

# PAPPLEWICK PARISH COUNCIL

## Minutes of the meeting held remotely (via Zoom) on Wednesday 11<sup>th</sup> November commencing at 7:15pm

**Present:** Cllr S Roberts (Chair), Cllr Carolyn Hesketh (Vice-Chair), Cllr Stephen Walker, Cllr H Guyler, Cllr Ross Pettitt, Cllr N Penlington and the Clerk.

**Parishioners/Visitors:** Mr Sam Briggs (Vitty) and Cllr M Smith (GBC)

<u>Minute No</u>		<u>Action</u>
134/20	<b>WELCOME AND INTRODUCTIONS</b> Cllr Roberts welcomed everyone to the meeting.	
135/20	<b>APOLOGIES</b> Cllr's C Barnfather (GBC, NCC) and S Murray (GBC) Absent: Cllr J Salmons	
136/20	<b>NEW COUNCILLOR TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE</b> Cllr Pettitt to sign declaration and send to the Clerk	Cllr Pettitt to pursue
137/20	<b>DECLARATIONS OF INTEREST</b> Cllr S Roberts - Cricket Club Cllr H Guyler - Village Hall Cllr R Pettitt - The Griffin's Head Pub	
138/20	<b>APPROVAL OF MINUTES</b> The minutes of the September meeting were accepted as a true record. Proposed by Cllr Roberts seconded by Cllr Walker and signed by Cllr Roberts.	
139/20	<b>MATTERS ARISING</b> <u>i) Great British September Clean - Update</u> Cllr Walker advised the event was a success and they collected a significant amount of rubbish.  <u>ii) Tarmac in front of Property - Update</u> Cllr Smith gave an update on behalf of Cllr Barnfather. He advised an Inspector has met with the owners and the builder and agreed to remove the tarmac on the grass verge and re-seed in the spring.  <u>iii) Leen Valley Trail - Update</u> Cllr Walker was pleased to report that he has been in liaison with Ashfield District Council re: installing a path from Papplewick Lane down the side of the River Leen. Once complete, it will allow for the extension to the multi-user trail which the PC have been holding funds for.	
140/20	<b>SAM BRIGGS AT VITTY TO UPDATE ON THE NEW PC WEBSITE</b> Mr Briggs gave an update on the current status of the website and advised it is now 85% complete. The PC received a link to the new website prior to the meeting. Mr Briggs asked the Councillors to look at the site and provide feedback. Re: accessibility, the first round of internal tested succeeded with AAA. The next step is to continue testing the accessibility and transferring the content from the old site to the new site and then it will be ready to launch. He advised he will collate all the feedback from Councillors and liaise with Cllr Walker re: the content at the next stage. Cllr Walker advised having a workable, shadow site in January and developing it over the following two months. Mr Briggs advised he will provide a further update at the January meeting.	All Cllr's to send feedback to Mr Briggs.

Initials Chairman .....

