

## Explanation of variances – pro forma

Name of smaller authority: **PAPPLEWICK PARISH COUNCIL**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	55,981	50,561				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	12,529	19,905	7,376	58.87%	YES		The increase in precept is due to the Parish Council in previous years not including the budget for playground equipment replacement within the Precept. This resulted in a short fall of reserves. The budget for playground equipment replacement was incorrectly excluded from the precept in 2021/22 - £1,458.00. A top up to the precept to recover insufficient reserves was included in the 2022/23 precept - £3,417.00. Additional increases to the precept in 2022/23 include regular tree maintenance - £1,513, increase to Clerk salary in line with NALC recommendation £200, subscription increase £10, Hedge cutting increase £110, Annual maintenance for the website £402, Hall hire £16.00, audit fees £200, Village improvements £50. <b>Increase to Precept £7,376.00</b>
3 Total Other Receipts	4,306	15,180	10,874	252.53%	YES		Donation for hire of playing field for Zumba received 21/22 and not in 22/23 £18.00. Payment for bedding plants received 21/22 and not in 22/23 £40, Barrel replacement 21/22 £395, VAT reclaim in 21/22 £1381.79, Payment from Papplewick Environment & Community Fund in 21/22 £2262.82, Bank charges adjustment in 21/22 (error by the bank) £8.30, Donation for the Jubilee in 21/22 £200.00. <b>Total decrease in 21/22 £4305.91.</b>  Payment for skatepark scrappage in 22/23 £2706, Contribution towards shelving for the container in 22/23 £300, Grant towards a container in 22/23 £3700, VAT reclaim in 22/23 £1,821.28, Donation for christmas £450, Payment from Papplewick Environment & Community Fund in 22/23 £2319.39, Settlement for damaged barrel £378, Bonfire event profit in 22/23 £2755.35, Donation for Coronation project & events £750. <b>Total increase in 22/23 £15,180.02.</b>  <b>Difference: £10,874</b>
4 Staff Costs	4,984	6,378	1,394	27.97%	YES		In April 2022 the clerks pay rate was increased by one pay scale of the LGA National Salary Award. From November 2022, NALC issued a notice advising an increase to the payscales. The Clerk received a new pay rate in November 2022 which was backdated to 1st April as per NALC instructions. <b>Total increase £1,394</b>
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	17,271	14,886	-2,385	13.81%	NO		
7 Balances Carried Forward	50,561	64,382			YES	<b>VARIANCE EXPLANATION NOT REQUIRED.</b> <b>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</b>	See Reserves tab
8 Total Cash and Short Term Investments	50,561	64,382				<b>VARIANCE EXPLANATION NOT REQUIRED.</b>	
9 Total Fixed Assets plus Other Long Term Investments and Ass	121	111	-10	8.26%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable