

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 8th November 2017

Present: Cllr Stephanie Roberts (Chairman), Cllr Carolyn Hesketh, Cllr Stephen Walker, Cllr Jules Salmons, Cllr Nigel Penlington and the Clerk.

Parishioners/Visitors: R Hull, H McNish, S Crosby, R Kerr, M Kerr and C Barnfather, C Powell

Cllr Roberts communicated the fire safety procedures.

Cllr Roberts welcomed Mr Crosby to the meeting. Mr Crosby gave a brief overview of the reasons he was interested in the Councillor vacancy and why he felt he would be a suitable candidate for the position.

Open Forum began at 19:35

Mr Hull advised the Parish Council that the Papplewick and Linby Leisure Enterprise Group (PLLEG) had disbanded. He commented that the Group has raised around £43,000 for the village over the past 14 years. He advised that assets such as the cookers, gas burners, gazebo's, road signs, hot water boilers will all remain in the container at Linby, and there are 4 key holders; Stephen Walker, Bob Brothwell, Paul Holmes and Wyn Lewis. He advised these items are available for any future events. He advised that the PLLEG has surplus funds to distribute, and handed a cheque to the Parish Council for £5,000, and requested that £3,000 be used towards the maintenance of the existing equipment and £2,000 towards the natural play area extension to the playing field. The Parish Council agreed they were happy with those terms, and thanked Mr Hull and the PLLEG for their donation and their support over the years.

Mrs Kerr advised of the increase in large lorries coming through the village. She advised the drains required clearing at the North of Ward Cottage and the end of Papplewick Lane. Cllr Walker to email locations through to the Clerk. The Clerk to contact Highways. Mrs Kerr made reference to an article from the newspaper regarding a War Memorial Trust, which she passed to Cllr Walker to pursue.

Council Meeting

Meeting commenced: 19:45

<u>Minute No</u>		<u>Action</u>
118/17	<i>APOLOGIES</i> M Else, T Savage	
119/17	<i>DECLARATIONS OF INTEREST</i> Cllr Roberts – Papplewick & Linby Cricket Club Cllr Penlington – Papplewick & Linby Village Hall	
120/17	<i>APPROVAL OF MINUTES</i> The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Hesketh, seconded by Cllr Walker and signed by the Chairman Cllr Roberts.	
121/17	<i>MATTERS ARISING NOT COVERED IN THE AGENDA</i> None	

Initials Chairman

122/17	<p>COUNCILLOR VACANCIES</p> <p>a) PC to confirm interested candidates Cllr Roberts advised of 3 interested candidates – Terry Savage, Helen McNish and Stephen Crosby. She advised that Mr Lari had previously emailed the Council to withdraw his interest in the vacancy.</p> <p>b) Voting (by paper ballot) The results were counted by the Clerk. The Parish Council unanimously agreed to appoint Terry Savage and Helen McNish. Cllr Roberts thanked Mr Crosby for his interest and welcomed him to stay to the meeting.</p> <p>c) Co-option of successful candidates Helen McNish and Terry Savage were co-opted onto the Parish Council.</p> <p>d) Completion of Declaration of Acceptance of Office Helen McNish completed and signed the Declaration of Acceptance of Office and was invited to join the Parish Council.</p>	<p>Clerk to email Mr Savage</p> <p>Cllr McNish to complete Register of Interest form and submit to GBC</p>
123/17	<p>BARRACKS FARM WIND TURBINE CONTRIBUTION</p> <p>No further updates.</p>	
124/17	<p>HEALTH & SAFETY POLICY TO REVIEW</p> <p>No updates.</p>	Cllr Penlington to produce the Health & Safety Policy
125/17	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>Cllr Walker advised the draft plan is currently out for consultation and has so far received 3 further written responses and 7 public body responses, all of which are supportive. 12 private citizens have also responded which are all supportive. He advised that when the consultation period has ended, he will circulate to the working group and members of the PC to read through. He advised the next stage would be to convene a working group meeting to discuss the responses.</p> <p>Cllr Walker advised that Highways had declined to be represented in the parish to discuss the roads.</p>	Cllr Walker to forward all responses to Working Party members and Parish Council
126/17	<p>RELOCATION OF WAR MEMORIAL UPDATE</p> <p>Cllr Walker advised Linby Parish Council had no objections to the war memorial being relocated in Papplewick. The residents also agreed to the relocation to Papplewick. He advised he had met with the Royal British Legion and they advised they would not be willing to assist with raising money for war memorials. He advised he would pursue the article which Mrs Kerr had given him, and approach Neil Bennison at NCC again. He advised the next stage would be a feasibility study. The Parish Council agreed to move forward with this.</p>	Cllr Walker to pursue
127/17	<p>WALKING & CYCLING STRATEGY UPDATE</p> <p>Cllr Walker advised they had received some responses from the consultation including a detailed response from Greenwood Community Forest, who raised some very valid points. They advised they were fully supportive of the strategy. They suggested the PC arrange an audit of the state of the current paths and look at the possibility of cycle paths/joint use paths and look at re-designating them. Cllr Walker advised the next step would be to identify who will be involved and a timeline.</p> <p>The Parish Council agreed to adopt the Walking & Cycling Strategy</p>	Cllr Walker to pursue