141/20	<p><b>OPEN FORUM</b></p> <p>i) <u>Installation of seat at Stanker Hill</u></p> <p>The PC received a suggestion from a resident for the Papplewick Environment &amp; Community Fund, to install a seat at the side of the footpath, at the top of the field before Stanker Hill. The PC agreed it will be a suitable location for a seat and advised they will discuss further with the Marshall family. Cllr Walker agreed to pursue.</p>	Cllr Walker to discuss with the Marshall family
142/20	<p><b>ANTISOCIAL BEHAVIOUR IN THE PARISH – UPDATE</b></p> <p>Cllr Roberts reported that when emptying the bins near the skatepark there was evidence that it had been set on fire. She also found an aerosol can that had been set alight, which was cause for alarm. Cllr Hesketh advised it seems quiet at the moment and the bikes which had been gathering seem to have moved on. Cllr Smith provided feedback from across the borough and advised crime has gone down in all areas apart from Antisocial behaviour which has seen a 74% increase. He advised this has been attributed to households complaining about other households breaching the Covid rules. Cllr Smith advised he has queried this as he believes the increase is due to antisocial behaviour amongst young people and has requested a breakdown of the figures.</p>	
143/20	<p><b>RISK ASSESSMENTS TO REVIEW / UPDATE</b></p> <p>Prior to the meeting, Cllr Penlington had circulated a risk assessment for street furniture decorations. The PC resolved to accept the assessment. He reported he has now received the updated risk assessment from Malfords.</p>	
144/20	<p><b>PAPPLEWICK ENVIRONMENT &amp; COMMUNITY FUND</b></p> <p>Cllr Walker reported he has been in contact with Rachel Marshall and advised the PC will look at projects for the Fund over the winter. He advised he has been unsuccessful in contacting the Nottinghamshire Community Foundation but will continue to pursue. The PC discussed a scheme to plant wildflower verges and agreed to draw up plans for suitable locations.</p>	<p>Cllr Walker to contact Community Foundation</p> <p>PC to look at suitable locations</p>
145/20	<p><b>WEBSITE UPGRADE - UPDATE</b></p> <p>Discussed in Agenda Item 140/20. Cllr Walker added the content can be edited as it is transferred over. Cllr Walker agreed to allocate sections to the PC.</p>	Cllr Walker to allocate sections to the PC
146/20	<p><b>BUS SHELTER ON A60 - UPDATE</b></p> <p>No Updates.</p>	Cllr Roberts to pursue
147/20	<p><b>POLE MOUNTED BINS, FOREST LANE &amp; MOOR ROAD - UPDATE</b></p> <p>Cllr Smith reported on behalf of Cllr Barnfather - he has discussed with GBC and they advise they will not automatically replace with larger bins. They will monitor the usage, and once they have the information they will consider the request. Cllr Walker reported the bins are regularly overflowing. The PC has recently reported the bin at the triangle on Hall Lane which was overflowing with bags piled up the side of the bin. Cllr Hesketh reported the bin on the layby on Moor Road was also overflowing. Cllr Roberts advised the bin at Forest Lane layby is regularly overflowing.</p>	PC to monitor
148/20	<p><b>FINANCE COMMITTEE MEETING UPDATE &amp; PRECEPT RECOMMENDATION</b></p> <p>The Finance Committee meeting minutes had been circulated prior to the meeting. Cllr Roberts gave an overview of the meeting and advised a precept recommendation of £15,029.00. This is an increase of 20%. Cllr Roberts reported the increase is due to the CCTV Project on the playing field which the Finance Committee felt was important to ensure the safety of local residents and park users. Cllr Walker commented that he felt the cost of the CCTV Project should be spread over a period of time. He enquired whether it could be funded from the Playing Field Equipment Fund and then paid back over time. Cllr Penlington agreed the cost should be spread over several years and that the precept should only cover the PC's annual running costs. He advised the PC to discuss further with the Police on the reduction in antisocial behaviour the CCTV will deliver. He recommended the PC fundraise for the CCTV equipment and allocate the profits from the annual Bonfire Event to the debt. Cllr Smith commented that he and the GBC Councillors would consider making a contribution towards the CCTV.</p>	Cllr Smith (GBC) to pursue

