

# PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held at  
Papplewick Village Hall, Linby Lane, Papplewick  
Wednesday 13th May 2009**

Present:

**Cllr Mrs S Roberts** (*vice chairman*)

**Cllr Mr D McCracken**

**Cllr Mrs G McCracken**

**Cllr Mrs J Robinson**

**Cllr Mr C Womble**

**Clerk Kay Mackenzie**

**Parishioners:** Mr R Hull, Mrs M Kerr, Mr I Griffiths, Cllr. P Andrews (GBC) + 2

## **OPEN FORUM**

The meeting commenced following the AGM at which the Open Forum had been held.

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## **COUNCIL MEETING**

Minute No.		Action
52/09	<i>APOLOGIES</i>	
	Cllr B Zinn	
53/09	<i>DECLARATIONS OF INTEREST</i>	
	Cllr Womble - NCC matters Cllr Robinson - Newsletter Cllr Roberts - Cricket Club	
54/09	<i>MINUTES OF PREVIOUS MEETING</i>	
	The minutes of the meeting held on 8th April 2009 were accepted as a true record of the meeting. Proposed by Cllr. Womble and seconded by Cllr. D McCracken and signed by the Vice Chairman.	

55/09 MATTERS ARISING

a) Clerk had previously written to Highways with regard to issues raised at both the March meeting, minute ref 25/09 and in Open Forum, and the April meeting minute ref 40/09 and Open Forum. Replies to both letters had now been received.

b) There was a discussion about the Village of the Year competition and whether at this stage the village could take part. It was felt to be an opportunity to pull the people of the village together. Mr Hull mentioned that the village had taken part previously but that it had not pulled the village together. It was generally felt that with the time scale remaining it would be better to advertise the intention in the next Newsletter for taking part in 2010 and to encourage greater participation.

Cllr. Robinson to advertise Village of the Year 2010 in the Newsletter to encourage village participation.

c) It had been agreed at the April meeting under item 35/09 b that subscriptions would be reviewed as they arrived for renewal. It had been declined to subscribe to RCAN under their new fee implementation scheme but agreed on this occasion to subscribe to the Rural Voice magazine at £7.50 per annum. In addition to this renewal the Wildlife Trust was also due. The question of suitability rose and it was felt that MPW was best suited to this subscription. Mrs Kerr agreed to check whether MPW already subscribed to it.

Clerk to subscribe to Rural Voice on behalf of the PPC.

Mrs Kerr to advise the PPC if MPW subscribed to the Wildlife Trust.

d) Mr Hull had advised at the April meeting under item 39/09 a that the CCTV was ready to be installed but that the conduit would need laying first, along with some levelling work to the playing field. It was agreed that Mr Hull would organise diarising some more 'work day' dates with the PPC.

Mr Hull to organise further work days with the PPC to install conduit and the CCTV.

e) Cllr. Roberts advised that further planting of Snowdrops would take place next year and that the garlic was now installed in grow bags as discussed at the April meeting under item 43/09 ci.

Cllr. Roberts to organise the planting of snowdrops on Moor Rd next year.

f) Cllr. Womble raised the issue of purchasing the up to date version of the Charles Arnold-Barker book, Local Council Administration, for parish councils and this was agreed. Cllr. Womble also requested that the strimmer needed a new line, triangular blade and oil. It was agreed that Cllr. Womble source these items.

Cllr. Womble to go ahead with ordering the items for the running of the strimmer. Clerk to source book and order.

56/09 CORRESPONDENCE

The following correspondence had been received and circulated

as appropriate:

- \* a) A Cundy letter re Hall Lane 'island'
- b) Y Jones email re Blidworth WAYe litter dumping
- \*\* c) Highways letter reply re March meeting issues
- d) SLCC flyer regional conference
- e) Remedi letter re volunteer offender scheme
- f) Response spring issue 8 Notts Fire & Rescue
- g) Countywise issue 28
- h) NCC planning & landscape briefing April 09
- i) Sac-o-mat letter re dog foul dispensers
- j) NCC civic service letter
- k) Countylink issue 86
- l) GBC Euro/Notts election letter and posters
- \*\*\* m) Highways letter reply re April meeting issues
- n) GBC planning committee minutes
- o) CPRE AGM notice
- p) RCAN newsletter spring 09
- q) NCC Building Better Communities letter including maintenance agreement for installation of seat at Hall Lane island.

