

# PAPPLEWICK PARISH COUNCIL

## Minutes of the meeting held at Papplewick Village Hall, Linby Lane, Papplewick on Wednesday 8<sup>th</sup> March 2017

**Present:** Cllr Stephanie Roberts (Chairman), Cllr Carolyn Hesketh (Vice Chairman), Cllr Nigel Penlington, Cllr Stephen Walker, Cllr Jules Salmons, Cllr Terry Savage, Liz Gretton (Clerk)

**Parishioners:** 3 members of the public, Cllr C Powell

Cllr Roberts communicated the fire safety procedures to everyone.

Open Forum commenced at 7:40pm

Mr Hull commented he enjoyed the Litter Picking. He advised the litter pickers and bags are in the container at Linby. The Clerk to inform Linby PC.

Cllr Roberts reported a goose carcass in the lay by – the Clerk to contact Gedling BC.

Mrs Kerr commented on a large puddle opposite the lay by on Linby Lane – The Clerk to contact Highways

Mr Hull commented on the reflective lights on Linby Lane and advised they need cleaning. The Clerk advised she had contacted Highways on behalf of Linby Parish Council and will continue to chase.

### **Council Meeting**

Meeting commenced: 7:45pm

<b><u>Minute No</u></b>		<b><u>Action</u></b>
22/17	<b><i>APOLOGIES</i></b> Cllr C Barnfather, M Else	
23/17	<b><i>DECLARATIONS OF INTEREST</i></b> Cllr Roberts – Papplewick & Linby Cricket Club Cllr Penlington – The Village Hall	
24/17	<b><i>APPROVAL OF MINUTES</i></b> The minutes of the previous meeting were accepted as a true record. Proposed by Cllr Penlington, seconded by Cllr Walker and signed by the Chairman Cllr Roberts.	
25/17	<b><i>MATTERS ARISING NOT COVERED IN THE AGENDA</i></b> Update on the Conservation Area Appraisal – Cllr Walker advised nothing to report and asked the Clerk to chase Gedling BC.	Clerk to contact GBC
26/17	<b><i>£150K AWARD TO IMPROVE TOURISM UPDATE</i></b> Cllr Roberts agreed to look into this	Cllr Roberts to pursue
27/17	<b><i>BARRACKS FARM WIND TURBINE CONTRIBUTION</i></b> Nothing to report	Cllr Penlington to pursue
28/17	<b><i>VILLAGE CLEAN UP</i></b> Cllr Walker to upload details of the event onto the website. Cllr Hesketh advised having another clean up before the Best Kept Village Competition and focus on the centre of the village, and another clean up in the autumn. Cllr Walker advised the major roads are the responsibility of Gedling BC. He commented the fly tipping along Forest Lane and the east side of the A60 needs clearing regularly.	Cllr Walker to upload details on the website  Clerk to contact GBC

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	Mrs Kerr reported that the door on the bin at the lay-by on Moor Road will not close. The Cllr's to try the Bear bin key.	Cllrs to try key from bear bin
29/17	<b>CORRESPONDENCE RECEIVED</b> All correspondence received by the Clerk was circulated to the PC prior to the meeting.	
30/17	<b>COUNCIL POLICIES UPDATE – OUTSTANDING POLICIES TO BE REVIEWED</b> The Model Publication Scheme Policy (Freedom of Information) had been updated and uploaded to the website. Cllr Walker advised he hadn't updated the environmental policy, and that this will arise from the Neighbourhood Plan. Cllr Penlington advised he hadn't updated the Health & Safety policy. Cllr Hesketh produced a Financial Reserves policy, one for general reserves and the other being ear marked reserves. Cllr Roberts advised including potential Accommodation within the ear marked reserves. Cllr Hesketh advised planning ahead on other budget items at the next Financial Committee Meeting, e.g. emergencies, elections, Church Lane etc	Cllrs Walker & Penlington to update their policies.  Cllr Hesketh to include Accommodation in the Financial Reserves policy
31/17	<b>NEIGHBOURHOOD PLAN UPDATE</b> Cllr Walker commented the Group were meeting regularly and a couple of people are interested in joining in the future. He had received notification from Rob Hollins, Traffic Consultant re: the reply from NCC and whether they thought the plan was feasible and whether they would support it. The information has been circulated to the PC to view.  He had received from Anthony Northcote a draft of his scoping document, which will be circulated to the NP Steering Group.  The grant from Groundwork UK is expected this week and will need to be spent by 31 <sup>st</sup> March. Will start to look at applying for the next tranche of funding.  Questionnaires have been distributed with the newsletter to everyone in the parish. Cllr Walker has received around 30 replies so far and more coming through.	Cllr Walker to circulate to Steering Group  Cllr Walker to apply for next tranche of funding
32/17	<b>GEDLING LOCAL PLAN UPDATE</b> Cllr Roberts gave an overview of the recent examination hearings on Hayden Lane & Land North of Papplewick Lane, held at Gedling Borough Council.  <ul style="list-style-type: none"> <li>- Mark Spencer made a statement on the sustainability of the site and that this falls on Hucknall schools, doctors etc. Felt no one had confidence in the process at all. Made concerns about access through the residential areas which has already been disrupted whilst the bridge in Hucknall was closed</li> <li>- There is a forced reduction on Top Wighay from 1000 to 840 homes</li> <li>- Highways stated the access to Hayden Lane is acceptable</li> <li>- There's a marketing review at Top Wighay – Ashfield said 1000 homes is no longer viable</li> <li>- The copse between the identified North of Papplewick Lane houses will remain</li> <li>- New development sites in Bestwood Village also discussed</li> </ul>	
33/17	<b>HYDROPOWER SCHEME UPDATE</b> Nothing to report	

