

PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held on Wednesday 17th May 2023 at the Papplewick & Linby Village Hall,
Linby Lane, Papplewick commencing 7:30pm**

Present: Cllr S Roberts (Chair), Cllr S Walker (Vice-Chair), Cllr R Smart, Cllr A Bly, Cllr S Higgins and Minuting secretary C Brettell

Parishioners/Visitors: 2 parishioners

Minute No		Action
1/23	APOLOGIES None	
2/23	DECLARATIONS OF INTEREST Cllr S Roberts - Papplewick & Linby Cricket Club and a member of St. James Church Cllr S Walker – Moor Pond Wood and a member of St. James Church	
3/23	APPROVAL OF MINUTES The minutes of the March 2023 meeting were accepted as a true record.	
4/23	MATTERS ARISING None.	
5/23	OPEN FORUM None.	
6/23	WELCOME TO NEW COUNCILLORS AND COUNCILLOR VACANCIES The Chair welcomed the new Councillors to the Parish. It was agreed that Councillors were aware of the current vacancies and would co-opt as necessary. Discussion took place regarding the start time of meetings - to be reviewed as necessary The Parish Council expressed their sincere condolences to Liz Gretton (Parish Clerk)	
7/23	HIGHWAYS MATTERS a) Lengthsman Scheme Cllr Walker to continue to liaise with the lengthsman scheme co-ordinator. Cllr Walker provided an update that the PC have 93.5 hours from 2023/24 to be used up to the end of March 2024. The outstanding hours had not been carried forward. Jobs to be requested include pressure washing the wet pour paths on the playing field. b) Fly tipping. Cllr Walker advised Councillors that a resident does regular litter picking in the village. Cllr Bennett reported a TV screen that had been dumped. It was encouraged for Cllrs to report anything they see directly to Gedling Borough Council. Cllr Roberts confirmed that the one of the 'grips' on A60 has been cleared, Another is still to be cleared which she has raised with Cllr Barnfather (Notts CC). Also the sign between the 7mile Inn and the bus shelter and the first drive needed attention.	Cllr Walker to pursue All Councillors as necessary Cllr Roberts
8/23	ANTISOCIAL BEHAVIOUR IN THE PARISH Cllr Roberts discussed the Notice signs that can be put up in the Parish for short periods of time to discourage anti-social behaviour. All Councillors were encouraged to think of appropriate spots for these to be positioned.	All Cllrs

Initials Chairman

9/23	<p>WEBSITE UPDATE Cllr Walker had access to the website and can update the website and put on documents, minutes, agendas etc. including local newsletters. <i>Discussion took place regarding dedicated email addresses. Cllr Walker to arrange for Sam to set these up on behalf of Parish Councillors.</i></p>	Cllr Walker
10/23	<p>WELCOME TO PAPPLEWICK SIGN – UPDATE Cllr Roberts updated Councillors about the sign on Forest Lane. The sign is currently in the Container and requires a contractor to install it. The PC were advised they are responsible to re-instate this. Cllr Roberts to contact Paula Johnson at VIA, to see if they can install the sign, and the PC claim on their Insurance policy.</p>	Cllr Roberts to pursue
11/23	<p>GREAT BRITISH SPRING CLEAN, 18th MARCH Cllr Roberts expressed what a success this had been, and had made a big difference to the village. Cllr Walker suggested and it was agreed to do an Autumn one. It was also suggested that contact be made with the Papplewick and Linby Young Farmers, as they were willing to litter pick.</p>	Cllr Walker
12/23	<p>SUMMER FLOWERS – LAMPOSTS, BARRELS, PLAYING FIELD Cllr Lewis (Linby PC) discussed the planting for the summer. He had ordered flowers from Reuben Shaw for the barrels. These will be delivered to Cllr Bly's house at the end of May, and then it will be organised for planting and watering. Cllr Roberts updated Councillors that 3 barrels had been purchased this year for Main Street with 50% of the funding from the Papplewick Environment & Community Fund. She advised that she had submitted the application to VIA to allow for the lamppost flowers, but had not received a reply. Mrs Heather Walker to plant up the 3 troughs near sign. Cllr Walker to approach the garden club to see if they can help with this.</p>	All Councillors Cllr Walker
13/23	<p>WHEELED ACTIVITY RAMP (SKATEPARK) UPDATE Cllr Roberts updated members regarding the discussions that had taken place. It had been agreed to put out a questionnaire to residents. Cllr Walker referred to the Neighbourhood Plan, and suggested carrying out a survey regarding the skatepark in conjunction with a mid-time review of the Neighbourhood Plan. It was agreed that this would be printed and delivered with the Newsletter. Cllr Walker to put this together, to include comparable questions with last time. The time frame would be to bring back to the PC over the summer with a view to being distributed early September.</p>	Cllr Walker initially and then all Councillors
14/23	<p>PAPPLEWICK ENVIRONMENT & COMMUNITY FUND UPDATE including bulb planting and wildflower Verges project Cllrs Walker and Roberts updated on this – the bulbs had been planted. New hedge planted along the edge of the playing field. Thank you to Cllr Walker and Nigel Penlington The cost of these projects would come from the Parish and the environment fund (equal split) It was agreed to Look at the 'Gates ways' in to the Village on Mansfield Road to highlight this is 'Papplewick Village' along with the hedgerows and to identify which areas could be used for wildflower project. It was decided to have an informal meeting with the farmers early autumn to discuss this.</p>	
15/23	<p>BONFIRE EVENT UPDATE Further to the last Parish Council meeting, the Bonfire Event was not going to be viable. However, Cllr Roberts and Cllr Smart had now received an update from Gedling Borough Council, to say that the field could now be used for parking.</p>	All volunteers required for the Bonfire Committee