\* a) Cllr Womble reported that he had met with and received a letter from Mr A Cundy advising that they were not against a fence being erected on Hall Lane island provided it was undertaken with due care. Cllr Womble suggested the use of 'no waiting' signs and finger-posts to the Blidworth Waye lay-bys for parking. Cllr Womble requested that this work be undertaken from Capital Grant monies and that the Clerk should contact Moorwood Joinery to carry out the work as per quote 1 with the 4x4 posts. Cllr Womble also reported that the Clerk was obtaining quotes for appropriate signage to advise against parking on or around the island and to ask Moorwood Joinery to fix the signage on the new fencing.

Clerk to contact Moorwood Joinery to commence work on the fence and ask about sign fixing quote for the fence.

a i) Clerk had advised that a maintenance agreement had been received from NCC BBC with regard to the new seat to be installed on Hall Lane island. It was agreed that the seat should be facing Main St due to the lay of the land and for the Clerk to sign the agreement on behalf of the council. Clerk to write a formal letter of thanks.

Clerk to sign and return maintenance agreement and write a formal letter of thanks

a ii) Cllr Womble reported that a plaque on a plinth had been offered with the seat to mark the Coronation of Queen Elizabeth II, which was the initial reason the tree on Hall Lane island was planted. Cllr Womble to contact Mr A Cundy about who the original planters actually were? It was agreed that the plaque should mention NCC BBC and the PPC. Cllr Womble to research and propose wording to NCC for plaque.

Cllr Womble to research wording for plaque and return to NCC

a iii) Cllr Womble advised that the tree on Hall Lane island needed crown lifting and asked Mrs Kerr to ask Lee Scudder to undertake the work prior to the bonfire night event so that the cut branches could be used on the bonfire.

Mrs Kerr to ask Lee Scudder to undertake crown lifting work on Hall lane island tree prior to bonfire night

\*\* c) Letter was copied to Police and Trading Standards with regard to enforcing weight restrictions on Forest Lane and Moor Road. Unable to influence fines for HGV's contravening the restrictions. Suggestion to contact local MP.  
 The request for a footpath link to existing footpath on Moor Rd Goosedale end is still on the list for consideration for the Local Transport Plan, as previously requested by the PPC.  
 With regard to traffic calming on Moor Rd, as the road has a 40mph speed limit, if it is being broken, only the Police have the powers to deal with this. (Copied letter to Police). Interactive speed cameras can only be used on 30mph roads.  
 Request for a salt bin on Church Lane has been passed to Winter Maintenance for consideration next winter.  
 A Highway Network Inspector has looked at the drain on Main St/Blidworth Wye with regard to it being used as a foul drain, and has found no problem with it, however, it has been passed to Severn Trent Water to investigate their drains.

\*\*\* m) Gully on east side of Mansfield Rd, this has been passed to the Drainage Team to send out a gully emptier.  
 Street name plates are the responsibility of GBC (letter copied to GBC).  
 Pot holes on Forest Lane, this issue has been passed to Operations to carry out any necessary works.  
 Traffic Surveys, this was instigated by the Highways Accident Unit who are looking at the both ends of Forest Lane junctions with Mansfield Rd and Moor Rd, checking queue lengths to see if any remedial measures can be introduced. Information will be available to the Parish once it has been examined.

57/09 ACCOUNTS

a) Parish Council General

Papplewick Parish Council Receipts & Payments for 13<sup>th</sup> May 2009 meeting

Expenditure

31 Mar 09	Sherwood Office Supplies		000615	<b>76.18</b>
31 Mar 09	Sherwood Office Supplies		000616	<b>6.00</b>
9 Apr 09	Cllr G McCracken		000617	<b>20.55</b>
16 Apr 09	NCC MPW	ENB005123	000620	<b>1,388.28</b>
21 Apr 09	Mr A Mackenzie	Portable hard drive reimbursement	000621	<b>74.99</b>
21 Apr 09	Kay Mackenzie	Clerks Wages March 09	000622	<b>212.64</b>
				<b><u>1778.64</u></b>

Income

31-Mar-09	GBC	Capital Grant Aid reimbursement	Bacs	<b>156.52</b>
15 Apr 09	GBC	Revenue Aid 25% 08/09 final payments	Bacs	<b>1061.75</b>
				<b><u>1218.27</u></b>

The accounts for the Parish Council were submitted to Mr Barrie Woodcock for internal audit on 12th May 2009. Mr Woodcock's report is attached as Appendix 1. The recommendations of the report are that the Council should ensure that a Financial Risk Assessment is carried out on an annual basis. Clerk recommends

Following internal audit recommendations it was agreed to ensure that a

that this take place at the October Finance Sub Committee Meeting.

financial risk assessment be carried out annually at the Oct Finance Sub Committee mtg.

