

**Minutes of the meeting held on Wednesday 11<sup>th</sup> January 2023 at the Papplewick & Linby Village Hall,  
Linby Lane, Papplewick commencing 7:15pm**

**Present:** Cllr S Roberts (Chair), Cllr C Hesketh (Vice-Chair), Cllr S Walker, Cllr N Penlington, Cllr R Pettitt, Cllr R Smart and L Gretton (Clerk)

**Parishioners/Visitors:** 2 parishioners. Cllr M Smith (GBC), Mr Stuart Bestwick (standing in elections)

The defibrillator was tested by Cllr Roberts prior to the meeting

<u>Minute No</u>		<u>Action</u>
1/23	<b>APOLOGIES</b> Cllr C Barnfather (GBC, NCC)	
2/23	<b>DECLARATIONS OF INTEREST</b> Cllr S Roberts - Papplewick & Linby Cricket Club Cllr C Hesketh – Papplewick & Linby Village Hall Cllr R Pettit – Griffin’s Head Pub	
3/23	<b>APPROVAL OF MINUTES</b> The minutes of the November 2022 meeting were accepted as a true record. Proposed by Cllr Walker seconded by Cllr Penlington and signed by the Chair, Cllr Roberts.	
4/23	<b>MATTERS ARISING</b> i. Cllr Walker to provide Mr Elston with high viz jacket and litter picker  ii. Cllr Roberts confirmed the Defibrillator is now registered on the Circuit	Cllr Walker to pursue
5/23	<b>OPEN FORUM</b> i. Blocked drain at Ward Cottage: Cllr Roberts advised of the response from Via. They report a new system will need to be installed. It is a major scheme and the first phase is to check the drainage system down the road. It will require a significant funding commitment and is one of several similar drainage problems in Papplewick. The Drainage Manager has submitted a Project Brief to the Highways Design Team to assess the drainage issues and to propose a solution. They advise a substantial financial allocation has been made from the Structural Drainage budget to be carried out in this financial year, however that may not fund all the required works and it may be necessary for further funding from next year’s budget.  ii. Mrs Kerr reported a deep pothole in the middle of the Road at the bend on Main Street. Clerk to report to Via.  iii. Papplewick Sign, Forest Lane. The PC reported the sign has been damaged, possibly hit by a vehicle or during the recent gas works. Via have wrapped it with red accident tape and have advised the sign is not their responsibility. Cllr Roberts commented that some parts of the sign are missing. Clerk to contact Via.  iv. Local Elections – Cllr Smith advised that for the local elections on 4th May, voter I.D. will be required (i.e. passport/driving licence). Gedling Borough Council are beginning their campaign and will update the PC in due course.	Clerk to report to Via  Clerk to contact Paula Johnson at Via
6/23	<b>HIGHWAYS MATTERS</b> a) Lengthsman Scheme: Cllr Hesketh reported the only job outstanding is clearing the flower beds on the playing field. She advised the PC have a lot of hours remaining which need to be used before the end of March and asked that Councillors email over any requests to her. b) Noticeboard: Cllr Hesketh advised the Lengthsman has cleaned the outside of the noticeboard. The inside can be cleaned in the spring if required.	PC to send requests to Cllr Hesketh