Initials Chairman

	With this in mind it was agreed to pursue this and discuss further with the relevant parties.	
16/23	<p>PARISH PROJECT TO INSTALL TREE/S OB CHURCH LANE TO COMMEMORATE THE CORONATION OF KING CHARLES III (£500 Donation from Cllr Barnfather) UPDATE</p> <p>Cllr Walker updated members that the plan was to plant a single tree at the gate end of the village rather than near the church. He had been recommended that a place at Southwell does a 'half standard' tree suitable for planting in September. Eg. Lime tree He would investigate further and bring back to the July meeting. It could then be ordered as necessary for planting in September.</p> <p>It was agreed to check for any relevant cables in the ground as the substation is near by. This to be done when the exact location has been determined.</p>	Cllr Walker to pursue tree
17/23	<p>THE KING'S CORONATION EVENT – REVIEW</p> <p>There had been a Barn Dance held in Linby on Saturday 6th May, along with a street part in Linby Village on Monday 8th May and the Church had held an event in the afternoon. All had been a great success.</p>	
18/23	<p>CORRESPONDENCE RECEIVED</p> <p><i>All correspondence was circulated to the Parish Council prior to the meeting. The Chair mentioned the New Councillor Training that was available for Councillors.</i></p>	All Councillors
19/23	<p>PLANNING MATTERS</p> <p><u>a) New applications</u></p> <p>2023/0341 - 34 Forest Lane Papplewick Nottinghamshire NG15 8FF Proposal: Existing personnel door to garage replaced with new door and side light and part conversion of garage PC Comments: No objections</p> <p>2023/0233 – Land Off Marion Avenue Hucknall Proposal: Residential development of 30 dwellings with associated infrastructure, open space and landscaping. PC Comments: Object – over development of the area.</p> <p>2023/0304 - Land East Blidworth Waye Papplewick Nottinghamshire Proposal: Change of use from agricultural land to a sui generis use as a secure dog walking field with 2m high secure fencing. PC Comments: No objections</p> <p>2023/0203 - The Barn Moor Road Papplewick Nottinghamshire NG15 8FB Proposal: The proposed works involve the removal of internal walls to increase the usability of the ground floor plan PC Comments: No objections</p> <p>2023/0379TCA - St James Church Main Street Papplewick Nottinghamshire Proposal: Row of Yew trees overhanging the metal boundary fence between Papplewick hall land and St James church on the eastern boundary of the church to be crown lifted to a height of 3m over the Church land only. PC Comments: Still to be referred</p>	
20/23	<p>PARISH COUNCIL ACCOUNTS</p> <p><u>a. Current Account balance</u></p> <p>£83161.89</p> <p><u>b. Payments & Receipts</u></p>	

Initials Chairman

Cllr Roberts read out the payments and receipts from the bank statement.

