

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick Wednesday 13th January 2016

Present:

Cllr Stef Roberts (Chairman)
Cllr Carolyn Hesketh (Vice Chairman)
Cllr Nigel Penlington
Cllr Stephen Walker
Cllr Baz Mayoh
Cllr Hilary Espley

Clerk: Liz Gretton

Absent: Cllr Terry Savage

Parishioners and visitors: Cllr Bruce Andrews, Richard Hull (PLLEG), 3 members of the public

Open Forum commenced: 19:15

Mrs Kerr advised that the gate to the meadow from Church Lane is very difficult to open, there are 2 screws missing and the post is not secure. Cllr Walker to contact the Lengthsman.

Mrs Kerr also raised concerns about the plans to take down the wall at No. 58 Main Street and that it had caused a lot of controversy in the village. Cllr Roberts confirmed that the Council had responded to the planning application asking for a single breach of the wall opening onto a parking area rather than removing the whole length as this would allow best possible retention of the street scene. It was also noted in the Council's response that the front walls of the properties are mentioned in the conservation area analysis. Cllr Walker advised that if residents are not happy with the plans, they should make their feelings known to Gedling Borough Council.

Mrs Kerr advised of the bench on the corner of Moor Road and Papplewick Lane, having the top support missing and one of the seat panels is missing. Cllr Walker advised a tree had fallen down onto the bench which caused the issue. The Clerk to contact Gedling Borough Council.

Mr Griffiths enquired about the plans regarding the redirection of traffic due to the road closures around Hucknall, and the massive effect it would have on the village. The Clerk circulated some information regarding the closures around Hucknall which she had received from the Hucknall Town Centre Improvement Team who had advised that any one wishing to know about the closures could email Hucknall@tarmac.com to receive regular updates. A Public Liaison Office has also opened on Annesley Road, opposite Carlingford Road, opening times Monday to Friday 9am to 4.30pm. The Clerk to contact Network Rail to find out when the Bridge will be closed, for how long and further information on routes of diversions.

Mr Griffiths also noted that clippings had been left on the footpaths between number 63 and 47 on Mansfield Road. Cllr Walker to contact the Lengthsman.

Mr Griffiths advised he had again had to repair the fences to the footpath and asked whether the Council would agree to placing No Cycles signs at both ends of the path. The Parish Council agreed to look into this.

Cllr Penlington advised of a badger hole on the footpath between A60 and Stanker Hill Farm. The Clerk to contact the Right of Way Officer.

Mrs Kerr asked the Council if they would include in the newsletter the issue of people parking on the pavement on Main Street. Cars are parking so close to the wall they leave no access for pedestrians. Cllr Walker advised a more focused response would be to put letters through residents doors. The Clerk to look for previous leaflets on file.

COUNCIL MEETING

Meeting commenced: 19:40pm

Minute No.		Action
1/16	<i>APOLOGIES</i> Cllr Terry Savage and Cllrs Chris Barnfather and Colin Powell	
2/16	<i>DECLARATIONS OF INTEREST</i> Cllr Stef Roberts - Cricket Club Cllr Baz Mayoh - The Griffins Head	
3/16	<i>MINUTES OF PREVIOUS MEETING</i> The minutes of the meeting held on 11 th November 2015 were accepted as a true record of the meeting. Proposed by Cllr Stef Roberts and seconded by Cllr Stephen Walker and signed by the Chairman Cllr Stef Roberts.	
4/16	<i>MATTERS ARISING NOT COVERED IN THE AGENDA</i> None	
5/16	<i>CORRESPONDENCE RECEIVED</i> All correspondence received by the Clerk had been forwarded to the Councillors prior to the meeting.	
6/16	<i>COUNCIL POLICIES</i> Cllr Roberts produced a folder with 9 Council Policies which require updating. These were distributed as follows: Financial Policies - Cllr Hesketh; Event, Health & Safety - Cllr Penlington; Contractors Health & Safety Environmental Conditions - Cllr Penlington; Standing Orders - Cllr Roberts; Financial Risk Management - Cllr Hesketh; Health & Safety Policy - Cllr Penlington; Environmental Policy - Cllr Walker; Code of Conduct - Cllr Roberts; Children & Young people - Cllr Roberts; Emergency Plan - Cllr Walker. A copy of the Bonfire Safety Plan to also be included in the Council Policies.	<i>Clerk to contact NALC for templates to cross reference policies</i>