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	<p>c) Church Lane gate – Mrs Kerr advised it is difficult to open the gate to get to the meadows. Cllr Hesketh to contact the Lengthsman to investigate.</p> <p>d) Fly tipping – Rubbish at the informal layby last week which has now been removed. Cllr Pettitt advised a bath and toilet have been dumped at the top end of Blidworth Way. The Clerk to report to Gedling.</p> <p>c) Damaged gate under bridge on Moor Road – Cllr Penlington advised the gate has been repaired.</p> <p>d) Gates at Stanker Hill – Two gates either end of the paddock are missing. The PC advise there is livestock in the fields and it should be gated. The Clerk to chase Rights of Way</p> <p>d) Blocked drain near Ward Cottage – discussed in Open Forum (5/23 i.)</p>	<p>Cllr Hesketh to contact the Lengthsman</p> <p>Clerk to pursue</p> <p>Clerk to chase</p>
7/23	<p><b>WEBSITE UPDATE</b></p> <p>Cllr Walker advised of a report from Sam Briggs which was circulated to the PC prior to the meeting. Mr Briggs reports that the website continues to receive hacking attacks, but there are no issues. He has reinstalled the latest versions of Wordpress and continues to scan daily and complete weekly checks.</p>	
8/23	<p><b>WHEELED ACTIVITY RAMP (SKATEPARK) UPDATE</b></p> <p>No updates</p>	Cllr Penlington to pursue
9/23	<p><b>ANTISOCIAL BEHAVIOUR IN THE PARISH</b></p> <p>i. Motorbikes on the railway line – Clerk to report to PC Steven Dennis</p> <p>ii. Cyclists on the footpath on the A60 to Moor Road. Cllr Walker reported advisory signs have been installed.</p>	Clerk to report to PC Dennis
10/23	<p><b>DAMAGED BARREL, LINBY LANE UPDATE</b></p> <p>The Clerk advised payment has been received from the Utility Company and a new barrel ordered from Reuben Shaw.</p>	
11/23	<p><b>PAPPLEWICK ENVIRONMENT &amp; COMMUNITY FUND UPDATE</b></p> <p>a) The PC received an email from a resident requesting a light to be installed on the bus shelter on Mansfield Road. The resident advised it is dangerous crossing the road at night and as the shelter is not lit up you must stand at the edge of the road to wave your phone torch for the bus. The PC advised in the first instance to contact Cllr Barnfather. They agreed to discuss this with the Marshall Family after liaising with Cllr Barnfather.</p> <p>b) Bulb Planting – Cllr Walker reported the quote for the all season bulbs is £241.00 from Nature Scape. Clerk to place the order. Cllr Smith advised the Rotary Club are donating crocus bulbs as part of the 'Purple4Polio' scheme. Cllr Walker agreed to pursue.</p> <p>c) Hedge Planting – The cost for 350 plants including stake and rabbit guard is £580 incl VAT. Clerk to place order. Cllr Walker advised the hedge will need planting within the next 2 months. He advised he hasn't received a reply from the Young Farmers. Cllr Pettit agreed to pursue.</p>	<p>Clerk to contact Cllr Barnfather re light at bus shelter</p> <p>Clerk to order bulbs</p> <p>Cllr Walker to contact the Rotary Club</p> <p>Clerk to order hedge plants</p> <p>Cllr Pettit to contact Young Farmers</p>
	<p><i>* 19:55 Cllr Smith and Mr Bestwick left the meeting</i></p>	
12/23	<p><b>BONFIRE EVENT UPDATE</b></p> <p>Cllr Roberts thanked Cllr Hesketh for her time and effort. Cllr Hesketh thanked everyone who volunteered on the night and the days before and after the event. She reported on the profits made, including: PC stalls £985, the gate £8,000, catering vans £450, bar profit £972 and advertisements in the leaflets (less the cost to produce the leaflets) £1,230. Overall profit of £6,766, with a third share of £2,255 (the PC received £2,755 as they previously paid £500 for the fireworks). She advised there is still £325.00 of advertising money to chase and a £50.00 donation to the fire brigade. She commented, points to note: carparking was a problem; the Griffin's Head carpark was full. Cllr Walker advised contacting the Heritage Bus garage in Hucknall to ask if volunteers will run a circular bus and charge a fare. Cllr Hesketh agreed to take the suggestion to the next Bonfire meeting.</p>	