Initials Chairman

128/17	<p>CORRESPONDENCE RECEIVED <i>All correspondence was forwarded to the PC by email prior to the meeting.</i></p> <p>Speed Limit Bin stickers. The PC agreed not to pursue. NCC Community Commemoration Fund. Cllr Walker to pursue.</p>	S Walker to pursue																																				
129/17	<p>FINANCE COMMITTEE MEETING UPDATE / PC TO AGREE THE 2018/19 PRECEPT Cllr Roberts reported on the recent Finance Committee meeting. The Finance Committee presented two Precept recommendations:</p> <p style="padding-left: 40px;">Precept excluding the Neighbourhood Plan budget: £11,880.00. An increase of 18.07% on last year's precept.</p> <p style="padding-left: 40px;">Precept including the Neighbourhood Plan budget: £12,880.00. An increase of 28.9% on last year's precept.</p> <p>Cllr Hesketh advised that the precept did not include the £2,000 accommodation, the £1,428 equipment replacement or the £2,000 war memorial fund budgets.</p> <p>The Parish Council agreed the Neighbourhood Plan budget should be taken from PC reserves, and agreed to set the precept at £11,880.00.</p>																																					
130/17	<p>PARISH COUNCIL ACCOUNTS a) <u>Current account balance:</u></p> <p>£35,400.15</p> <p>b) <u>Payments & Receipts:</u></p> <p>bi) <u>Payments:</u></p> <table border="1" data-bbox="368 1149 1174 1843"> <thead> <tr> <th>Date</th> <th>Amount £</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>13/09/17</td> <td>£255.35</td> <td>Roadscale Design – traffic consultant</td> </tr> <tr> <td>25/09/17</td> <td>£15.00</td> <td>NALC – Data protection workshop</td> </tr> <tr> <td>01/10/17</td> <td>£369.13</td> <td>E Gretton – Sept wages/home office expenses</td> </tr> <tr> <td>04/10/17</td> <td>£6.72</td> <td>E Gretton – Expenses (stamps)</td> </tr> <tr> <td>04/10/17</td> <td>£252.00</td> <td>Parish Mag Printers – Newsletter/NP summary</td> </tr> <tr> <td>04/10/17</td> <td>£20.10</td> <td>Gedling BC – Grounds maintenance (sept)</td> </tr> <tr> <td>05/10/17</td> <td>£24.00</td> <td>Proweb – annual email anti-spam</td> </tr> <tr> <td>16/10/17</td> <td>£28.00</td> <td>Village Hall – Hall Hire 12/07 & 13/09</td> </tr> <tr> <td>16/10/17</td> <td>£180.00</td> <td>Royal British Legion – lamp post poppies</td> </tr> <tr> <td>01/11/17</td> <td>£369.13</td> <td>E Gretton – Oct wages/home office expenses</td> </tr> <tr> <td>TOTAL</td> <td>£1,519.43</td> <td></td> </tr> </tbody> </table>	Date	Amount £	Payee	13/09/17	£255.35	Roadscale Design – traffic consultant	25/09/17	£15.00	NALC – Data protection workshop	01/10/17	£369.13	E Gretton – Sept wages/home office expenses	04/10/17	£6.72	E Gretton – Expenses (stamps)	04/10/17	£252.00	Parish Mag Printers – Newsletter/NP summary	04/10/17	£20.10	Gedling BC – Grounds maintenance (sept)	05/10/17	£24.00	Proweb – annual email anti-spam	16/10/17	£28.00	Village Hall – Hall Hire 12/07 & 13/09	16/10/17	£180.00	Royal British Legion – lamp post poppies	01/11/17	£369.13	E Gretton – Oct wages/home office expenses	TOTAL	£1,519.43		
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131/17	<p>PLANNING a) <i>Applications received:</i></p> <p>2017/1226: 175 Mansfield Road, Papplewick. The PC viewed the planning application and maps and agreed it was an over-development of the land, and asked the Clerk to send their objections through to GBC.</p>	<p>Clerk to send comments to GBC</p>																								

