

PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held on Wednesday 13th September at the Papplewick & Linby Village Hall,
Linby Lane, Papplewick commencing 7:15pm**

Present: Cllr S Roberts (Chair), Cllr S Walker (Vice-Chair), Cllr R Smart, Cllr A Bly, Cllr S Bennett and L Gretton (Clerk). Cllr S Bestwick (GBC), Cllr S Pickering (GBC), Cllr C Barnfather (NCC)

Parishioners/Visitors: W Lewis (Linby PC)

Minute No		Action
105/23	APOLOGIES Cllr M Smith (GBC)	
106/23	DECLARATIONS OF INTEREST Cllr S Roberts - Papplewick & Linby Cricket Club Cllr S Walker – Moor Pond Wood Cllr S Bennett – Papplewick & Linby Village Hall	
107/23	APPROVAL OF MINUTES Cllr S Roberts made two amendments to the July 2023 minutes (items 108/23 and 109/23). The amended minutes were accepted as a true record and signed by the Chair, Cllr S Roberts	
108/23	MATTERS ARISING a) Papplewick Village Fayre (PappFest): Cllr Smart thanked everyone who got involved and contributed to the event. He advised it was a great success and raised a profit of £8,352.00. This is up from £7,407 on the previous year, which had included funding from the Lottery Fund. He advised next year they will need to seek alternative parking as the field will be used for crops. The Parish Council thanked everyone involved in the event. b) Boundary Sign: Cllr Bestwick advised there is no funding available to replace the sign. c) Planning application for 5 Bungalows, Mansfield Road: Cllr Roberts reported the application has been granted. d) 141 Bus Route: Cllr Bestwick updated the PC on behalf of Cllr Barnfather. He advised NCC have agreed to support the bus route, at a cost of £400,000. He advised this is secured up until the next elections in 2025. e) Fly Tipping: Cllr Bestwick advised of fly tipping he had reported on Blidworth Waye. The PC advised reporting all fly tipping via the GBC website at: https://www.gedling.gov.uk/resident/reportit/	
109/23	OPEN FORUM None	
110/23	COUNCILLOR VACANCIES Cllr Roberts advised there are 2 councillor vacancies on the PC. She advised she will contact GBC for posters to be displayed in the noticeboards.	Cllr Roberts to contact GBC

Initials Chairman

111/23	<p>HIGHWAYS MATTERS</p> <p>a) Lengthsman Scheme: Cllr Walker reported the PC agreed to donate some of the Lengthsmans hours to assist at the PappFest event. He reported the strimming on the playing field, at Hall Gates and the side of Moor Road is complete. Jobs to do include flower beds, bolts on play equipment and cut back shrubbery at the side of the container. He asked all Cllrs to submit any jobs required. Cllr Bestwick reported the Scheme will continue up to the end of the current administration term in 2025.</p> <p>b) Fly Tipping: Discussed in Matters arising</p> <p>c) Winter service from Via – salt for bins: Cllr Roberts advised the PC can request up to 5 x salt bags free of charge. The PC agreed to find the location of the bins and review the salt bags they already have stored.</p> <p>d) Grips on A60 – Cllr Roberts advised one grip has been cleared but there is another further north of this one that needs clearing. Cllr Barnfather provides an update in agenda item 122/23 a)</p> <p>e) Welcome to Papplewick Sign: Cllr Roberts advised she has been in contact with Morris Cast Signs in Lincoln, and they have asked whether the posts are damaged and need new ground sockets. Cllr Roberts agreed to pursue. The PC agreed to look at other locations close by to prevent further damage.</p>	<p>All Councillors to submit jobs for the Lengthsman</p> <p>Cllr Roberts to contact Morris Cast Signs. PC to look at locations</p>
112/24	<p>ANTISOCIAL BEHAVIOUR IN THE PARISH</p> <p>Cllr Bennett reported graffiti on the park.</p>	
113/23	<p>WEBSITE UPDATE</p> <p>Cllr Walker reported of an email from NALC advising Councillors to have email addresses through the PC website. He advised Councillors cannot have access to the Proweb service, however, if each councillor arranges their own dedicated Council email address and forwards the information to him, he will set it up. Sam Briggs at Vitty agreed to assist if it is required.</p>	<p>All Cllr's to set up email address and send details to Cllr Walker</p>
114/23	<p>PAPPLEWICK ENVIRONMENT AND COMMUNITY FUND UPDATE</p> <p>No updates. Cllr Walker to arrange a meeting mid-October.</p>	<p>Cllr Walker to arrange meeting</p>
115/23	<p>BONFIRE EVENT – UPDATE</p> <p>Cllr Smart advised the next meeting is Monday 18th September. The bonfire event is due to take place on Saturday 4th November. Volunteers needed.</p>	
116/23	<p>WINTER FLOWERS/CHRISTMAS</p> <p>a) Flowers: Cllr Roberts thank Cllr Bly for watering the barrels. The PC agreed not to plant flowers over the winter.</p> <p>b) Christmas Lights Application: Cllr Roberts agreed to forward the relevant information to Via and the National Grid.</p> <p>c) Christmas tree: Cllr Lewis (Linby PC) advised he has ordered the tree which should arrive the last week in November. The PC to liaise with the Griffin's Head Pub re: whether they are hosting a Christmas Fayre this year.</p> <p>d) Lights at Hall Lane Triangle: The PC queried whether there are still lights in the tree. Cllr Walker to contact Mr Cundy.</p>	<p>Cllr Roberts to pursue.</p> <p>PC to contact the Griffin's Head Pub</p> <p>Cllr Walker to contact Mr Cundy</p>
117/23	<p>PARISH PROJECT TO INSTALL TREE ON CHURCH LANE TO COMMEMORATE THE CORONATION OF KING CHARLES III - UPDATE</p> <p>Cllr Walker advised the tree will need to be planted beginning October. He will contact Oxtan Hall Nurseries regarding available Lime Trees and enquire about a species of lime that grows vertically rather than horizontally.</p>	<p>Cllr Walker to pursue.</p>

