

PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held on Wednesday 8th March 2023 at the Papplewick & Linby Village Hall,
Linby Lane, Papplewick commencing 7:55pm**

Present: Cllr S Roberts (Chair), Cllr C Hesketh (Vice-Chair), Cllr S Walker, Cllr N Penlington, Cllr R Pettitt, Cllr R Smart and L Gretton (Clerk)

Parishioners/Visitors: 6 parishioners, Cllr's C Barnfather M Smith, Mr Stuart Bestwick (standing in elections)

Minute No		Action
34/23	APOLOGIES None	
35/23	DECLARATIONS OF INTEREST Cllr S Roberts - Papplewick & Linby Cricket Club Cllr C Hesketh – Papplewick & Linby Village Hall Cllr R Pettit – Griffin’s Head Pub	
36/23	APPROVAL OF MINUTES The minutes of the January 2023 meeting were accepted as a true record. Proposed by Cllr Hesketh seconded by Cllr Walker and signed by the Chair, Cllr Roberts.	
37/23	MATTERS ARISING i) The gate to the meadows on Church Lane is awaiting repair. ii) Cllr Walker advised he has offered a hi-viz jacket to Mr Elston, however it was declined.	Cllr Hesketh to contact the Lengthsman
38/23	OPEN FORUM i) Mrs Kerr complimented the PC on the recent newsletter which was printed in colour ii) Mrs Kerr advised the drain outside of Ward Cottage hasn't been cleared. Cllr Roberts commented Via have installed perforated kerbs which allows for drainage.	
39/23	MAY ELECTIONS The Clerk circulated details of the elections prior to the meeting and provided hard copy nomination packs. The deadline for nomination papers is Wednesday 5 th April. All nomination papers are to be hand delivered to the Elections Office at Gedling Borough Council Civic Centre in Arnold.	
40/23	COUNCILLOR VACANCY Cllr Roberts reported there is currently a vacancy on the Parish Council. Anyone interested in joining can contact clerk@papplewick.org	
41/23	HIGHWAYS MATTERS i) Cllr Hesketh reported the PC have 31 hours outstanding. She advised it was not clear whether these included jobs requested but not yet carried out. She advised they will lose the hours after March if they are not used. She commented the extra hours weren't given to the PC until after summer, and most of the work for the lengthsman is during the spring and summer. She recommended that the PC request this years unused hours to be rolled over into the next financial year. The PC agreed. Jobs requested include pressure washing the wet pour paths on the playing field, repairing the fence at Hall Lane island and repairs to the gate at the meadow. ii) Fly tipping. Cllr Walker advised the tyre which was dumped on Moor Road has been moved to the layby. The Clerk to inform GBC. iii) Other matters: Cllr Walker reported an issue with an NCC Contractor parking and driving over the newly levelled soil near the Moor Road roundabout when carrying out tree works in MPW. He advised the latest incident was shortly after himself and Cllr Penlington had planted 1000 bulbs, and the snow drops were just starting to bloom.	Cllr Hesketh to pursue Clerk to report

