main route between Mansfield and Nottingham.

PCSO Szeluk left the meeting at 7:50pm.

Open Forum

Mrs Kerr advised of an issue she has raised with GBC regarding the recent Neighbourhood Plan consultation. She advised she had received the hand delivered polling cards on 25th June, but realised that they were going to be unable to vote in person and the date of the postal vote had already passed. She had contacted the Deputy Electoral Officer who blamed it on the post and advised there was nothing to be done. She also contacted Mark Spencer's office, who advised they had received the same response from GBC. GBC had agreed to send out a letter to provide an extension to the postal vote. She received a letter, but with no apology and asked the Parish Council to send a letter of complaint.

Council Meeting

The meeting commenced at 8.00pm

<u>Minute No</u>		<u>Action</u>
68/18	APOLOGIES Cllrs: C Barnfather, C Powell	
69/18	DECLARATIONS OF INTEREST Cllr Roberts – Papplewick & Linby Cricket Club Cllr Penlington – Papplewick & Linby Village Hall	
70/18	APPROVAL OF MINUTES The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Hesketh seconded by Cllr Walker and signed by the Chairman Cllr Roberts.	
71/18	MATTERS ARISING NOT COVERED IN THE AGENDA Cllr Roberts reported that she had contacted the police regarding the issue with the drone which was raised at the last meeting. They advised that no action was going to be taken. The Clerk had contacted NALC for advice and they had advised it was not a Parish Council matter. Cllr Roberts confirmed that a letter has been sent to the Parishioner to advise of this, and that as far as the Parish Council were concerned, the matter is now closed.	
72/18	BARRACKS FARM WIND TURBINE CONTRIBUTION Cllr Walker advised the basic terms still need to be agreed. He asked that the PC forward possible projects via email to be put forward at the next PC meeting in September.	PC to email projects to be put forward at the Sept meeting
73/18	HEALTH & SAFETY POLICY Cllr Penlington advised he had reviewed the Malfords Risk Assessment and has requested some changes. The Clerk awaiting reply from Malfords. Cllr Penlington advised he is reviewing the Health & Safety policy. He advised the current version is a PDF. The 2004 policy was signed by the Chairman.	Clerk to chase Malfords re: updated risk assessment Cllr Penlington to update and circulate the H&S Policy
74/18	NEIGHBOURHOOD PLAN UPDATE Cllr Walker reported that they had received a positive response from the consultation with 125 responses in total, 91% a YES vote. He advised the turnout was good. There is no further action required as it is now planning policy. He advised GBC need to officially adopt it. Cllr Hesketh asked the Clerk to send a thank you letter to Anthony Northcote (Planning Consultant) for his assistance with the NP.	Clerk to write to Anthony Northcote