118/23	<p>CORRESPONDANCE RECEIVED All circulated as appropriate.</p> <p>a) Fence at Cornerstone Lodge: Cllr Roberts reported she has been contacted by a member of public regarding the high fence which has been installed. It had been brought to the attention of Gedling Borough Council who advise the fence is acceptable. She advised the Parish Council do not feel the fence is acceptable due to visibility at that location. Cllr Bestwick agreed to pursue.</p> <p>b) Parish Conference, 11th October: Cllr Roberts agreed to attend and feed back to the PC.</p> <p>c) Papplewick Green Football Pitches: Cllr Roberts advised she received an email regarding the Ashfield Playing Pitch Strategy which refers to the football pitches on Papplewick Green field in Hucknall as Papplewick Playing Fields. She contacted Ashfield to say that referring to the pitches as Papplewick playing field is incorrect and can be confusing, especially for emergency services who may turn up at the wrong location. Cllr Roberts advised there has been a similar situation in the past. The contact, Sarah Daniel, agreed to investigate it.</p> <p>d) Local Flood Authority: Cllr Walker commented on the information which was circulated re: flood prevention in Nottinghamshire. The PC to check areas around the village and if deemed a flood risk, will be added to their risk register and regularly inspected. He reported they have worked on flooding issues at the Linby Lane layby, near Hall Gates and on Moor Road. Cllr Walker to include details in the next newsletter.</p> <p>Cllr Bestwick reported on the flooding at the bend at Hall Lane. Cllr Walker advised there is still work to be completed at this location and further down the road where the gullies are. Cllr Walker advised of a Community Flood Signage Scheme which relies on local volunteers being trained as street wardens to erect signs when needed and even close roads if necessary.</p> <p>e) D-Day 80: Cllr Roberts reported on the correspondence received from NALC regarding parish councils taking part in D-Day 80 on 6th June 2024. To celebrate the event, they are hoping to light at least 80 beacons per county. Cllr Lewis advised the beacon will be lit in Linby Village– all welcome</p>	<p>Cllr Bestwick to pursue.</p> <p>Cllr Roberts to report back to PC.</p> <p>PC to check flooding areas. Cllr Walker to include in newsletter</p>																														
119/23	<p>PLANNING MATTERS <u>a) New applications</u> None</p>																															
120/23	<p>PARISH COUNCIL ACCOUNTS <u>a. Current Account balance</u> £73,104.31</p> <p><u>b. Payments & Receipts</u> Payments:</p> <table border="1" data-bbox="212 1574 1249 1899"> <tr> <td>24/07/23</td> <td>Weedfree Landscapes – Grass cutting</td> <td>£96.00</td> </tr> <tr> <td>01/08/23</td> <td>E Gretton – Jul wages & home office expenses</td> <td>£570.05</td> </tr> <tr> <td>10/08/23</td> <td>Weedfree Landscapes – Grass cutting</td> <td>£96.00</td> </tr> <tr> <td>10/08/23</td> <td>Cllr A Bly – Reimburse water tank & tap kit</td> <td>£182.46</td> </tr> <tr> <td>21/08/23</td> <td>Weedfree Landscapes – Grass cutting</td> <td>£96.00</td> </tr> <tr> <td>01/09/23</td> <td>E Gretton – Aug wages & home office expenses</td> <td>£570.05</td> </tr> <tr> <td>04/09/23</td> <td>Cllr S Roberts – Reimburse for expenses</td> <td>£96.39</td> </tr> <tr> <td>04/09/23</td> <td>Cllr S Roberts – Reimburse for expenses</td> <td>£129.00</td> </tr> <tr> <td>04/09/23</td> <td>Weedfree Landscapes – Grass cutting</td> <td>£96.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td>£1,931.95</td> </tr> </table> <p>Receipts:</p>	24/07/23	Weedfree Landscapes – Grass cutting	£96.00	01/08/23	E Gretton – Jul wages & home office expenses	£570.05	10/08/23	Weedfree Landscapes – Grass cutting	£96.00	10/08/23	Cllr A Bly – Reimburse water tank & tap kit	£182.46	21/08/23	Weedfree Landscapes – Grass cutting	£96.00	01/09/23	E Gretton – Aug wages & home office expenses	£570.05	04/09/23	Cllr S Roberts – Reimburse for expenses	£96.39	04/09/23	Cllr S Roberts – Reimburse for expenses	£129.00	04/09/23	Weedfree Landscapes – Grass cutting	£96.00		Total	£1,931.95	