	The PC agreed to reduce the Ear Marked Fund for the Playing Field Equipment to cover the cost of the CCTV. Then to use future monies from any Bonfire / Fundraising events to repay the fund. The PC agreed for Cllr Hesketh to make changes to the budget and circulate the new precept recommendation.	Cllr Hesketh to circulate updated precept to PC																					
149/20	<p><b>TOP WIGHAY DEVELOPMENT - UPDATE</b></p> <p>Cllr Roberts gave a brief overview of the meeting held on 24<sup>th</sup> September which she attended with Cllr Penlington on behalf of the PC. She advised a technical note has since been added. The meeting Cllr Barnfather agreed to arrange between the PC and Via has not been pursued as it was felt this is no longer necessary. She advised GBC believe that the housing development will not cause any traffic issues in Papplewick. She also advised of concerns of other developments in the area including Bestwood Village, which will have an impact on the roads through Papplewick. She reported GBC will be funding the delivery of a park and ride facility at Leapole Island which she felt could increase the traffic coming through Linby and Papplewick if parking was unavailable in Hucknall. Cllr Roberts reported the raised platform will not go ahead at the Crossroads. The PC discussed the difficulty with pedestrians crossing the road. Cllr Walker advised Bellway Homes have funded a scheme to put in two refuges, one at Forest Lane outside the Griffins Head Pub and an enclosed refuge at the end of Moor Road, which should hopefully make crossing easier. The works to the Crossroads are planned for 3 weekends in January and include applying anti-skid surfacing. Cllr Smith advised that NCC have introduced a 20mph speed limit in Radford on Trent and Ruddington and will make further enquiries on whether this can be rolled out to other villages.</p>	Cllr Smith to pursue more info on 20mph speed limit																					
151/20	<p><b>CORRESPONDENCE RECEIVED</b></p> <p>All correspondence had been circulated to the Parish Council prior to the meeting.</p>																						
151/20	<p><b>PLANNING APPLICATIONS RECEIVED</b></p> <p><u>2020/0652 115/117 Moor Road</u> Proposal: Single storey rear extension (part-retrospective) - amended red line plan. PC object to proposal</p> <p><u>2020/0674 Chetwynd House, Hall Lane</u> Proposal: Revised description &amp; details: Alterations to roof: installation of boiler flue; installation of extract vent terminal, demolition of c20 chimney and repair rebuild of original chimney. PC have no objections</p> <p><u>2020/0887 11 Main Street</u> Proposal: Repairs to roof, replacement windows and log burner to Grade 2 listed building. PC have no objections as long as meets requirements of the listing &amp; conservation area.</p> <p><u>2020/0939TPO Avonholme, Blidworth Waye</u> Removal 1 fir tree, 1 lime tree, 1 sycamore tree. PC have no objections</p>																						
152/20	<p><b>PARISH COUNCIL ACCOUNTS</b></p> <p><u>a. Current Account balance</u></p> <p>£57,306.44</p> <p><u>b. Payments &amp; Receipts</u></p> <p>Payments:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>07/09/2020</td> <td>N Penlington - Reimburse for playing field misc.</td> <td>£16.19</td> </tr> <tr> <td>07/09/2020</td> <td>N Penlington - Reimburse for disinfectant</td> <td>£19.98</td> </tr> <tr> <td>09/09/2020</td> <td>N Penlington - Reimburse for cement</td> <td>£23.60</td> </tr> <tr> <td>09/09/2020</td> <td>A Sharpe (Lengthsman) - Reimburse for postcrete</td> <td>£17.10</td> </tr> <tr> <td>23/09/2020</td> <td>Parish Mag Printers - Newsletter</td> <td>£61.00</td> </tr> <tr> <td>23/09/2020</td> <td>A Sharpe (Lengthsman) - Reimburse for paint</td> <td>£42.00</td> </tr> </tbody> </table>	Date	Details	Amount	07/09/2020	N Penlington - Reimburse for playing field misc.	£16.19	07/09/2020	N Penlington - Reimburse for disinfectant	£19.98	09/09/2020	N Penlington - Reimburse for cement	£23.60	09/09/2020	A Sharpe (Lengthsman) - Reimburse for postcrete	£17.10	23/09/2020	Parish Mag Printers - Newsletter	£61.00	23/09/2020	A Sharpe (Lengthsman) - Reimburse for paint	£42.00	
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23/09/2020	E Gretton - Reimburse for Microsoft upgrade	£30.00
01/10/2020	E Gretton - Sept wages & expenses (& back pay to Apr)	£480.43
06/10/2020	Malfords - Grass cutting (21/8 & 4/09)	£96.00
07/10/2020	Proweb - Antispam filter (annual)	£24.00
07/10/2020	Glasdon - Dog wate bags for dispenser	£46.91
14/10/2020	The Royal British Legion - Wreath	£22.50
14/10/2020	A Sharpe (Lengthsman) - Reimburse for postcrete & spray	£25.49
27/10/2020	A.R. Musson - Hedge cutting & strimming Church Lane	£216.00
01/11/2020	E Gretton - Oct wages & home office expenses	£426.68
04/11/2020	Malfords - Grass cutting (18/09 & 16/10)	£96.00
05/11/2020	Malfords - Grass cutting (29/10)	£48.00
05/11/2020	S Roberts - Reimburse for Zoom subscription (Sept)	£14.39
05/11/2020	S Roberts - Reimburse for Zoom subscription (Oct)	£14.39
	<b>TOTAL</b>	<b>£1,720.66</b>