Initials Chairman

75/18	FOOTPATH EXTENSION, MOOR ROAD - UPDATE Cllr Walker advised GBC has moved forward with the plan to create a multiuser trail from the bridge to the pumping station, they have commissioned a costing exercise through Groundwork which they have approved and are now applying for grant funding. No further action required at this stage from the Parish Council.	
76/18	PLANTING PROJECT UPDATE Cllr Salmons reported of the positive feedback she has received re: the flowers in the village. Cllr Hesketh advised a geranium has been stolen from one of the tubs on Moor Road. A hanging basket on Linby Lane has been also been stolen from a property.	
77/18	CHRISTMAS SOLAR POWERED LIGHTS – PC TO DISCUSS PURCHASING Cllr Hesketh advised she is waiting for a quote for hiring the solar lights from Plantscape.	Cllr Hesketh to pursue
78/18	RELOCATION OF WAR MEMORIAL UPDATE Cllr Roberts advised that members of the PC met on the playing field prior to the meeting and agreed a location for the war memorial. Cllr Walker advised he is looking at funding, including the Postcode Lottery and a £300 grant through NCC.	Cllr Walker to update the PC
79/18	ROYAL BRITISH LEGION CAMPAIGNS a) Additional lamp post poppies The PC agreed to purchase 60 poppies. Cllr Roberts to pursue. b) Tommy Silhouette / Silent Soldier Figure The PC agreed to purchase 2 silent soldier figures from The Royal British Legion at a cost of £250 each.	Cllr Roberts to purchase 60 lamp post poppies The Clerk to purchase 2 x Silent Soldier Figures
80/18	NEW NOTICEBOARD ON PLAYING FIELD AND HALL LANE The PC agreed to look into the cost of a double-sided noticeboard for the playing field, and a Tourism noticeboard for Hall Lane. The Clerk to pursue.	Clerk to look at noticeboard costings
81/18	GDPR UPDATE – Approve & Adopt the Data Map The Clerk circulated the Data Map prior to the meeting. The PC resolved to adopt the Data Map. The PC agreed to meet and go through the documents in the filing cabinet.	PC to go through documents in cabinet
82/18	NEW STANDING ORDERS FROM NALC UPDATE The PC resolved to adopt the updated standing orders.	Cllr Walker to include new standing orders on website.
83/18	BONFIRE NIGHT UPDATE Cllr Hesketh advised the PC had contacted their insurance and they confirmed they would not cover the Bonfire Event as it is to be run by a joint venture and not solely by Papplewick Parish Council. She advised she has looked into Events Insurance and had circulated some information to the Parish Council prior to the meeting. The PC agreed they would like an agreement written up and signed by all three parties, confirming why the joint venture has been set up, who it consists of, how it will be run, what happens if there is a dispute, how profits will be split etc. They would also like the risk assessment to be reviewed, since it starts from the entrance to the field and doesn't cover the car park or the village hall.	