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	He advised he emailed Nick Crouch at NCC to complain about the incident. The Contractor accepted responsibility from when they had previously been working there, however, on this occasion they advise the track marks were not made from their vehicle. They have however agreed to reseed the area. Nick Crouch advised plans will be put in place to protect the area should further tree works be required in the future.	
42/23	ANTISOCIAL BEHAVIOUR IN THE PARISH None reported.	
43/23	WEBSITE UPDATE No updates	
44/23	WELCOME TO PAPPLEWICK SIGN – UPDATE The sign is in the Container and requires contractors to install it. The PC advised they are not sure of what the damage is and agreed to investigate.	PC to pursue
45/23	GREAT BRITISH SPRING CLEAN, 18th MARCH All volunteers to meet at the Griffin’s Head pub at 9:30am. The Clerk to contact GBC for litter picking equipment.	Clerk to contact GBC
46/23	SUMMER FLOWERS – LAMPOSTS, BARRELS, PLAYING FIELD Cllr Hesketh recommended the PC organise the planting for the summer. She advised submitting the application to Via to allow for the lamppost flowers and ordering the flowers for the barrels, welcome signs and the playing field boxes. She commented there are several barrels in the village that need replacing including one near Papplewick Lodge and two outside of Altham Lodge. Cllr Walker advised there are also two on Moor Road. Cllr Walker advised the PC purchase 3 barrels this year for Main Street with 50% of the funding from the Papplewick Environment & Community Fund and discuss replacing the other barrels in the future. Cllr Walker to pursue with The Marshall family. Cllr Hesketh commented that last year flowers for the beds on the playing field and lamppost planters were from Shirley Nurseries. Flowers for the barrels and welcome to signs were from Reuben Shaw. She advised liaising with Cllr Lewis at Linby PC re: delivery. Cllr Penlington advised the PC can water the plants on the playing field using the hose pipe in the container. It will need a new expandable hose pipe attaching. PC to pursue.	PC to submit application to Via Cllr Walker to request match funding for barrels Clerk to order 3 x barrels from Reuben Shaw PC to order flowers and liaise with Wyn Lewis PC to pursue
47/23	WHEELED ACTIVITY RAMP (SKATEPARK) UPDATE Cllr Roberts advised planning permission is not required to install a new skatepark. Cllr Penlington has handed all paperwork to Cllr Smart. Cllr Roberts advised discussing the project with the new council in May. Cllr Hesketh wished it to go on record that she is not convinced the PC are doing the right thing installing a new skatepark. She advised of the cost needed to purchase the equipment and the ongoing maintenance cost involved. She advised the concrete parks she had visited had cracks and problems with them, even the newer ones. She advised that nearly all the skateparks in the area are either County Council or Town Council owned with a far greater population and contribution towards the amenity. She advised she felt it was wrong to ask the people of Papplewick parish to pay for the ongoing maintenance and the contribution to install it given the current economic climate. Cllr Smart requested it be put to a vote. Cllr Roberts recommended it is discussed in May so that any new members can be informed of the history surrounding the original skatepark and then a decision can be made. Mrs Kerr commented the skatepark is an amenity for young teenagers as there is currently very little for them on the park. Cllr Roberts commented the Parish Council has received emails from residents supporting the installation of a new skatepark/wheeled activity ramp.	

	<p>Cllr Penlington commented the skatepark was originally planned by the young people of the parish. He commented a new wheeled activity ramp would be inclusive to all for use incl. scooters, bikes, skateboards and wheelchair users.</p> <p>Cllr Smith commented the Ravenshead wooden skatepark has been removed due to vandalism and structural defects and the Parish Council are under discussion whether to replace it. They have been advised a new concrete skatepark would cost around £250k and there is a waiting list for concrete, however a man-made surface would be considerably cheaper. He advised that antisocial behaviour has reduced as a result of the skatepark being removed.</p> <p>Cllr Roberts commented it is difficult to get the right balance and understands concerns of noise and attracting antisocial behaviour, but she would like to provide a facility on the playing field for young people to enjoy. Cllr Hesketh commented the cost of the maintenance must be considered.</p> <p>The PC agreed to consult with parishioners. PC to agree details.</p>	PC to organise a public consultation
48/23	<p>PAPPLEWICK ENVIRONMENT & COMMUNITY FUND UPDATE</p> <p>a) Cllr Walker commented the PC have not identified areas for the wildflower verges. He advised he does not have time to pursue the project and advised keeping it as an aspiration.</p> <p>b) Hedges to be planted in the next few weeks. It was agreed to meet on Saturday 18th March at 2pm (following the litter pick in the morning). All volunteers welcome!</p> <p>c) The bench at Stanker Hills has been installed, The PC thanked Robert Marshall for his help. Clerk to send letter.</p>	<p>All Volunteers required for hedge planting</p> <p>Clerk to send letter</p>
49/23	<p>HR COMMITTEE MEETING – UPDATE ON JANUARY MEETING INCL. PENSION UPDATE</p> <p>Cllr Hesketh gave a brief overview of the HR meeting held in January. She advised the Clerk has asked to be enrolled into a work pension. The PC agreed to pay the Clerk for any additional time needed to explore pension options.</p>	The Clerk to collate information on Pension Providers.
50/23	<p>BONFIRE EVENT UPDATE</p> <p>Cllr Smart reported on the recent Bonfire Committee Meeting. He advised he is happy to project manage the event but requires commitment from the Parish Councils and Village Hall members. Cllr Hesketh advised there is a lot of work to be done before the event such as organising the advertising and collecting sponsorship money and arranging the insurance. Cllr Pettit agreed to help with the administration.</p> <p>Cllr Pettitt to check re: the use of the field at the Griffin's Head pub</p> <p>The next Bonfire Committee Meeting is Monday 20th March, and this meeting will involve dividing tasks amongst those who are committed to support the event.</p>	<p>Cllr Pettit to pursue.</p> <p>All volunteers required for the Bonfire Committee</p>
51/23	<p>PARISH PROJECT FOR THE CORONATION (£500 Donation from Cllr Barnfather)</p> <p>Cllr Walker advised the project is to install a tree on Church Lane. He advised he has been chasing the nursery re: sourcing a native tree and will continue to pursue. He also advised finding out whether there is an electricity service along that stretch of verge. Cllr Roberts agreed to investigate. Cllr Walker advised the tree will be planned for the next planting season in October. The PC discussed tree guards prior to the meeting.</p>	<p>Cllr Walker to pursue tree</p> <p>Cllr Roberts to investigate</p>
52/23	<p>THE KING'S CORONATION EVENT – SATURDAY 6th MAY 2023</p> <p>Cllr Walker reported he attended a meeting with a member of the Church Council and Linby PC to discuss holding a joint event, however there was no interest from the PC to pursue this. There will be a Barn Dance in Linby on Saturday evening. There is a street party planned in Linby Village on Monday 8th May and the Church will hold an event in the afternoon. Cllr Barnfather offered to donate £250.00 to both Papplewick & Linby PC towards a street party or other celebrations for the King's Coronation.</p>	