Receipts: None

153/20	<p><b><u>PLAYING FIELD</u></b></p> <p>a) <u>General – vandalism &amp; litter</u> Mr Southgate continues to empty the bins. Cllr Hesketh reported the litter is generally McDonalds waste and cans. Cllr Hesketh advised the climbing frame tube has been dented. Cllr Penlington agreed to pursue.</p> <p>b) <u>Inspection duty book handover and report</u> All Councillors should complete the inspection sheet. Cllr Walker commented the PC should be able to report via the new website next year.</p> <p>c) <u>Inspection report and risk assessments</u> Cllr Walker agreed to take on the inspection duty.</p> <p>d) <u>Playing field working party update</u> Cllr Walker advised he and Maggie Else have completed an open space audit for health on the playing field. He advised the Councillors to look at the report and think of any improvements or projects for the playing field. He advised details of activities such as health walks can be included on the new website. There may also be the opportunity to apply for grants. Cllr Roberts commented on the wire fence along the side of the field. She recommended planting a wild hedgerow here instead to enhance the environment. Cllr Penlington commented that this is a project that could start immediately with possible help from the Young Farmers. Cllr Walker advised he will contact Jonathan Rhodes for advice and speak to the Marshall family.</p> <p>e) <u>Dogs loose on playing field - update on signage</u> i) Signage: Cllr Guyler circulated details of the signs prior to the meeting and the PC provided feedback. Cllr Guyler to make amendments and look at pricing. Cllr Walker commented the entrance sign should generally be about the playing field with a specific sign for both the Skatepark and Adult exercise equipment. ii) Dog Fouling: Cllr Smith reported on a new public space protection order for dog fouling and has made enquiries on whether the Order is for all public land in the Borough. Cllr Smith to report back to the PC. iii) Dog Waste Bags: The PC would like to remind people that the dog waste bags on the playing field are there as an emergency only.</p> <p>f) <u>Skate park noise update</u> No updates. Cllr Hesketh agreed to pursue.</p> <p>g) <u>Container /CCTV</u> Cllr Roberts reported that a 10ft container will cost around £1,500.00 (not including delivery or installation). Cllr Walker commented he had spoken to a member of the Miner to Major Project and they advise they could offer a donation of £1,000.00 to £2,000.00 if the PC allow them to use the container to store their tools and equipment when working in the area.</p>	<p>Cllr Penlington to pursue</p> <p>All Cllr's to complete inspection sheet</p> <p>Cllr Walker on Inspection Duty</p> <p>All Cllr's to look at Open Space Audit report</p> <p>Cllr Walker to pursue</p> <p>Cllr Guyler to pursue</p> <p>Cllr Smith to pursue and report back to PC</p> <p>Cllr Hesketh to pursue</p>
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	<p>He advised the PC have already discussed Moor Pond Wood jointly using the Container as they also require on-site storage. Cllr Penlington advised the container should be a minimum of 20ft if it is to store equipment from Miner 2 Major, Moor Pond Wood and the PC's own equipment. It will also need to be insulated if storing CCTV equipment. The PC advised that planning permission would be required. Cllr Roberts agreed to contact GBC Planning. Cllr Walker advised liaising with local residents to ensure they are happy with the project. He advised it will take some careful planning on where to site it, especially with the current problems with antisocial behaviour on the playing field.</p> <p><u>h) Finger posts - PC to discuss purchasing</u> The PC discussed installing finger posts to direct to the Village Hall and the defibrillator. It was agreed a finger post would not be suitable in this location. The PC commented it was important to have clear signage for the defibrillator at the Village Hall and at the cricket ground (on the triangle on Hall Lane). Cllr Walker advised liaising with Via as they may have a generic sign to use. Cllr Roberts to pursue.</p> <p><u>i) Other Matters</u> a) Tree Survey: Cllr Walker advised the tree survey is due. The PC agreed. b) Green Flag Award: Cllr Roberts enquired whether the PC could apply for the Green Flag Award on the Playing Field. Cllr Roberts agreed to look into the application process.</p>	<p>Cllr Roberts to contact GBC Planning</p> <p>Cllr Roberts to pursue</p> <p>Cllr Walker to pursue</p> <p>Cllr Roberts to pursue</p>
154/20	<p><b><u>HIGHWAYS MATTERS</u></b> <u>a) Lengthsman Scheme</u> Cllr Hesketh advised the lengthsman continues to spray the equipment once a week. The PC have hours available and have until next April to use them. Jobs to do include: - Strim the overgrown paths at the informal play area (on a regular basis) - Finish clearing the raised beds ready for re-planting in the spring - Regularly strim Church Lane and Stanker Hill paths - Clear brambles that are encroaching the picnic area</p> <p><u>b) Proposed Roundabout Papplewick Lane/Moor Road junction</u> Mark Potter has advised the works are proposed for February 2021.</p> <p><u>c) Fly tipping</u> Cllr Walker reported there has been a significant increase in fly tipping recently. He advised he is pleased with GBC's response to come out and clear the rubbish.</p> <p><u>d) Wildflower Seeds on verges</u> Cllr Walker commented the area on Mansfield Road between the Seven Mile House and the Papplewick Junction would be a suitable location, however the verge may not be wide enough in areas on Forest Lane or Linby Lane as 1.5m is required to mow. Cllr Walker advised the PC look at this as a future year's project and discuss as part of the Papplewick Environment &amp; Community Fund.</p> <p><u>e) Gullies Moor Road / Main Street</u> Cllr Walker reported the gullies were cleared last week, but advised they need clearing more regularly to prevent flooding.</p> <p><u>f) Blidworth Way Flood Prevention Works update</u> Cllr Smith reported on behalf of Cllr Barnfather - The dates have been circulated to the PC, works expected to be carried out at the end of November.</p> <p><u>g) Permanent Flood Sign, Blidworth Way update</u> Cllr Smith reported on behalf of Cllr Barnfather - Sign requested, but on hold until the flood prevention works have been carried out as may not be required.</p> <p><u>h) Forest Lane Flooding - update on grips</u> Cllr Smith reported on behalf of Cllr Barnfather - Photographs have been forwarded to Via for additional grips, awaiting response from Highways inspector.</p>	<p>Cllr Hesketh to submit jobs to the Lengthsman</p> <p>PC to look at suitable locations for a future project</p>