	<p>It also mentioned that the catering would be overseen by a member of Papplewick PC with food hygiene training, and that the car park would be marshalled by Papplewick PC, though this hasn't been agreed with anyone on the Council.</p> <p>Mr Lewis asked Cllr Hesketh if she would attend the next Bonfire meeting to discuss the above with the other parties. Cllr Hesketh advised she is not a representative but that she will attend the next meeting.</p>	<p>Cllr Hesketh to attend the next Bonfire Meeting</p>																																																						
<p>84/18</p>	<p>CORRESPONDENCE RECEIVED <i>All relevant correspondence was circulated to the PC prior to the meeting.</i></p> <p>The Clerk advised she had received an email from a member of the public regarding a planning application to remove a section 106 covenant from the former Lido lands near Grange Farm. Cllr Walker advised the area falls within Ashfield, however he did view and consider the application but didn't feel that the PC needed to comment.</p>																																																							
<p>85/18</p>	<p>PARISH COUNCIL ACCOUNTS</p> <p><u>a. Current Account balance</u></p> <p>£50,713.43</p> <p><u>b. Payments & Receipts</u></p> <p>Payments:</p> <table border="1" data-bbox="355 1025 1182 1603"> <tr><td>03/05/18</td><td>Malfords – grass cutting Apr</td><td>£96.00</td></tr> <tr><td>17/05/18</td><td>Barrie Woodcock – internal audit</td><td>£106.95</td></tr> <tr><td>17/05/18</td><td>Plantscape – window box</td><td>£191.82</td></tr> <tr><td>17/05/18</td><td>Papplewick Village Fayre Gp – Donation</td><td>£250.00</td></tr> <tr><td>17/05/18</td><td>Malfords – Grass cutting May</td><td>£96.00</td></tr> <tr><td>17/05/18</td><td>CPRE – BKVC</td><td>£5.00</td></tr> <tr><td>01/06/18</td><td>E Gretton – May wages, Exp & back pay</td><td>£399.12</td></tr> <tr><td>24/05/18</td><td>BHIB Insurance – PC insurance</td><td>£1,775.58</td></tr> <tr><td>06/06/18</td><td>GBC – Installation of bin at Hall Lane</td><td>£350.00</td></tr> <tr><td>06/06/18</td><td>Reuben Shaw – Barrel Planter</td><td>£234.00</td></tr> <tr><td>06/06/18</td><td>Reuben Shaw – Summer plants</td><td>£420.00</td></tr> <tr><td>06/06/18</td><td>ROSPA – Play ground inspection</td><td>£121.80</td></tr> <tr><td>01/07/18</td><td>E Gretton – Jun wages, Exp</td><td>£389.24</td></tr> <tr><td>27/06/18</td><td>Malfords – Grass cutting Jun</td><td>£96.00</td></tr> <tr><td>02/07/18</td><td>Parish Mag Printers – July Newsletter</td><td>£61.00</td></tr> <tr><td>09/07/18</td><td>Parkin Contractors – Dropped kerb</td><td>£1,898.00</td></tr> <tr><td>09/07/18</td><td>Village Hall – Hall hire for 9/5/18</td><td>£14.00</td></tr> <tr><td></td><td>TOTAL</td><td>6,504.51</td></tr> </table> <p>Receipts: None</p>	03/05/18	Malfords – grass cutting Apr	£96.00	17/05/18	Barrie Woodcock – internal audit	£106.95	17/05/18	Plantscape – window box	£191.82	17/05/18	Papplewick Village Fayre Gp – Donation	£250.00	17/05/18	Malfords – Grass cutting May	£96.00	17/05/18	CPRE – BKVC	£5.00	01/06/18	E Gretton – May wages, Exp & back pay	£399.12	24/05/18	BHIB Insurance – PC insurance	£1,775.58	06/06/18	GBC – Installation of bin at Hall Lane	£350.00	06/06/18	Reuben Shaw – Barrel Planter	£234.00	06/06/18	Reuben Shaw – Summer plants	£420.00	06/06/18	ROSPA – Play ground inspection	£121.80	01/07/18	E Gretton – Jun wages, Exp	£389.24	27/06/18	Malfords – Grass cutting Jun	£96.00	02/07/18	Parish Mag Printers – July Newsletter	£61.00	09/07/18	Parkin Contractors – Dropped kerb	£1,898.00	09/07/18	Village Hall – Hall hire for 9/5/18	£14.00		TOTAL	6,504.51	
03/05/18	Malfords – grass cutting Apr	£96.00																																																						
17/05/18	Barrie Woodcock – internal audit	£106.95																																																						
17/05/18	Plantscape – window box	£191.82																																																						
17/05/18	Papplewick Village Fayre Gp – Donation	£250.00																																																						
17/05/18	Malfords – Grass cutting May	£96.00																																																						
17/05/18	CPRE – BKVC	£5.00																																																						
01/06/18	E Gretton – May wages, Exp & back pay	£399.12																																																						
24/05/18	BHIB Insurance – PC insurance	£1,775.58																																																						
06/06/18	GBC – Installation of bin at Hall Lane	£350.00																																																						
06/06/18	Reuben Shaw – Barrel Planter	£234.00																																																						
06/06/18	Reuben Shaw – Summer plants	£420.00																																																						
06/06/18	ROSPA – Play ground inspection	£121.80																																																						
01/07/18	E Gretton – Jun wages, Exp	£389.24																																																						
27/06/18	Malfords – Grass cutting Jun	£96.00																																																						
02/07/18	Parish Mag Printers – July Newsletter	£61.00																																																						
09/07/18	Parkin Contractors – Dropped kerb	£1,898.00																																																						
09/07/18	Village Hall – Hall hire for 9/5/18	£14.00																																																						
	TOTAL	6,504.51																																																						