The accounts were agreed by the Parish Council and signed by the Vice Chairman.

b) Moor Pond Wood Income: £ nil Expenditure: £ nil

Clerk has requested accounts held currently by MPW so they can be bought up to date and submitted as part of internal audit. There was no income or expenditure for 2008/09.

58/09 *PLANNING*

The following planning applications had been received since the previous meeting:

a) 2009/0329 Wheelwrights Cottage, 30 Main Street, dormer extension too create en-suite to existing bedroom. No objections raised.

Clerk to write to GBC returning plans and raising no objections

b) 2009/0384 Papplewick Lodge, Main Street, internal and external alterations to dwelling and outbuildings to create tearoom, toilets and living accommodation. Increase in height boundary wall and installation of new entrance and re-surface courtyard. Concerns had been raised by several parishioners about the possibility of increased traffic and the use of Church Lane to access the car park at the rear of Papplewick Lodge.

Clerk to write to GBC returning plans and raising no objections

c) 2009/0393 49 Linby Lane, two storey and single storey rear extension. It was felt this proposal would significantly increase the ground floor space whilst the upstairs remained only two bedrooms and that the lower floor extension would emerge further out than the connecting house. However, it would not impede daylight as it was only the lower floor which protruded this far. No objections were therefore raised.

Clerk to write to GBC returning plans and raising no objections

d) It was agreed that further planning applications would be downloaded in PDF and emailed to the PPC by the Clerk on a trial basis. It was also agreed that all Cllrs. should respond either way with comments should they have any directly to the Clerk using email.

Trial of downloading and emailing future planning applications by Clerk and that all Cllrs. must respond.

59/09 *PLAYING FIELD*

a) General - it was felt that some obscene drawings on the skate park should be sprayed over.

Cllr. Womble to spray over obscene drawings on skate park.

b) Inspection Duty Book handed from Cllr D McCracken and Cllr G McCracken to Cllr. Womble, along with a detailed

Cllr. Womble is the

report outlining maintenance undertaken and issues arising. These issues include used aerosols, correction fluid, broken glass, tin foil and beer cans. Fires were also an issue on the grass and inside waste bins. Dirty nappies had been placed in the bins correctly but it was felt that regular emptying would need carrying out due to the smell. A small amount of graffiti had been located and sprayed over and general litter removed such as sweet wrappers and carrier bags. The issues raised were mostly contained at the skate park end of the field whilst the top end containing the younger equipment was well used and kept. Cllr. D McCracken thanked Mr Hull for his support in maintaining the playing field. The opportunity had also been taken to talk to parents and children about the forthcoming Play Day.

Duty Inspector for the playing field.

b i) It was also reported that on the 8th May the Police had attended on the Playing Field due to an issue with alcohol. Mr Hull outlined that he had spotted some youngsters taking a case of lager to the playing field and had telephoned the Police to inform them. The Police Licensing Officer had attended and had taken the names etc. of the youngsters and had told them to clear the field of related litter. The Officer was keen to keep an eye on the area.

b ii) Cllr. Roberts added that she had seen two dogs not on leashes on the play park and felt that more signs were needed to deter this.

c) Play Day

Mr Hull requested that a meeting to discuss the plans for the day was needed and suggested a Saturday as part of the organised Work Day. Mr Hull advised that there would be mini golf, a BMX display team, and that he was trying to secure a climbing wall and to arrange with the Fire Service to bring an engine down. The Colwick Play Day is being held on 23rd May. Cllr. Robinson to liaise with Dominic Conidi with regard to the children being involved in a poster for the Papplewick event.

Play Day mtg to be held as part of Work Day on a Saturday.

Cllr. Robinson to liaise with D Conidi to design a poster with the children at the school.

60/09 **HIGHWAY MATTERS**

a) Cllr Robinson reported that the HGV weight limit sign on Moor Rd opposite the pub was bent and twisted.

Clerk to write to Highways/GBC re HGV sign.

b) Cllr Robinson raised the issue of motorbikes on Forest Lane exceeding the speed limit. It was agreed that this was an enforcement issue.