155/20	<p><b>REPRESENTATIVE REPORTS</b></p> <p>a) Village Hall: Cllr Guyler advised she didn't attend the last meeting due to it clashing with the PC's Finance Committee Meeting. She reported that Mr &amp; Mrs Holmes are leaving at Christmas, a current employee is taking over the Manager's role in the interim and bookings are very low due to Covid-19.</p> <p>b) Moor Pond Wood: Cllr Walker reported due to Covid-19 they cannot undertake any teaming work, which is required for some of the larger projects such as replacing the bridge in Papplewick Dam and reinforcing the riverbanks. He advised they have been able to carry out maintenance and have more volunteers, as they have used the woods during lockdown and seen the notices. He advised they have started a major project at the north end of Moor Pond Wood on Moor Road, where there's a temporary pond which overflowed the path last year. They have cleared out the vegetation and deepened the pond and sorted out the outfall. He provided an update on the bird boxes and advised two thirds have been used, it's difficult to say which birds have nested but advised it has made a difference. He advised they are looking at doing a similar extension project next year and purchasing more bird boxes. He concluded the Co-op Committee Fund has supported them and they have raised nearly £3,000.00 towards the project.</p>	
156/20	<p><b>COUNCILLOR REPORTS</b></p> <p>a) <u>Bollards, Papplewick Lane/Moor Road junction</u> Cllr Guyler advised a resident has requested bollards to be installed at the Papplewick Lane/Moor Road junction due to several accidents here. The PC advised of the roundabout which is proposed for February 2021.</p> <p>b) <u>Christmas Decorations / Tree</u> Cllr Hesketh reported she has put in a request with Via for permission to install the lamp post planters. She advised she has purchased 6 x Christmas trees for the planters and will need to purchase lights. She advised she has ordered the Christmas tree and is waiting for a delivery date. She asked for volunteers to assist installing the tree. She commented the corner of the field needs to be strimmed. Cllr Pettitt agreed to contact Mr Cundy for the strimmer and ask for his assistance with the tree/lights again and confirm whether he can power the lights at the Triangle on Hall Lane. Cllr Hesketh also requested help with putting up the banner. Cllr Hesketh advised she has contacted the Preschool Group to ask if the children will make decorations for the tree.</p> <p>c) <u>Poppies / Silent Soldiers</u> The PC agreed to take down the poppies on 19<sup>th</sup> November, meeting at 10.00am. She advised she will store the soldier at Church Lane in her cellar.</p> <p>d) <u>W.I. Bench Plaque</u> The PC confirmed they have received the insurance settlement for the vandalised W.I bench. The Clerk to contact Malfords to request the plaque be removed and secured to the new bench.</p>	<p>Cllr Pettitt to contact Mr Cundy</p> <p>Cllrs to meet on 19<sup>th</sup> Nov at 10am</p> <p>Clerk to contact Malfords</p>
157/20	<p><b>DATE OF NEXT FULL COUNCIL MEETING</b></p> <p>Wednesday 13<sup>th</sup> January 2021. Note: The next meeting is likely to be held remotely via Zoom. This will be confirmed on the next agenda.</p> <p>The HR Committee Meeting will follow the January Full Council Meeting.</p>	

The meeting ended at 21:28

Signed: \_\_\_\_\_ Chairman

Initials Chairman .....