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	<p>None</p> <p><u>c) Internal Audit Report 2022/23</u> The internal audit has been carried out by Sue Stack. The Internal Audit Report is available to view on at www.papplewick.org</p> <p><u>d) Approval of Annual Governance Statement 2022/23</u> The Annual Governance Statement was circulated to the Parish Council prior to the meeting. The PC agreed and approved the Annual Governance Statement. The document was signed by the Chair, Cllr S Roberts</p> <p><u>e) Approval of Accounting Statements 2022/23</u> The Accounting Statement was circulated to the Parish Council prior to the meeting. The PC agreed and approved the Accounting Statements. The document was signed by the Chair, Cllr S Roberts</p> <p><u>f) External Audit update and next steps</u> All the accounts documents for 2022/23 are available to view on the website www.papplewick.org. The Clerk agreed to forward the AGAR and relevant documents to PKF LittleJohn to carry out the external audit.</p>	Clerk to submit to PKF LittleJohn
121/23	<p><i>PLAYING FIELD</i></p> <p>a) <u>General – vandalism & litter</u> No issues to report other than the graffiti.</p> <p>b) <u>Inspection report, risk assessments and handover</u> Inspection report completed by Cllr Bennett. She advised there is damage to the surface underneath the climbing frame (igloo). The PC advised other areas also need attention. They agreed to investigate the best options available and the costs.</p> <p>2 x bins require new liners. PC to check and reorder.</p> <p>c) <u>Update to Inspection Checklist</u> None</p> <p>d) <u>Playing field working party update</u> None</p> <p>e) <u>Tree survey update</u> Cllr Walker reported it has gone out to quotation.</p>	<p>PC to pursue options for surface repairs</p> <p>PC to order new bin liners</p> <p>Cllr Walker to pursue</p>
122/23	<p><i>UPDATE FROM CLLR BARNFATHER</i> Cllr Barnfather joined the meeting at 20:15 following a meeting at Newstead PC.</p> <p>a) Grips on A60: He reported he met onsite with a Via Officer who advises they are doing work on the other side of the road and will look at the grips at the same time.</p> <p>b) Welcome to Papplewick Sign: He advised he is unable to assist but advised relocated the sign slightly to prevent further incidents.</p> <p>c) Top Wighay development: He advised that Nottinghamshire County Council have signed an agreement this month with Vestry who have purchased the land at Top Wighay for residential development of 805 houses and a primary school. Nothing is anticipated until early 2025, and in the meantime, there will be community consultations. Works to commence the new NCC building will take place in the next two months. Cllr Walker asked whether the traffic amelioration in Papplewick that had been promised previously would be upheld. Cllr Barnfather advised he was not aware of any in the reports he had read. Cllr Roberts advised that the PC had suggested solutions to slow flow of traffic, but they had been ignored. She recommended a set of traffic lights outside the Griffin's Head Carpark and near to the Village Hall to stop traffic for 20 second to allow the junction to clear and traffic to flow. This could be used at peak times</p>	Cllr Roberts to forward traffic calming ideas to Cllr Barnfather