53/23	<p>CORRESPONDENCE RECEIVED All correspondence was circulated to the Parish Council prior to the meeting.</p>																																							
54/23	<p>PLANNING MATTERS <u>a) New applications</u> 2023/0060 – 39 Linby Lane Proposal: two and single storey rear extension PC Comments: No objections</p> <p>2021/0877 – 49 Main Street Proposal: Revised proposed details of the gates received on 12/9/22 PC Comments: No objections</p> <p><u>b) Nottingham Strategic Plan Preferred Approach – Consultation</u> Cllr Walker reported the PC responded to the consultation.</p> <p><u>c) Other Planning Matters</u> Land adjacent to 175 Mansfield Road - The PC requested the Clerk to contact GBC for an update on the enforcement notice.</p>	Clerk to pursue																																						
55/23	<p>PARISH COUNCIL ACCOUNTS <u>a. Current Account balance</u> £64,492.37</p> <p><u>b. Payments & Receipts</u> Payments:</p> <table border="1" data-bbox="213 958 1238 1245"> <tr><td>17/01/2023</td><td>NALC – New Cllr Training (attended by R Smart)</td><td>£45.00</td></tr> <tr><td>18/01/2023</td><td>Naturescape Ltd – Wildflower bulbs x 500</td><td>£120.99</td></tr> <tr><td>20/01/2023</td><td>Hedges Direct – Blackthorn hedge, canes & guard</td><td>£554.00</td></tr> <tr><td>23/01/2023</td><td>Kingfisher Direct – 2 x steel bin liners for park bins</td><td>£174.19</td></tr> <tr><td>01/02/2023</td><td>E Gretton – Jan wages & homeworking expenses</td><td>£560.30</td></tr> <tr><td>22/02/2023</td><td>Proweb – website domain/business starter</td><td>£102.11</td></tr> <tr><td>22/02/2023</td><td>NALC – Subs</td><td>£158.20</td></tr> <tr><td>01/03/2023</td><td>E Gretton – Feb wages & homeworking expenses</td><td>£560.30</td></tr> <tr><td></td><td>TOTAL</td><td>£2,275.09</td></tr> </table> <p>Receipts:</p> <table border="1" data-bbox="213 1350 1238 1384"> <tr><td>06/03/2023</td><td>HMRC – VAT Reclaim</td><td>£424.06</td></tr> </table> <p>Payments for authorising:</p> <table data-bbox="213 1491 986 1615"> <tr><td>npower – Christmas lights usage</td><td>£23.51</td></tr> <tr><td>A Sharpe (Lengthsman) – timber for fence at Hall Lane</td><td>£19.20</td></tr> <tr><td>Playdale – Inspect roundabout (50% deposit to pay)</td><td>£90.00</td></tr> <tr><td>Reuben Shaw – Planter, compost & plants</td><td>£453.60</td></tr> </table> <p><u>c. Internal Auditor</u> The Clerk reported Sue Stack has carried out an interim audit with no financial issues reported.</p> <p><u>d. Banking – adding an approver to the bank account</u> It was agreed to add Cllr Pettitt and Cllr Smart as authorisers on the bank account. Clerk to pursue.</p>	17/01/2023	NALC – New Cllr Training (attended by R Smart)	£45.00	18/01/2023	Naturescape Ltd – Wildflower bulbs x 500	£120.99	20/01/2023	Hedges Direct – Blackthorn hedge, canes & guard	£554.00	23/01/2023	Kingfisher Direct – 2 x steel bin liners for park bins	£174.19	01/02/2023	E Gretton – Jan wages & homeworking expenses	£560.30	22/02/2023	Proweb – website domain/business starter	£102.11	22/02/2023	NALC – Subs	£158.20	01/03/2023	E Gretton – Feb wages & homeworking expenses	£560.30		TOTAL	£2,275.09	06/03/2023	HMRC – VAT Reclaim	£424.06	npower – Christmas lights usage	£23.51	A Sharpe (Lengthsman) – timber for fence at Hall Lane	£19.20	Playdale – Inspect roundabout (50% deposit to pay)	£90.00	Reuben Shaw – Planter, compost & plants	£453.60	Clerk to contact Virgin Money
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56/23	<p>PLAYING FIELD <u>a) General – vandalism & litter</u> Cllr Walker advised no issues. The two new metal bin liners have been installed.</p>																																							