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34/17	<p><b>BULB PLANTING AROUND THE VILLAGE</b></p> <p>Cllr Salmons commented she would like to implement some plants in the tubs throughout the whole village. Cllr Roberts advised taking photographs around the village to see where the gaps are. Cllr Hesketh advised putting some plants at the 'Welcome to Papplewick' sign in a planter underneath the sign. Cllr Walker advised of the Wildflower Campaign that is currently running. Cllr Powell advised they may be able to assist with funding in the next financial year.</p>	<p>Cllrs to photograph the village</p> <p>Cllr Salmons and Hesketh to follow up on the tubs</p>																																																						
35/17	<p><b>WAR MEMORIALS CAMPAIGN – DISCUSS MOVING WAR MEMORIAL</b></p> <p>Cllr Walker reported that there is a war memorial in the old former chapel on Papplewick Lane, which was not taken out when it was decommissioned. There was a suggestion whether it could be reinstated somewhere else. The property holders are happy for it to be moved and of the suggestions they've thought it most appropriate if it was relocated somewhere near the playing field. Cllr Walker has photographed the memorial and will contact Gills at Newark for a quote and will discuss further with the Playing Field Working Party.</p>	<p>Cllr Walker to obtain quote from Gills</p> <p>Cllr Walker to discuss with Playing Field Working Party</p>																																																						
36/17	<p><b>HR COMMITTEE MEETING UPDATE</b></p> <p>Cllr Hesketh reported on the recent HR Committee Meeting</p>																																																							
37/17	<p><b>PARISH COUNCIL ACCOUNTS</b></p> <p>a) <i>Balances</i></p> <p>Current Account £33,315.76</p> <p>bi) <i>Payments:</i></p> <table border="1" data-bbox="368 1088 1114 1570"> <thead> <tr> <th>Date</th> <th>Amount £</th> <th>Payee</th> </tr> </thead> <tbody> <tr> <td>17/01/17</td> <td>13.00</td> <td>Village Hall – hire</td> </tr> <tr> <td>17/01/17</td> <td>126.95</td> <td>NALC Subs</td> </tr> <tr> <td>17/01/17</td> <td>6.60</td> <td>E Gretton exp (stamps)</td> </tr> <tr> <td>17/01/17</td> <td>104.80</td> <td>D Patel (NP Planning cons)</td> </tr> <tr> <td>17/01/17</td> <td>60.00</td> <td>Proweb SQL Hosting</td> </tr> <tr> <td>01/02/17</td> <td>353.53</td> <td>E Gretton Jan wages</td> </tr> <tr> <td>01/02/17</td> <td>500.00</td> <td>Anthony Northcote Planning (NP)</td> </tr> <tr> <td>08/02/17</td> <td>102.11</td> <td>Proweb – Domain, Bus. Starter</td> </tr> <tr> <td>13/02/17</td> <td>33.60</td> <td>Parish Online – get mapping</td> </tr> <tr> <td>01/03/17</td> <td>353.53</td> <td>E Gretton Mar wages</td> </tr> <tr> <td>07/03/17</td> <td>61.00</td> <td>Parish Mag Printers (newsletters)</td> </tr> <tr> <td>07/03/17</td> <td>88.00</td> <td>Parish Mag Printers (quest'aires)</td> </tr> <tr> <td>07/03/17</td> <td>134.40</td> <td>A.R. Musson – Cut hedges</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>1937.52</b></td> <td></td> </tr> </tbody> </table> <p>bii) <i>Receipts:</i></p> <table border="1" data-bbox="368 1659 1114 1760"> <thead> <tr> <th>Date</th> <th>Amount £</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>08/02/17</td> <td>15,995.97</td> <td>Transfer of term deposit</td> </tr> <tr> <td>27/02/17</td> <td>315.56</td> <td>HMRC – VAT Refund</td> </tr> </tbody> </table> <p>c) <i>Discuss opening savings account</i></p> <p>The Parish Council agreed not to open a savings account.</p>	Date	Amount £	Payee	17/01/17	13.00	Village Hall – hire	17/01/17	126.95	NALC Subs	17/01/17	6.60	E Gretton exp (stamps)	17/01/17	104.80	D Patel (NP Planning cons)	17/01/17	60.00	Proweb SQL Hosting	01/02/17	353.53	E Gretton Jan wages	01/02/17	500.00	Anthony Northcote Planning (NP)	08/02/17	102.11	Proweb – Domain, Bus. Starter	13/02/17	33.60	Parish Online – get mapping	01/03/17	353.53	E Gretton Mar wages	07/03/17	61.00	Parish Mag Printers (newsletters)	07/03/17	88.00	Parish Mag Printers (quest'aires)	07/03/17	134.40	A.R. Musson – Cut hedges	<b>TOTAL</b>	<b>1937.52</b>		Date	Amount £	Details	08/02/17	15,995.97	Transfer of term deposit	27/02/17	315.56	HMRC – VAT Refund	