	<p>only. Cllr Barnfather commented that due to the nature of the junction, drivers automatically slow, which means the numbers of recorded accidents are minimal. Cllr Roberts agreed to share the information with Cllr Barnfather to pursue further.</p> <p>Cllr Bennett advised of the increase in HGVs driving through the parish. Cllr Barnfather reported this was also raised at the Linby Parish Council meeting. The advice is for local residents to report it using the online form. https://www.nottinghamshire.gov.uk/transport/lorries/report-misuse</p>	
123/23	<p>REMEMBRANCE NOVEMBER 2023 – SILENT SOLDIERS, LAMPOST POPPIES, WREATH & SERVICE</p> <p>Cllr Roberts advised the silent soldiers are in the container. The PC agreed to liaise with the Griffin's Head pub re: installing one against the pub wall. The other will be installed at the top of Main Street next to the seat.</p> <p>Cllr Roberts advised the lamppost poppies are in a poor state. The PC to decide whether to replace them now or next year.</p> <p>Cllr Roberts advised she will liaise with the Royal British Legion Representative and Reverend Trevor Raaff re: arranging a time to meet at the Playing field for the Remembrance.</p>	<p>PC to contact The Griffin's Head Pub</p> <p>PC to decide on replacing poppies.</p> <p>Cllr Roberts to pursue</p>
124/23	<p>WHEELED ACTIVITY RAMP (SKATEPARK UPDATE)</p> <p>No updates</p>	
125/23	<p>REPRESENTATIVE REPORTS</p> <p>a) <u>Papplewick and Linby Village Hall</u> No updates</p> <p>b) <u>Moor Pond Wood</u> Cllr Walker reported they received a grant from Nottinghamshire County Council and work has now been commissioned to allow them to install interpretation panels and a QR coded video trail. The archaeological dig, which was funded by Miner2Major was a success. They have discovered new information on how water crossed Papplewick Lane. Miner2Major have also provided a contribution towards the landscaping and improvements to the site. They have been awarded a grant from Miner2Major through the Wildlife Trust to maintain the grassland area, which includes creating a wood pasture grassland under the trees and thin out the trees around dam banks, which will allow a lot more light and more wildflowers to grow.</p>	
126/23	<p>COUNCILLOR REPORTS</p> <p>a) Crossing, Linby Lane: Cllr Barnfather advised he has recently discussed the project with a Highways Planning Officer and decided the most feasible location for the crossing. The Officer agreed to draw up plans and look at what funding is available.</p> <p>b) Cllr Lewis (Linby PC) asked if a sign can be installed at the layby advising vehicles not to park at the entrance (in case he is blocked in when mowing).</p> <p>c) Cllr Walker advised a newsletter will be produced for delivery at the end of October. This will include details of the Bonfire event, Remembrance, and a litter pick. All Cllrs to send any information for the newsletter to Cllr Walker</p> <p>d) Carols around the Tree Concert – Linby Village: Cllr Lewis (Linby PC) advised the Carols event will take place on Monday 11th December. All welcome.</p>	<p>Cllr Walker to erect sign.</p> <p>All Cllrs</p>
127/23	<p>DATE OF NEXT FULL COUNCIL MEETING</p> <p>The date of the next Full Council Meeting will be Wednesday 8th November 2023.</p> <p>The date of the Finance Committee Meeting to Be Confirmed – see website for details</p>	

128/23	<p>CONFIDENTIAL ITEM – CLERK PENSION</p> <p>The Parish Council agreed to seek access to the LGPS (Local Government Pension Scheme) as a designating employer. The proposed date of entry is 1st October 2023 (the Clerks next pay date).</p> <p>The Chair, Cllr S Roberts agreed to sign the application form. The Clerk to email the form, a copy of the minutes and a letter from Gedling Borough Council confirming that Papplewick Parish Council are a precepting authority, to Andy Durrant at Nottinghamshire County Council.</p>	
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Meeting ended 21:15

Signed: _____ **Chairman** _____

Initials Chairman