Payments:

09/03/2023	A Sharpe – Timber for Hall Lane	£ 19.20
09/03/2023	NPower	£ 23.51
09/03/2023	Playdale Playgroup	£90.00
09/03/2023	Rueben Shaw - Planters	£453.60
17/03/2023	E Gretton – Stationery	£51.23
27/04/2023	Parish Magazine printing	£128.00
29/03/2023	S Walker - Gloves	£94.80
03/04/2023	E Gretton – March wages & homeworking expenses	£560.30
11/04/2023	A Sharpe – spring for gate	£6.99
11/04/2023	Papplewick and Linby	£32.00
20/04/2023	Proweb UK Ltd	£80.00
20/04/2023	Playdale Playgroup	£90.00
20/04/2023	Wickstead Leisure	£240.00
02/05/2023	E Gretton – April wages & homeworking expenses	£569.85
	TOTAL	£2,439.48

Receipts:

21/03/2023	Nottinghamshire County Council	£750.00
21/04/2023	Gedling BC - Precept	£20359.00
	TOTAL	£21109.00

Payments for authorising:

None to report at present

c. Internal Auditor

Cllr Roberts updated about the Audit situation.

d. Banking – adding an approver to the bank account

Cllr Roberts to chase up with the bank as Cllr Smart cannot access this.

e) Insurance Policy renewal

This was agreed to be paid, Cllr Roberts and Walker updated members

Cllr Roberts to contact Virgin Money

21/23

PLAYING FIELD

a) General – vandalism & litter

No issues to report.

b) Inspection report, risk assessments and handover

This had been done early today. Cllr Walker has updated the inspection check list. Cllr Roberts explained that Councillors carry this out on a rota basis. Cllr Roberts to show the Councillors the ropes. There is a book where any defects are noted and dealt with accordingly.

c) Servicing the Roundabout and Adult Gym Equipment

A quotation had been received for this from Playdale. Cllr Roberts to ask them to go ahead. She had also requested Wickstead supply the parts as required after the service; Cllr Roberts confirmed that the spare parts had arrived and would be fitted as soon as possible.

d) Playing field working party update

The contractor Malfords, who carry out the cutting, had gone into liquidation.

Cllr Walker and Cllr Roberts to discuss with new Councillors

Cllr Roberts

Cllr Roberts/Walker to pursue with GBC

Initials Chairman

	<p>Discussion took place as to who could cover this. It was suggested that Cllr Roberts ask if GBC could help with this situation, and to obtain quotations from alternative Companies.</p> <p>e) <u>Tree survey update</u> Cllr Walker to pursue</p>	and other contractors
22/23	<p>REPRESENTATIVE REPORTS</p> <p>a) Papplewick and Linby Village Hall: Nothing to report</p> <p>b) Moor Pond Wood: Cllr Walker updated regarding the progress of the project. The state of footpaths was being assessed as there is a lot of camber. The ramps are archaeological features and any material added would run off, this was all being looked at under a Miner2Major grant. A grant from the Wildlife Trust had been applied for to remove some trees to allow more light and flower areas. There was also concern regarding the spanish bluebells, as they are 'listed' as an invasive intruder and need to be removed. Cllr Walker asked if the blue bells could be removed on the NCC lane side, either through digging up bulbs or killing off with weed killer. This to be discussed further in the future.</p> <p>A grant had also been received to continue an archaeology project. The archaeologist will be onsite for around 5 days.</p>	
23/23	<p>COUNCILLOR REPORTS</p> <p>The Notice board at Moor Road – the lock doesn't work on one side, to be looked at.</p> <p>There is an overgrown hedge near to the pub on Moor Road. Cllrs Smart and Walker to look into this.</p> <p>The 'Papp fest' committee had contacted Cllr Roberts to ask for a donation towards the set-up of the event. The Parish Council usually make a donation of £250 all agreed to go ahead with this.</p> <p>It was agreed that new Councillors each take keys and are for responsible for the village notice boards.</p> <p>The Bus Shelter on Mansfield Road will be improved with a light with a solar pole in the current Financial Year.</p>	<p>Cllr Smart/Walker</p> <p>All Councillors</p>
24/23	<p>DATE OF NEXT FULL COUNCIL MEETING</p> <p>The date of the next Full Council Meeting will be Wednesday 12th or 19th July 2023.</p>	

Meeting ended 9:06pm

Signed: _____ **Chairman** _____

Initials Chairman