Cllr Robinson to write to Police re speeding motorbikes on Forest Lane.

c) Parking at the Pumping Station had become a recent issue on the grass verge outside the listed wall which was also being attacked by salt. It was agreed that before any

Clerk to email Pumping Station

real suggestions could be presented it would need to be established if this was Highways land or Pumping Station land. Mr Griffiths also reported that notices were being placed on parked cars, which the car owners felt were parked correctly. It was agreed that Mr Griffiths would scan in and email a note to the PPC.

Trust to establish land issue.

Mr Griffiths to scan and email note to PPC.

c i) Cllr. Womble reported that there were overgrowing trees on Blidworth Way causing higher traffic such as buses to pull out into the oncoming lane. The issue was identified as being from Ward Cottages northwards to the A60. Clerk to contact Highways.

Clerk to contact Highways with regard to overgrowing trees.

c ii) Cllr. Womble advised that there was no 'brown' sign in situ at the top of Forest Lane where it meets the A60 advising a right turn towards the Seven Mile public house as a direction for the Pumping Station.

Clerk to request installation of a right turn to Pumping Station 'brown' sign at the top of Forest Lane.

c iii) Despite recent contact with Highways on several occasions there remained issues with the gullies on the east side of Mansfield Road.

c iv) The illegal house builder signs were increasing and needed removing. Clerk advised the she had reported the issue with GBC again today.

Clerk to keep an eye on and review situation with house builder signs and reported sign issues to GBC.

c v) The directional sign located on Main St for the cross roads was now quite illegible. Clerk advised that she had reported this to GBC today. The Forest Lane sign located at the top on Mansfield Rd was also in a precarious position. Clerk had also reported this to GBC today.

## 61/09 REPRESENTATIVES REPORTS

### a) Village Hall

Mr Griffiths reported that the licensing had been changed and was now to be operated by the Village Hall.

### b) Julian Cahn Trust

Cllr. Roberts reported quotes were being obtained for repair work to the windows which would mean removing them to carry out the work. It was anticipated that the front windows would be repaired in 2010 and the rear in 2011. The trust were looking for grants to carry out the work. Boilers were being replaced as residents move out. The gardens are well tended. The maintenance contribution is currently £35pw which will rise to £40 in the future.

c) Association of Gedling Parish Councils  
No report.

## 62/09 COUNCILLORS REPORTS

a) Moor Pond Wood Steering committee  
Cllr. D McCracken advised that there was no report as the meeting had been cancelled but was due to be rescheduled.

a i) Cllr. Womble reported that he had spoken with Mr Walker recently who had advised him that the project had accumulated archives. As the PPC does not a present have it's own building it is not in a position to store these but Cllr. Womble suggested the Archives Office in Nottingham as he felt the records were worth saving and that the PPC had also used this facility.

a ii) Cllr. Womble advised that two students were currently working on the website facility to create interactive maps which would be downloadable to MP3's. This would include an interactive list of flora and fauna.

b) Parish Paths Partnership  
Cllr. Womble reported that the stones for the meadows path were in storage.

b ii) Cllr. Womble reported that the P3 survey forms had been received from NCC. Cllr. Womble had inspected the paths, completed and returned the survey forms. However, no application form had been received as yet for the grant monies for P3.

b iii) Cllr. Womble suggested that a finger-post was needed at the junction of the path with Papplewick Dam. Cllr. Andrews suggested asking about grant money to carry out this work.

b iv) Mr Griffiths reported that a tree had come down in the Seven Mile woods in the last week and felt that as the path was used frequently by cyclists this could be an issue at dusk.

c) Any Other Business  
Cllr. J Robinson reported that the Leisure & Enterprise Group had met recently at which Linby had asked if there was the possibility of there being a joint Papplewick & Linby Newsletter. Cllr. Womble felt that the PPC newsletter was strictly a 'council' one to disseminate council matters and not

a parish one. Cllr. Roberts felt that items such as newsletter should still be put through doors, as we do have an ageing village which is not necessarily computer literate. Further discussion ensued concerning examples in Ravenshead and Newstead. Mr Griffiths felt it would be a nice thing to have, and most other things are joint e.g. school, churches, village hall etc. Mr Hull felt that a precedent had already been set with the bonfire leaflets and the Christmas service newsletter. Mr Hull agreed to work on the next edition with Cllr. Robinson and to advertise the Play Day. Cllr. Andrews advised that there was New Initiative Fund money available from GBC.

New Initiative Fund money available from GBC for a joint parish newsletter.

63/09

*DATE OF NEXT MEETING*

**Wednesday 8th July 2009 at 7.15pm at the Village Hall**

The meeting ended at 10.08pm.

Signed Chairman ..... Vice Chairman .....