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7/16	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>Cllr Walker advised he and Cllr Hesketh had met with the NP Consultant Dharmista Patel to talk through some of the points involved in producing an NP and the likely costs. There is potential to apply for £8k funding which can be claimed through the government to support the work. Dharmista's fees would be around £8k, however, it would all depend on the work she was given and the work that could be undertaken in-house. The potential outlay would be £10k and it would be expected that the Clerk take on additional hours. Cllr Walker continued to say the NP should be specifically for greater Papplewick and would therefore need to have an agreement with both Gedling Borough Council and Ashfield District Council. The aim now is to create a Working Party to consist of Parish Councillors and the public and identify local concerns and aspirations for the future of Papplewick. The NP Working Party to be agreed and report back to the PC at the next meeting.</p> <p>Cllr Andrews mentioned there is a consultation process for parishes to get information about proposed future developments. Clerk to contact Cllr Barnfather to find out how PCC can become involved in this process.</p>	Clerk to contact GBC re: proposed dev.																																				
8/16	<p>GETMAPPING - PRIMARY USER</p> <p>Getmapping is an online ordnance survey and useful when marking out areas within the village. Cllr Walker agreed to being the primary user</p>																																					
9/16	<p>ACCOUNTS</p> <p>ai) Parish Council Income</p> <p>1/12/15 PLLEG £294.56 1/12/15 Mrs R Bailey £275.00</p> <p>aii) Parish Council Expenditure</p> <table border="1" data-bbox="272 1507 1259 1883"> <thead> <tr> <th>Date</th> <th>Payee</th> <th>Chq No</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>17/11/15</td> <td>GBC - Grounds maintenance</td> <td>Bank transfer</td> <td>40.20</td> </tr> <tr> <td>19/11/15</td> <td>GBC- Trade waste for bonfire event</td> <td>Bank transfer</td> <td>26</td> </tr> <tr> <td>01/12/15</td> <td>E Gretton Wages & Exp (Nov)</td> <td>Bank transfer</td> <td>337.93</td> </tr> <tr> <td>30/11/15</td> <td>C Hesketh - Christmas lights</td> <td>Bank transfer</td> <td>538.96</td> </tr> <tr> <td>08/12/15</td> <td>Leisure Lights - Christmas lights</td> <td>Bank transfer</td> <td>57.60</td> </tr> <tr> <td>08/12/15</td> <td>Leisure Lights - Christmas lights</td> <td>Bank transfer</td> <td>498.00</td> </tr> <tr> <td>09/12/15</td> <td>A.R. Musson - Hedge cutting</td> <td>Bank transfer</td> <td>120.00</td> </tr> <tr> <td>01/01/16</td> <td>E Gretton Wages & Exp (Dec)</td> <td>Bank transfer</td> <td>337.93</td> </tr> </tbody> </table> <p>aiii) Unpresented Cheques - None</p>	Date	Payee	Chq No	£	17/11/15	GBC - Grounds maintenance	Bank transfer	40.20	19/11/15	GBC- Trade waste for bonfire event	Bank transfer	26	01/12/15	E Gretton Wages & Exp (Nov)	Bank transfer	337.93	30/11/15	C Hesketh - Christmas lights	Bank transfer	538.96	08/12/15	Leisure Lights - Christmas lights	Bank transfer	57.60	08/12/15	Leisure Lights - Christmas lights	Bank transfer	498.00	09/12/15	A.R. Musson - Hedge cutting	Bank transfer	120.00	01/01/16	E Gretton Wages & Exp (Dec)	Bank transfer	337.93	
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	<p>b) Account balance at 14/1/16 = £17,180/74 c) Term deposit account at 14/1/16 = £15,601.89 d) Cllrs Roberts and Penlington agreed to activate the online banking asap since two signatories are required and Cllr Savage is away at present e) The Clerk has sent off a VAT reclaim for £419.94 f) It was agreed by the PC to continue with the current Business Term Deposit for a further 12 months. g) The precept had been agreed at £9,918.00, a 1% increase on last years precept and the relevant form was signed and dated by Cllrs Roberts, Hesketh and Penlington to be sent to Gedling Borough Council</p>	<p><i>Cllrs SR and NP to activate online banking</i></p> <p><i>Clerk to send precept forms A & C to GBC</i></p>
10/16	<p><i>COUNCIL CONTRIBUTION FROM WIND TURBINE - NEXT STEPS</i> Cllr Penlington advised the Parish Council he had discussed the contribution with Stuart Marshall and at the moment, it is unsure how, when or to whom the contribution will be made. The Clerk to contact Gedling Borough Council for further information.</p>	<p><i>Clerk to contact GBC</i></p>
11/16	<p><i>PLANNING</i> <i>a) Applications received have been circulated to all Councillors prior to the meeting and include:</i></p> <p>ai) GBC planning application 2015/1259 - Emmawill House, 14 Forest Lane - Grant permission a ii) GBC planning application 2015/1159 - 1 Hall Mews, Hall Lane - Single storey garage/lotstore in lieu of the planning approved log store which has not been erected a iii) GBC planning application 2015/1305 - 58 Main street - Vehicle access</p> <p><i>b) Planning Policy</i> Nothing to report</p>	
12/16	<p><i>PLAYING FIELD</i> a) <u>General - Vandalism & Litter</u> Cllr Mayoh confirmed he had taken over the duties due to Cllr Savage being away. He reported graffiti on the swings. He had not been able to empty the bins due to being busy, however he agreed to do this after the meeting. Cllr Mayoh and Cllr Hesketh both put to the PC the possibility of employing someone to empty the bins on the park since the Councillors are all busy people and felt that emptying the bins shouldn't be the duty of the Parish Councillors. The role could also include litter picking and spraying around verges and other odd jobs around the village. Cllr Walker agreed to look into whether the Lengthsman could take on the role. It was also suggested a Working Party to meet and make suggestions on the future plan of the playing field and also devise a response to the Architectural Crime Detection Letter. Cllr Walker advised the Working Party also look at reviewing the current contract with Gedling Borough Council for grass cutting and come up with a specification to pass to the Clerk to tender.</p>	<p><i>Cllr Walker to contact Lengthsman and look at Playing Field Working Party</i></p>

