

# PAPPLEWICK PARISH COUNCIL

## MINUTES OF THE MEETING HELD AT PAPPLEWICK VILLAGE HALL, LINBY LANE, PAPPLEWICK ON WEDNESDAY 14th January 2009

Present:

**Cllr Mr C Womble (chairman)**

**Cllr Mrs S Roberts (vice chairman)**

**Cllr Mr D McCracken**

**Cllr Mrs G McCracken**

**Cllr Mrs J Robinson**

**Clerk Kay Mackenzie**

Absent

**Cllr Zinn**

Parishioners

5 + Cllr Lonergan (NCC) & Cllr Andrews  
(Gedling)

The meeting commenced at 7.15 p.m.

### **OPEN FORUM**

Cllr Lonergan stated that the beat manager, PC Newsome, had been replaced by Matt Wardle. There would also be the loss of a PCSO.

Cllr Lonergan also referred to a recently introduced website detailing crime mapping. For Linby & Papplewick parishes combined, figures were compared over 3 months in 2007 and again in 2008. The level of anti-social behaviour had fallen from 61.2 crimes per 1,000 people to 13.6. Over Nottinghamshire as a whole, the figures were 7.8 and 7.2 respectively, demonstrating that there had been a major problem with this type of incident. Burglary had risen from 1.1 to 1.8 crimes per 1,000 people whilst vehicle crime stood at 1.7 and 1.5 respectively.

Margaret Kerr referred to parking on Main Street pavements. Despite reference to it in the last Newsletter, the situation had deteriorated recently.

Mrs. Kerr also referred to the pavement condition on Main Street and how it was deteriorating. Cllr Lonergan referred to a Notts CC scheme to carry out footway repairs before the year end. Chairman stated that the e-mail has been circulated and the Council would respond before the deadline.

Richard Hull mentioned the proposed Play Day, stating that he had received no response from councillors to his request for ideas. Graffiti on the skate park had taken some time to remove. There were various items of equipment to install and commitment was needed from councillors in order to install it. The CCTV quote obtained had been based on much of the work being done by councillors to keep costs down and again input would be needed to get it installed.

Mrs Kerr thanked the person who had erected the Christmas tree. Ian Griffiths said about half a dozen people had congratulated the Council through him. Mr. Lewis of Linby handed over application papers to the Council for permission to erect the Christmas tree in the highway outside Blacksmith's Court next year.

Ian Griffiths referred to the state of drainage system on Mansfield Road between number 49 and his own house which was blocked and had caused water to accumulate on the road during recent bad weather. The Chairman stated that the matter had been drawn to the attention of Notts CC last year but nothing had apparently been done to resolve the issue.

Ian Griffiths also referred to the state of the old Calverton Mineral Line. It was now becoming overgrown and he requested that it be pursued as a footway etc. Chairman responded by stating that the matter had been drawn to the attention of the relevant authorities last year and that Notts CC were now looking at new projects following completion of other former railway routes in the west of the county.

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## **COUNCIL MEETING**

Minute  
No.

1/09

1. APOLOGIES

Apologies received from Cllr. Zinn

2/09

2. DECLARATIONS OF INTEREST

Cllr Roberts - Papplewick Cricket Club  
Cllr Robinson - Newsletter & Leisure Enterprise Group

3/09

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 12th November 2008 were accepted as a true record of the meeting. Proposed Cllr. Roberts seconded Cllr. Robinson and signed by the Chairman.

4/09 4. MATTERS ARISING

Open Forum

The Christmas Tree had been erected outside Mr. Theaker's house at Blacksmith's Court. After presentation to the Council of Mr. Lewis's request for another tree next year, the matter was put to the vote. Two councillors voted in favour of erecting another tree, one councillor voted against and two abstained. The motion was therefore carried. Clerk to pursue the application with Notts CC.

29/08 Matters Arising

Chairman had received a letter from CPRE notifying him that the Friends of Moor Pond Wood had not been successful in securing the Valerie Gillespie Cup.

Chairman had deposited further documents with the Nottinghamshire Archives Office which were currently being sorted and assessed.

Cllr Robinson reported that the trustees of the Jones Trust had yet to meet. It was agreed that she would pursue the question of a grant towards Council accommodation with them.

39/08 Councillors Reports

A considerable number of bulbs had now been planted around the parish, including around the margins of the Playing Field. Snow drops and aconites would be planted "in the green" during spring. Garlic, currently in storage, would be transplanted in the autumn.