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	<p>She advised there were long queues at the catering vans and bar, the bar had a lot of staff, it was a busy event so there is little more they could do. She advised she will speak to the catering vans on how they can streamline. She advised they will also look at how they can make better use of the available space. She reported that next year they need more mushy peas and glow sticks.</p> <p>The PC discussed whether to earmark the profits towards the new skatepark. It was agreed that the profits would not be earmarked for anything specific but will be used for anything above the statutory duties of the PC.</p>																									
13/23	<p><b>GREAT BRITISH SPRING CLEAN 2023</b> The PC agreed to take part and organise a litter pick on Saturday 18<sup>th</sup> March. Clerk to register the event. The PC to check they have enough bags and litter pickers. Cllr Walker to include in the newsletter. It was agreed a newsletter to go out the first week in March.</p>	PC to check bags/litter pickers. Cllr Walker to include in newsletter																								
14/23	<p><b>PARISH PROJECT (£500 FROM COUNCILLOR BARNFATHER)</b> The PC discussed they would like the donation from Cllr Barnfather to go towards planting 3 trees on Church Lane to commemorate the King's Coronation. Clerk to contact Cllr Barnfather. Cllr Walker to look at costings for trees/stakes.</p>	Clerk to contact Cllr Barnfather  Cllr Walker to pursue																								
15/23	<p><b>THE KING'S CORONATION EVENT – SATURDAY 6<sup>th</sup> MAY 2023</b> The Clerk advised Linby are holding a Barn-dance on the Saturday evening (tickets will be available nearer the time) and a street party on the bank holiday Monday. The PC discussed holding a street party on the Sunday and closing Main Street for a few hours. The Clerk to contact Via for advice. Cllr Hesketh agreed to contact the Village Hall to find out if the hall will be available on the Sunday, in case of bad weather.</p>	Clerk to contact Via re: street closure  Cllr Hesketh to pursue																								
16/23	<p><b>CORRESPONDENCE RECEIVED</b> <i>All correspondence was circulated to the Parish Council prior to the meeting.</i></p>																									
17/23	<p><b>PLANNING MATTERS</b> <u>a) New applications</u> 2022/1350, 3 Hall Mews, Hall Lane. Proposal: Convert existing garage/store into granny annex The PC discussed the application and advised of their concerns about the parking. They commented the Papplewick Neighbourhood Plan supports providing residential accommodation if there is provision for alternative parking. The PC advised they will object due to the loss of parking.</p> <p><u>b) Nottingham Strategic Plan Preferred Approach – Consultation</u> The PC agreed to submit a response to the consultation. Cllr Walker to formulate a response based on the impact on Papplewick. Cllr Walker to circulate to the PC. The Clerk to forward to GBC.</p>	Clerk to send to GBC  Cllr Walker to pursue & Clerk to send to GBC																								
18/23	<p><b>PARISH COUNCIL ACCOUNTS</b> <u>a. Current Account balance</u>  £66,343.40</p> <p><u>b. Payments &amp; Receipts</u> Payments:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>17/11/2022</td> <td>E Gretton – reimburse for paper</td> <td>£8.00</td> </tr> <tr> <td>17/11/2022</td> <td>Joe Walker Haulage – Erect Christmas tree</td> <td>£120.00</td> </tr> <tr> <td>21/11/2022</td> <td>Linby &amp; Papplewick PCC – Donation for room hire</td> <td>£20.00</td> </tr> <tr> <td>24/11/2022</td> <td>A Sharpe (Lengthsman) – Acrylic cleaner for noticeboards</td> <td>£17.98</td> </tr> <tr> <td>29/11/2022</td> <td>ICO – Data Protection Registration</td> <td>£35.00</td> </tr> <tr> <td>01/12/2022</td> <td>E Gretton – Nov wages, homeworking exp &amp; back pay</td> <td>£830.30</td> </tr> <tr> <td>06/12/2022</td> <td>Ravenshead Parish Council – bin bags for lengthsman</td> <td>£16.85</td> </tr> </tbody> </table>	Date	Details	Amount	17/11/2022	E Gretton – reimburse for paper	£8.00	17/11/2022	Joe Walker Haulage – Erect Christmas tree	£120.00	21/11/2022	Linby & Papplewick PCC – Donation for room hire	£20.00	24/11/2022	A Sharpe (Lengthsman) – Acrylic cleaner for noticeboards	£17.98	29/11/2022	ICO – Data Protection Registration	£35.00	01/12/2022	E Gretton – Nov wages, homeworking exp & back pay	£830.30	06/12/2022	Ravenshead Parish Council – bin bags for lengthsman	£16.85	
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20/12/2022	Village Hall – room hire 09/11	£16.00
01/01/2023	E Gretton – Dec wages & homeworking exp	£560.30
05/01/2023	Proweb – annual SQL Hosting	£60.00
	<b>TOTAL</b>	<b>£1,684.43</b>

Receipts:

Date	Details	Amount
18/11/2022	Gedling Borough Council – donation for Christmas	£450.00
21/11/2022	Papplewick Environment & Comm Fund – Annual payment for wind turbine	£2,319.39
24/11/2022	SAUK Utilities - settlement for damaged barrel, Linby Lane	£378.00
14/12/2022	Village Hall – Profit from the Bonfire Event	£2,755.35
	<b>TOTAL</b>	<b>£5,902.74</b>

Payments for processing:

NALC – New Councillor Training for Cllr R Smart £45.00

c. Internal Auditor

The Clerk reported Sue Stack will carry out an interim audit at the beginning of February and a full internal auditor after 31<sup>st</sup> March.

d. Precept

Cllrs Roberts, Hesketh and Pettitt signed Precept form C. The Clerk to submit to GBC.