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38/17	<p><b>PLANNING</b></p> <p><i>a) Applications received:</i></p> <p>2017/0220 Vincent Lodge – Extensions &amp; alterations to existing dwelling &amp; garage. PC Observations: No objection</p> <p>b) Tea-rooms update: Cllr Roberts advised the PC were concerned they don't have a formal agreement for Church Lane between the PC and the Tea Rooms for the use of Church Lane through to their car parking area. The PC have asked that there is an official agreement in place at Mr &amp; Mrs Sherwin's expense. Cllr Powell advised the access to the car park from Church Lane is separate to the planning application and is a private matter. Cllr Roberts to contact Julia Betts Solicitors for legal advice.</p> <p>The PC commented of an area at the gate that has been laid in tarmac rather than grasscrete. Cllr Powell advised contacting Gedling and to request that an Enforcement Officer go out to ensure that they are meeting the conditions of the planning agreement.</p> <p>Mrs Kerr advised of the amount of cars parking on Main Street on a Saturday and Sunday and asked if the sign to show they have a car park has been accepted by Gedling BC. The PC have not yet received notification from Gedling BC.</p>	<p>Cllr Roberts to contact Solicitors</p> <p>Cllrs to confirm the use of Tarmac instead of grasscrete</p> <p>The Clerk to contact C Barnfather re: details of the Enforcement Officer</p>
39/17	<p><b>PLAYING FIELD</b></p> <p>a) general – vandalism &amp; litter. Cllr Salmons advised of graffiti and broken glass and beer bottles on the field and in the car park, along with evidence of drug use. Cllr Salmons to purchase graffiti remover.</p> <p>b) inspection duty book handover and report. Handover to Cllr Walker</p> <p>c) Inspection report and risk assessments. Cllr Walker advised the tree survey had been carried out by Monty Haw and will be done thereafter every two years. On the survey, one tree was recommended to be treated within 30 days as it's dangerous. Several other trees will need works in the autumn. Cllr Walker advised of a local tree feller who he would contact to carry out the works to the critical tree, which needs immediate attention, and will take competitive costings for the others. In the mean time the Playing Field Working party can think about what the implications of this are towards the play area.</p> <p>d) Playing field working party update. None reported</p> <p>e) Quotes for ground maintenance on playing field. The Clerk to pursue</p> <p>Cllr Hesketh enquired whether the graffiti on the skate ramp can be painted over. Cllr Penlington advised when it was originally graffitied it was officially organised. If left painted, it will get ad-hoc graffiti on and will need cleaning. If painting it, it will need to be re-graffitied. Cllr Walker advised the graffiti is part of the culture of skateboarding.</p> <p>Mr Hull commented on the problems with drainage on the playing field and car park. Further discussions to be held with the Village Hall Committee. He also advised the fence on the playing field needs rewiring.</p> <p>Mr Hull reported the Play Day is set for 26<sup>th</sup> July 2017.</p>	<p>Cllr Salmons to purchase graffiti remover</p> <p>Cllr Walker to contact local tree feller, seek competitive costings and update the PC at the meeting in July of the suggestions for the playing field</p> <p>Clerk to pursue</p> <p>Cllr Hesketh to contact the Lengthsman to rewire fence on playing field</p>