5/09 5. CORRESPONDENCE

The following correspondence had been received and circulated as appropriate:

- a) Notts. Fire & Rescue - Revenue Budget & Council Tax Consultation
- b) Clement Keys - conclusion of Annual Audit
- c) E-mail from Cllr Patricia Andrews - GBC Revenue Support Grant for 2009-10
- d) E-mail from Allianz - Bonfire insurance
- e) Papplewick & Linby Day Centre - acknowledgement of donation
- f) Rev. Canon K H Turner - acknowledgment of donation on behalf of PCC
- g) Papplewick Pumping Station - acknowledgement of donation

- h) Paddy Tipping MP - contact details and calendars for distribution
- i) Notts. Fire & Rescue - modernisation of Carlton Fire Station
- j) Notts. County Council - Christmas tree recycling
- k) Information Commissioner's Office - new model publication scheme
- l) E-mail from Cllr Patricia Andrews - new picnic bench for Ravenshead PC
- m) NCC - Bus User Group meeting 5.2.2009
- n) CPRE - Result of Valerie Gillespie Award 2008
- o) GBC - Parish Precept, Revenue & Capital Grant 2009-10
- p) Playdale - questionnaire about installation of equipment
- q) NCC - Nottinghamshire Archives relating to deposit of records
- r) Nottinghamshire YFC - recruiting for Papplewick YFC
- s) Allianz - Play Day insurance cover
- t) E-mail from Cllr J Lonergan - highway maintenance

6/09 6. ACCOUNTS.

a) Parish Council General

Income

£ 20.00	21.11.2008	Unknown
£ 711.57	28.11.2008	Unknown
£1,985.00	15.12.2008	GBC

Cllr Robinson reported that the above payments had been made into the Council's account. However, it was not currently clear from whom the first two items had been received.

Expenditure

587	£109.89	National School	Skate Park Artwork
588	£50.00	Papplewick & Linby Cricket Club	Annual Donation
589	£100.00	Parochial Church Council	Annual Donation
590	£50.00	Papplewick Pumping Station	Annual Donation
591	£50.00	Papplewick & Linby Day Centre	Annual Donation

592	£493.50	Clement Keys	Auditors fees
593	£2,039.80	Playdale Playgrounds	Play Equipment
594	£19.09	Gedling BC	Grass Cutting
595	£300.00	Naturescape	Plants & bulbs
596	£434.75	Marmax Products	Picnic table
597	£1,686.13	British Recycled Products	5 seats
598	£646.25	Remco Signs	Christmas tree lights
599	£26.60	Sherwood Office Supplies	Stationery
600	£18.69	Gedling BC	Grass cutting
Total :	£6,024.70		

A VAT claim was being made for approx. £4,000 which had been acknowledged by HMRC.

b) Moor Pond Wood

Income

Nil

Expenditure

Nil

7/09 7. PARISH FINANCE 2009-2010

Chairman reported on a letter from Gedling regarding precept requirements for 2009-10. The Council had adopted the Finance Committee's recommendation of a precept of £6,000 at its meeting on 12th November 2008 (minute no. 32/08), subject to Gedling's Revenue Aid remaining unaltered. Gedling had now confirmed that Revenue Aid for 2009-10 would be £4,203. Because of a need to round the precept to make the Band D figure divisible by 9, the actual precept required would be £6,011.

Resolved to request a precept of £6,011 from Gedling for the next financial year. The request form was signed by three councillors.

8/09 8. PLANNING

There had been no planning applications received since the last meeting. Chairman stated that as far as he was aware, nothing had been received from Gedling since August last year. As it was unusual for such an amount of time to pass without an application, Cllr. Andrews agreed to make enquiries at Gedling with a view to ensuring

that the Council was being consulted.

9/09 9. PLAYING FIELD

a) General

i) Cllr Robinson reported that Jane from Playdale had inspected the Playing Field and commented on how well it looked.

ii) Cllr Roberts thanked Mr. Hull for helping out on the Playing Field. She had covered up obscene graffiti on the Playing Field equipment with aluminium paint.

iii) Richard Hull, Playing Field committee member, referred to the uneven ground near to the bonfire site. About 2 weeks ago the temporary iron rods, used to support plastic fencing, were stolen and the fencing thrown onto the skate park. He had therefore removed it. The surface needed levelling as soon as ground conditions improved.

iv) The Chairman agreed to identify suitable dates for a Saturday workday during March and circulate for volunteers to assist.

v) It was resolved to buy CCTV equipment, including a camera at £400, plus conduit, column etc. for a total cost of approximately £800. Considerable savings were being made by purchasing some of the equipment second-hand and by the Council undertaking installation itself.

vi) Chairman confirmed he had re-inspected the fence which had been erected between no. 33 Linby Lane and the Playing Field. It had been erected some 380mm out from the line of the adjacent fence to the rear of no. 31 and 160mm out beyond the line of the fence to no. 35. Consequently, there was an encroachment amounting to some 1.6m<sup>2</sup> of land. Cllr Roberts pointed out that it was a public playing field if one occupier on Linby Lane was allowed to encroach onto Council land others would follow suit resulting in a considerable loss of land.

It was resolved to write to the occupier of 33 Linby Lane requesting that the fence be moved back so that it was in-line with the other fences along that boundary.

b) Play Day

This event will be organised by Gedling BC. The Parish Council was therefore being requested to hire the Playing Field out to them. Resolved to hire out the Field to Gedling BC for the day at no charge,

subject to satisfactory insurance and risk management arrangements.

Chairman provided Mr. Hull with a list of possible activities. Mr. Hull and Cllr Robinson to attend the next Gedling BC meeting to discuss further.