86/18	<p>PLANNING APPLICATIONS <i>All Planning applications received are circulated to the PC prior to the meeting:</i></p> <p>2018/0498 Gardeners Cottage – Erection of garage building 2018/0583TCA 5 Hall Mews – Fell Ash 2018/0629 65 Mansfield Road – Rear single storey extension and side two storey extension 2018/0658 Strawberry Cottage, Hall Lane – Single storey extension</p>	
87/18	<p>PLAYING FIELD</p> <p>a) <u>General – vandalism & litter</u> None to report</p> <p>b) <u>Inspection duty book handover and report</u> Handed to Cllr Penlington, who will hand to Cllr Hesketh</p> <p>c) <u>Inspection report and risk assessments</u> - Cllr Penlington to grease the park gate - Cllr Roberts advised the roundabout is very stiff. Cllr Walker to look into the manufacturer - Cllr Roberts advised she had met with GBC regarding the surface matting. She advised they will send over a quote and diagram to the PC. Clerk to chase</p> <p>d) <u>Playing field working party update</u> Nothing to report</p> <p>e) <u>Skate park noise – update</u> Cllr Roberts advised the bottom ramp needs pushing back on the concrete.</p>	<p>Cllr Penlington to grease the park gate</p> <p>Cllr Walker to look at roundabout</p> <p>Clerk to chase GBC re: diagram/quote</p> <p>Cllrs Walker, Penlington & Savage to look at noise & move ramp</p>
88/18	<p>HIGHWAYS MATTERS</p> <p>a) <u>Lengthsman Scheme</u> Cllr Hesketh advised all jobs have been carried out. Jobs to request include clearing out the flower beds, tidying up the bus stop on Moor Road. The Clerk to contact Highways re: digging out the path on Moor Road.</p> <p>b) <u>Dropped Kerb Moor Road</u> The PC confirmed the Dropped Kerb has now been installed.</p> <p>c) <u>Proposed Roundabout Papplewick Lane / Moor Road junction</u> Cllr Walker advised Barratts has subcontracted the design to Via. It now has to go to Ashfield for planning. They anticipate it will be approx. 6 weeks work and are hoping to start in the autumn.</p> <p>Cllr Walker asked the Clerk to contact David Pick at Highways to ask for the 7.5 tonne limit to be included from Papplewick Lane to The Griffin's Head, and to also add that it will reduce the signage within the conservation area.</p> <p>d) <u>Fly tipping update</u> The Clerk advised she had spoken to Darren Gilder at GBC who has been out to the sites and advises that the portable CCTV camera can be installed in two of the locations. He agreed to make the arrangements as soon as they become available.</p>	<p>Cllr Hesketh to request jobs</p> <p>Clerk to contact Highways re: digging out path on Moor Rd</p> <p>Clerk to contact David Pick at Highways re: 7.5 tonne limit</p>

89/18	<p>REPRESENTATIVE REPORTS</p> <p>a) Village Hall: Cllr Penlington advised of an extraordinary meeting to approve the accounts. Bookings are slower than usual and they have had 3 cancellations. Nothing further to report.</p> <p>b) Julian Cahn: Cllr Roberts advised the issues they had with the bank has now been resolved and the account is now operating again. She advised the paperwork for the handover is still being processed. The trustees have taken the residents to Morton's Farm Tea Rooms. She advised of improvement works to be carried out to include widening the path and creating a seating area.</p> <p>c) Moor Pond Wood: Cllr Walker advised they have installed picnic benches in Papplewick Dam woods with a grant received from the Postcode Lottery.</p>	
90/18	<p>COUNCILLOR REPORTS</p> <p><u>Silver Jubilee Bench</u> Cllr Walker agreed to replace the timber</p> <p><u>Signage on gate near Tea Rooms</u> Cllr Roberts advised Mrs Sherwin had asked if the PC will change the wording on the sign on the gate for Church Lane, as churchgoers are using the Tea Rooms car park. The PC advised that when there is a service the gate is open and the field is made available for parking. Cllr Roberts agreed to speak to Mrs Sherwin to find out exactly when it is happening.</p>	<p>Cllr Walker to pursue</p> <p>Cllr Roberts to pursue</p>
91/18	<p>DATE OF NEXT FULL COUNCIL MEETING Wednesday 12th September 2018</p>	

The meeting ended at 9:55pm

Signed: _____ Chairman

Initials Chairman