	Mr Hull advised he is attending a safety advisory group meeting in April. This is for organisers of large events over 2000 people.	
40/17	<p><b>HIGHWAYS MATTERS</b></p> <p>a) Lengthsman Scheme. Cllr Hesketh produced a suggested plan of regular jobs that the Lengthsman carries out throughout the year. The PC agreed to this. She advised emptying the bins at the playing field and bus stop in the summer will need to be reduced to once a week.</p> <p>The Cllrs reported the footpath on the A60 is overgrown and needs cutting back.</p> <p>b) Dropped Kerb Moor Road. The PC agreed to use Parkin Contractors. The Clerk to continue to chase re: when the work can be carried out.</p> <p>c) Dropped Kerb Blidworth Way. NCC is considering the request. The Clerk to chase.</p> <p>d) Quotes for fencing on Hall Lane. The PC agreed to purchase the wood and carry out the works themselves</p>	<p>Clerk to contact Highways</p> <p>Clerk to chase Parkin Contractors</p> <p>Clerk to chase NCC</p> <p>Cllr Savage to measure up and purchase the fencing. The PC to agree dates to carry out the works</p>
41/17	<p><b>COUNCILLOR REPORTS</b></p> <p>a) Village Hall. Cllr Penlington reported the Management Trustees had registered the Village Hall with the land registry. It was identified that the playing field isn't registered with the land registry. He advised the AGM is 12<sup>th</sup> April at 7:30pm.</p> <p>b) Julian Cahn. As per report in the APA</p> <p>c) Moor Pond Wood. As per report in the APA</p>	<p>The PC to pursue registering the playing field with the land registry.</p>
42/17	<p><b>COUNCILLOR REPORTS</b></p> <p>Cllr Salmons asked if the PC would consider arranging a village show for next year. Cllrs Salmons and Hesketh to pursue.</p> <p>Cllr Savage declared an interest in Bellway Homes planning application at Land North of Papplewick Lane.</p> <p>Cllr Roberts commented on the 30 mph repeater signs on Longdale Lane in Ravenshead, and advised they would be a good idea for Moor Road.</p> <p>Cllr Roberts reported on a Police Priority Setting Meeting she attended. Discussions involved the problems with off-road bikes and quad bikes and fly tipping on Forest Lane, which has made local press. They were made aware of a white transit van with Romanian plates, picking up scrap. They confirmed the PCSO will attend PC meetings when possible. The Police advised looking on the Police Facebook page and Gedling, Calverton Villages Facebook page for police news and events. Cllr Hesketh to put in links to these on the Papplewick Noticeboard Facebook page.</p> <p>The PC advised of a Police Drop-in session to be held at the Village hall on Thursday 6<sup>th</sup> April from 10.00am.</p>	<p>Cllrs Salmons &amp; Hesketh to pursue village show</p> <p>Cllr Savage to declare his interest in future meetings</p> <p>The Clerk to pursue.</p> <p>Cllr Hesketh to put in link on facebook page</p>

	<p>Cllr Roberts reported on the recent meeting at the Quarry and advised the PC of the next meeting on 24<sup>th</sup> August starting with a site visit at 4:30pm.</p> <p>The Playing Field Working Party are interested in the offer of community service from the Tarmac Group, as they are looking to lay a path from Moor Pond Wood bridge into the playing field. The Clerk to approach Tarmac Group as they may be able to provide the labour, and/or materials.</p>	Clerk to contact Tarmac Group.
43/17	<p><b>DATE OF NEXT FULL COUNCIL MEETING</b>  Wednesday 10<sup>th</sup> May 2017, which includes the Annual Meeting of the Parish Council</p>	

**The meeting ended at 9.52pm**

**Signed:** \_\_\_\_\_ **Chairman**

Initials Chairman .....