10/09 10. PERSONNEL COMMITTEE MEETING 9.12.2008

Minutes of the Personnel Committee held on the above date had already been circulated. It was noted that Kay Mackenzie had been appointed Clerk to the Council with effect from 1st January 2009 on the terms detailed in those minutes.

11/09 11. CAPITAL GRANT

a) Chairman confirmed that an order had been placed for five recycled plastic seats from British Recycled Products at a cost of £1,435 + VAT. These had now been delivered and were in storage awaiting installation.

b) Christmas tree lights costing £550.00 + VAT had been obtained from Remco Signs Ltd. The Christmas tree provided by Wayne Theaker had been located outside 1 Blacksmiths Court and the lights used to illuminate it.

c) As discussed under item 9/09 a) v) Richard Hull reported that the cost of a CCTV camera was likely to be around £800. Resolved to proceed with this work.

d) After making allowance for the purchase of the above items, some £2,834 of the Capital Grant budget remained. Chairman had circulated details of a new copier/printer at £316. It was resolved to buy the model in question.

e) In addition, the Chairman had discussed options regarding computer usage with the Clerk. Agreed to purchase a laptop at around £400, Clerk and Chairman to action. Following discussion it was also resolved to obtain a portable hard drive to back-up the Council's digital archive.

f) Margaret Kerr, Moor Pond Wood Steering Committee Member, suggested that some of the balance of Capital Grant could be used in the S.W. corner of Moor Pond Wood. It was agreed the Committee would cost a project up and submit it for consideration.

12/09 12. NEWSLETTER

Chairman stated that the last Newsletter had been circulated in October. The next Newsletter was in the course of production and it was agreed to distribute it towards the end of this month. A copy of the 'Hidden Valleys' walks leaflet, recently produced in association with Ashfield DC, would be included. Resolved to produce the next issue as above.

13/09 13. INFORMATION PUBLICATION SCHEME

Chairman referred to previously circulated details of new Publication Scheme which the Information Commissioner's Office was requiring all public sector organisations to adopt from 1st January 2009. The Scheme was intended to make certain kinds of information routinely available to the public.

A template published by the ICO had been completed by the Chairman and would be made available to the public via the Council's web site.

It was resolved to adopt the revised Publication Scheme.

14/09 14. REPRESENTATIVES REPORTS

a) Village Hall

Ian Griffiths stated that the locks were due to be changed shortly and the Council would be notified.

Hall rental would be going up by around 5%. The Bradbury Suite had been recently redecorated to make a real improvement.

b) Julian Cahn Trust

Cllr Roberts reported that an asbestos survey was being carried out. Mr. Bentley, the contact person, had compiled a thorough report into maintenance matters which were now being considered by the Trustees. The maintenance contribution required from tenants had not been increased this year and remained at £35 per week. Two of the newer residents were looking to improve the gardening.

c) Association of Gedling Parish Councils

Cllr Zinn was not in attendance.

15/09 15. COUNCILLORS REPORTS

a) Moor Pond Wood Steering committee

Cllr D McCracken stated that a meeting was proposed for 21st January. Stephen Walker had informed the Chairman that more earthworks had been discovered in Dam Banks. Work was also proposed in the S.W. corner to include a path down to the water level.

The management agreement was being extended by 25 years following agreement by the Co-op.

b) Parish Paths Partnership

Questionnaire from Notts. CC returned by the Chairman otherwise nothing else to report.

Cllr D McCracken reported that the finger post at the Moor Road end of Papplewick 5 had been broken. Chairman stated that he would submit a request for replacement under the next grant claim.

c) Other Business

i) Removal of advertising signs for new housing developments which had been erected around the parish unlawfully would be pursued with Notts CC and Gedling BC by the Clerk.

ii) Cllr Robinson reported that the direction sign outside no. 8 Main Street was in a dilapidated condition. Chairman to pursue with Notts CC.

iii) Cllr Roberts stated that the question of anti-skid surfacing, which had been applied on Mansfield Road near to no. 99 and the bus stop, had been pursued with Notts CC. The texture of this surfacing was causing additional noise when traffic passed over it. The County Council had not given an answer but in the course of discussions faint road markings at the junction with Forest Lane and the situation at that junction in general had also been raised. County Council staff had said that various things could be done to improve the junction but because parishioners believed it would increase traffic levels nothing was actually being done. Street lighting was needed and could be extended from the Seven Mile House. Chairman agreed to pursue with Notts CC.

iv) Cllr G McCracken stated that fallen leaves had accumulated on the east side of Moor Road at its junction with Papplewick Lane making the surface slippery. There was a similar problem on the

west side, level with Moor Pond Wood. Chairman to pursue with Notts CC

v) Double bend sign outside 49 Main Street. Mrs Kerr reported that it had been turned through 90° so that it was not visible to traffic.

vi) Chairman referred to a recent accident on Blidworth Way. It had occurred outside Top Farm at the junction with Main Street. As far as councillors were aware, it had not been caused by accumulating surface water at this location.

16/09 16. DATE OF NEXT MEETING

The next full Council meeting will be held on 11th March 2009 immediately after the Annual Parish Assembly.

The meeting ended at 9.40pm.

Signed Chairman ..... Vice Chairman .....