Clerk to send to GBC

19/23

**PLAYING FIELD**

a) General – vandalism & litter

Cllr Hesketh reported the bins have not been emptied and were overflowing. She advised the bins must be emptied weekly. She advised the inner metal liners on the bin near the dog bin and down by the skatepark needs replacing. The PC advised looking into the cost of replacing the bins completely, which may be costly, but they can look at replacing one at a time. Clerk to seek cost of liners / bins.

Clerk to pursue

b) Inspection report, risk assessments and handover

Cllr Roberts handed the new book to Cllr Walker. Cllr Walker agreed to check through the inspection list that was circulated by the Clerk and make any changes as required.

c) Servicing the Roundabout and Adult Gym Equipment

The PC reported they have a quote from Wicksteed for £200.00 to service the adult gym equipment. A more thorough check which includes dismantling the equipment will cost £600. They advised that the roundabout is not their equipment and will therefore not service it. The Clerk to contact Playdale for a quote for servicing the roundabout. Cllr Penlington advised he could arrange for the equipment to be serviced. The PC agreed to await the quote from Playdale.

Clerk to contact Playdale.

d) Playing field working party update

No updates

e) Hedge planting update

Discussed in 11/23 c

f) Tree survey update

Cllr Walker to pursue

Cllr Walker to pursue

20/23	<p><b>REPRESENTATIVE REPORTS</b></p> <p>a) Village Hall: Cllr Hesketh reported the Hall Manager is now on maternity leave. They are not planning on taking on a replacement as she continues to do some of the paperwork and has agreed to return to work as soon as possible. Cllr Hesketh advised she has helped to clear away tables/chairs after events and asked if any volunteers would be able to help with future bookings. Cllr Hesketh to confirm dates of events and Cllr's to advise of availability.</p> <p>b) Moor Pond Wood: Cllr Walker reported Nottinghamshire County Council have undertaken more work to trees. There are approximately 150 trees that require attention. They have received the offer from Miner2Major to underwrite a review of the footpaths which desperately need updating. They will pay for a Rights of Way Officer to survey the paths and write a Condition Report. There are funds available to undertake another round of archaeology in the spring. They are in the process of applying for a grant for a wood/grassland habitat and advice on how to maintain it.</p>	Cllr Hesketh to notify PC of event dates, Cllr's to confirm availability
21/23	<p><b>COUNCILLOR REPORTS</b></p> <p>a) <u>Christmas tree</u> Cllr Hesketh advised the tree is still in place though there is no electricity supply to the lights. The lower lights have been removed but the lights higher up the tree still need to be removed. She reported the tree will be taken away very soon. Cllr Pettitt to pursue.</p> <p>b) <u>Defibrillator Fund</u> Cllr Roberts advised of funding available for a defibrillator. After looking into the offer, Papplewick would not fit into the criteria. The PC advised there are 2 Defibrillators in the village – at the Village Hall and at the Cricket ground. There is also a defibrillator in the BT phone box in Linby and at the Co-op on Papplewick Green.</p> <p>c) <u>May Elections</u> Cllr Roberts advised forms will need to be completed and submitted to GBC for Councillors wishing to stand for election again. The elections will take place on 4<sup>th</sup> May. The meeting following the elections is Wednesday 10<sup>th</sup> May.</p>	Cllr Pettit to pursue
22/23	<p><b>DATE OF NEXT FULL COUNCIL MEETING</b></p> <p>The date of the next Full Council Meeting is Wednesday 8<sup>th</sup> March 2023 at the Papplewick and Linby Village Hall and will include the APA (Annual Parish Assembly)</p>	

Signed: \_\_\_\_\_ Chairman \_\_\_\_\_

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