132/17	<p><u>PLAYING FIELD</u></p> <p>a) <u>General – vandalism & litter</u> Cllr Penlington advised no issues. Mr Hull asked if the fencing had been rewired. Cllr Hesketh to contact the Lengthsman to request the wire, and Cllr Penlington to replace.</p> <p>b) <u>Inspection duty book handover and report</u> Cllr Penlington to inform of Handover. Cllr Hesketh advised revisiting the schedule at the next meeting.</p> <p>c) <u>Inspection report and risk assessments</u> Cllr Penlington advised the sponge matting in front of the roundabout was a concern as it has started to lift and the edges need sealing. He advised all the pathways require attention. It was suggested that NCC Contractors completed the works. The Clerk to write to NCC to ask how to maintain it.</p> <p>d) <u>Playing field working party update</u> No updates</p> <p>e) <u>Playing Field Grass Cutting Contract</u> The Clerk secured 3 quotes: Gedling BC - £402.97 for 8 cuts per annum Malfords Ltd - £560 for 14 cuts per annum Ramsclapes - £895.00 for 18 cuts per annum</p> <p>The PC resolved to appoint Malfords as their preferred contractor. The Clerk to contact Malfords and GBC.</p> <p>f) <u>Skate park noise – update</u> The Clerk advised she had spoken to Playdale and they advised using a spray on under seal. Cllr Penlington to pursue and report back to the PC.</p>	<p>Cllr Penlington to replace the wire</p> <p>Cllr Penlington to email the PC re: handover</p> <p>Clerk to write to NCC Play spaces.</p> <p>Cllr Walker to contact Julian Gladman</p> <p>Clerk to contact GBC and Malfords re: grass cutting contract</p> <p>Cllr Penlington to pursue</p>
133/17	<p><u>HIGHWAYS MATTERS</u></p> <p>a) <u>Lengthsman Scheme</u> Cllr Hesketh advised she had received an update and of the 77.3 hours allocated to Papplewick, the PC have used 44.5. She advised there were no outstanding jobs. She advised that the PC have work allocated on an ongoing basis which includes emptying the bins. Any unspent hours, towards the end of the year could be used on tidying the raised beds.</p> <p>b) <u>Dropped Kerb Moor Road</u> Cllr Walker advised he had met with Parkin Contractors and had received an up to date quote, which the PC agreed was acceptable. Cllr Penlington advised the planning application so far had become a stumbling block as Highways do not want the dropped kerb where proposed. Highways stated they were informed by one of the residents that they reverse out onto Moor Road which raised safety concerns with pedestrians crossing. They advised slightly off-setting the dropped kerb, but would need to speak to a colleague regarding this. Cllr Barnfather advised he would speak to Paula Johnson onsite and report back to the Parish Council. He advised he had spoken to Gedling Borough Council regarding waiving the fee for the planning application, however was unsuccessful. He advised he would fund the cost of the planning application from his County funds.</p>	<p>Cllr Hesketh to check schedule and go back to lengthsman if required</p> <p>Cllr Barnfather to meet with Paula Johnson and report back to PC</p>

134/17	<p>REPRESENTATIVE REPORTS</p> <p>a) Village Hall: Cllr Penlington advised they were waiting for the car park drainage to be completed. There is a new boiler in the kitchen. He discussed the extension of the car park and advised they had spoken to Marshalls regarding a second access. He advised the Village Hall has approached Linby PC regarding applying for CIL to fund the extension to the village hall. Increases have been made to standard hire rates, however nonprofit hire rate will remain at £7.00 per hour and there is now a simplified charging scheme. Bookings going well. Next meeting is 13th December.</p> <p>b) Julian Cahn: Cllr Roberts reported the residents have been advised of the plan to handover to Nottingham Community Almshouses Association. The consultation will run until 5th December and any views should be sent to Bob Spencer, the Secretary/Trustee. All residents are happy and in reasonable health. They are looking to do some work on the trees. There is money in the bank, which will be handed over.</p> <p>c) Moor Pond Wood: Cllr Walker reported the works at Papplewick Dam Woods are now complete. They have been working with the Notts Wildlife Trust and Greenwood regarding a 5 year management plan which will commence in the new year. Some major tree work will be carried out, and have applied for tree planting grant.</p>	
135/17	<p>COUNCILLOR REPORTS</p> <p>The Clerk advised of NALC's new Councilor Training Workshop on Wednesday 17th January at a cost of £30.00. Cllr McNish confirmed she would be available, and the PC agreed the payment.</p> <p>Cllr Salmons reported she had received positive feedback on the lamp post poppies. She asked if the planter had been agreed to be funded at the Finance meeting. Cllr Hesketh confirmed a planter for Hall Lane and Linby Lane has been included in the budget.</p> <p>Cllr Walker asked the Clerk to contact NCC Highways regarding the junction improvements at Moor Road/Papplewick Lane for an update. Cllr Barnfather advised he would pursue this.</p> <p>Cllr Walker asked the Clerk to contact Highways regarding the state of the road surface on Papplewick Lane and advised it was extremely dangerous for cyclists.</p> <p>Cllr Roberts advised she will attend the Parish and Town Council Conference on 12th December. She also advised that Fibre Broadband was now available on Mansfield Road.</p>	<p>Clerk to book New Cllr Training and arrange payment</p> <p>Cllr Barnfather & the Clerk to pursue</p> <p>Clerk to contact Highways re: Papplewick Lane surface</p>
136/17	<p>DATE OF NEXT FULL COUNCIL MEETING Wednesday 10th January 2018</p>	

The meeting ended at 21:28

Signed: _____ **Chairman**

Initials Chairman