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	<p>b) <u>Inspection report, risk assessments and handover</u> Cllr Walker has updated the inspection check list and will include a map of the equipment before forwarding to the Clerk for circulation. Handover to Cllr Penlington.</p> <p>c) <u>Servicing the Roundabout and Adult Gym Equipment</u> The Clerk confirmed she has requested the roundabout to be inspected by Playdale – awaiting date. She has requested Wicksteed service the adult gym equipment – awaiting date.</p> <p>d) <u>Playing field working party update</u> No updates</p> <p>e) <u>Hedge planting update</u> Planting agreed for Saturday 18th March at 2pm.</p> <p>f) <u>Tree survey update</u> Cllr Walker to pursue</p>	<p>Cllr Walker to forward inspection checklist to the Clerk</p> <p>Volunteers needed for planting</p> <p>Cllr Walker to pursue</p>
57/23	<p>REPRESENTATIVE REPORTS</p> <p>a) Village Hall: Reported at the Annual Parish Assembly</p> <p>b) Moor Pond Wood: Cllr Walker reported they have received a grant to continue an archaeology project. The archaeologist will be onsite for around 5 days.</p>	
58/23	<p>COUNCILLOR REPORTS</p> <p>a) <u>Bus Shelter light, Mansfield Road</u> Cllr Barnfather reported the bus shelter light will be installed in the next financial year. The PC thanked Cllr Barnfather for his support.</p> <p>b) <u>Grips on Mansfield Road</u> Cllr Roberts advised one of the grips has been cleared, however there is another that hasn't been done. Cllr Barnfather to pursue.</p> <p>c) <u>Average Speed Cameras A60</u> Average Speed Cameras are being installed on the A60 between Leapool Island (Redhill roundabout) and Burntstump.</p> <p>d) <u>RCAN Survey (in conjunction with GBC)</u> Cllr Smith urged the PC to complete the survey to ensure that GBC do not neglect the rural areas in the borough.</p> <p>e) <u>Road sweeping, Moor Road</u> Cllr Walker requested sweeping the pavement on Moor Road. Clerk to pursue.</p> <p>f) <u>Gate on Church Lane</u> Cllr Roberts reported the metal plate at the bottom of the gate onto Church Lane was damaged and has been repaired by Mr Barker. The Clerk to send a thank you letter.</p>	<p>Cllr Barnfather to pursue</p> <p>Clerk to pursue</p> <p>Clerk to send letter.</p>
59/23	<p>DATE OF NEXT FULL COUNCIL MEETING</p> <p>The date of the next Full Council Meeting has been moved to Wednesday 17th May 2023 and will include the Annual Meeting of the Parish Council.</p>	

Meeting ended 9:30pm

Signed: _____ Chairman _____

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