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	<p>b) <u>Inspection duty book handover and report</u> Handed from Cllr Mayoh to Cllr Espley</p> <p>c) <u>Inspection report and risk assessment</u> Nothing new to report.</p> <p>d) <u>Next steps to developing PPC future plans</u> It was agreed to discuss the future plans of the playing field within the Working Party</p> <p>e) <u>Response to Architectural Crime Detection Letter</u> The Working Party will look at putting a letter together.</p>	<p><i>Cllrs to discuss d) and e) as a Working Party</i></p>
13/16	<p>HIGHWAY MATTERS</p> <p>a) <u>Lengthsman Scheme</u> Cllr Walker advised it isn't working in the current format and last years jobs had still not been undertaken including clearing Moor Road and the nettles. Cllr Walker to pursue.</p> <p>b) <u>Dropped Kerb, Moor Road</u> NCC have provided a quote for the dropped kerb of £4,273.94 + VAT. The PC agreed this was unreasonable and Cllr Savage obtained an alternative quote from Parkin Contractors Ltd for £1798.00. Cllr Mayoh agreed to contact C P Berry Groundworks in Hucknall for a third quote. Cllr Walker to liaise with Cllr Barnfather regarding the NCC quote. Regarding funding Cllr Walker advised that during the MPW meeting it was discussed that Tesco are running the second round of the Community Grant Scheme. Should the PC not find funding itself, a MPW steering group and the PC could put in a bid to Tesco to cover the cost of the dropped kerb.</p> <p>c) <u>General</u> Cllr Roberts advised that water is collecting at the bottom of Forest Lane on the opposite side to the Seven Trent Lay-by. Clerk to contact Highways. Cllr Walker advised that water was welling up and pouring over the path between the Moor Road lay-by and Clover Court. Clerk to contact Seven Trent water.</p>	<p><i>Cllr Walker to pursue</i></p> <p><i>Cllr Walker to contact Cllr Barnfather</i></p> <p><i>Cllr Walker to pursue</i></p> <p><i>Clerk to contact Highways and Seven Trent Water</i></p>
14/16	<p>REPRESENTATIVE REPORTS</p> <p>a) <u>Village Hall</u> - Cllr Penlington reported that this year will mark 20 years of the hall opening and therefore celebrations will take place on 10th July and will involve an outdoor event with local activities.</p> <p>b) <u>Julien Cahn Trust</u> - Cllr Roberts reported on recent developments and advised one property is still empty and being advertised. They have been in discussions with David Simmons of the Almshouse Association regarding taking ownership of the Trust in the future.</p> <p>c) <u>Moor Pond Woods</u> - Cllr Walker reported on details of the recent meeting and the work that has now been completed. The event at the end of October was a great success. They're now working on the paths in Grange Cottages Wood and applied for funding from SITA which will cover accessibility work for the Papplewick Dam group, a dropped kerb, widening paths for wheelchair accessibility, improving ramps and some remedial bank work.</p>	

Minute No.		Action
15/16	<p>AOB Cllr Roberts discussed an email which had been circulated regarding the Queens 90th birthday celebrations and enquired about a beacon being lit on the 21st April. Clerk to contact Claire Hardstaff.</p> <p>The Papplewick v Linby Cricket Match is set to take place at the Cricket Club on Sunday 3rd July.</p>	Clerk to contact C Hardstaff
16/16	<p>DATE OF NEXT MEETING Annual Parish Assembly - Wednesday 9th March at the Village Hall followed by the Full Council Meeting</p>	
17/16	<p>The meeting ended at 21:40pm</p> <p>Signed Chairman_____</p>	