

# PAPPLEWICK PARISH COUNCIL

**Minutes of the meeting held on Wednesday 13<sup>th</sup> March 2024 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick following the APA (Annual Parish Assembly) which commenced at 7:15pm**

**Present:** Cllr S Roberts (Chair), Cllr S Walker (Vice-Chair), Cllr R Smart, Cllr A Bly, Cllr S Bennett and L Gretton (Clerk). Cllr C Barnfather (NCC), Cllr S Bestwick (GBC), PC Steven Dennis and 10 members of the public,

<u>Minute No</u>		<u>Action</u>
33/24	<b>APOLOGIES</b> Cllr M Smith (GBC), Cllr Pickering (GBC) C Hesketh	
34/24	<b>DECLARATIONS OF INTEREST</b> Cllr S Roberts - Papplewick & Linby Cricket Club Cllr S Walker – Moor Pond Wood Cllr S Bennett – Papplewick & Linby Village Hall Cllr R Smart – Papplewick Village Fayre (PappFest)	
35/24	<b>APPROVAL OF MINUTES</b> The minutes of the January 2024 meeting were accepted as a true record. Proposed by Cllr Roberts seconded by Cllr Walker and signed by the Chair, Cllr Roberts.	
36/24	<b>MATTERS ARISING</b> None	
37/24	<p><b>OPEN FORUM</b></p> <p><u>a) Update from Cllr Barnfather</u> Cllr Barnfather reported the patching work and drainage on Forest Lane is now complete. He met with Cllr Walker and the Via District Manager on 21<sup>st</sup> February as they had identified standing water on Forest Lane since the patching work. Grips have been ordered to help with the drainage.</p> <p>Blidworth Waye flooding – He advised he met with Cllr Walker and the Via District Manager onsite. Works to alleviate the flooding will take place at the end of the month.</p> <p>Flooding on Moor Road – He reported he had previously met with the Highways Drainage Team onsite re the flooding on Moor Road (down from the Griffin’s Head pub) and grips had been installed on the road. At this time, they recognised that proper drains were required. The works have been ordered and the Drainage Team will work with the Engineers who installed the mini roundabout. Cllr Barnfather commented a Moor Road resident has experienced issues with flooding on their driveway due to the road being raised slightly as part of resurfacing the road. Next week works will be undertaken to raise the lip of the dropped kerb to alleviate the problem for the resident.</p> <p>Crossing at Linby Lane Layby – He advised plans have been drawn up for a crossing point with dropped kerbs, and that is expected in the next financial year 2024/25. This will include improvements to the pavement to ensure a safe crossing point. The PC thanked Cllr Barnfather for his support.</p> <p>Welcome to Papplewick Sign &amp; A60 sign – He advised he met onsite and the location was agreed by Via. He commented the PC could apply to the NCC Local Improvement Scheme for funding towards a Papplewick sign on the A60 and he would be supportive of this. The Clerk to pursue.</p> <p><u>b) Update from Cllr Bestwick</u> GBC Magazine – He reported, Cllr Pickering followed this up with GBC who advised they were informed that all deliveries had been made. They advise another magazine will be delivered in the near future. In future, the bin collection calendars will be delivered separately.</p> <p>Land west of 175 Mansfield Road – He reported they are waiting for the final officers recommendation re: a decision. He will inform the PC when the decision is confirmed.</p>	The Clerk to contact LIS re: applying for funding

Initials Chairman .....

	<p>Extended Licencing for the Griffin's Head Pub – He advised the pub have applied for extended hours for the field behind the pub. There is a meeting on Monday 18<sup>th</sup> March, Cllr Smith is attending on behalf of GBC.</p> <p>Council tax - He reported the budget has been passed. The Gedling part of the Council tax is to increase by 2.98%.</p> <p>Fly tipping – He advised the PC can send details of fly tipping and he will chase.</p> <p><u>c) Update from PC Steven Dennis</u>  Cllr Smart raised on the issue with parking on the pavements on Main Street. He advised he spoke to Paula Johnson at Via who advised Highways cannot assist, parking is a police matter. He explained residents are complaining they cannot get by the parked cars, it is a particular problem for those with mobility issues, sight impaired members of the public and those with pushchairs and wheelchairs. Paula had advised that with photographic evidence and support from the police, they could consider a applying for a restricted parking area. PC Dennis advised that unless the owner is at the vehicle at the time, they cannot give a warning. If the vehicle is traced and has insurance and MOT then legally there is no issue. He suggested the PC distribute a courteous parking leaflet and advised they take the approach of encourage and engage in the first instance. Cllr Bennett advised they are not casual parkers, some are parked 24 hours a day, and once it started it set a precedent for others. Cllr Barnfather commented Highways have no powers in this respect and it isn't an offence to have a wheel on the pavement, accept in London. A resident commented the other issue with parked cars is that vehicles have to pull around them, it's very dangerous and means vehicles are queuing back because of the parked cars. Cllr Smart agreed to pursue.</p> <p>Cllr Smart commented on the recent assault at Moor Pond Wood. PC Dennis was not aware of the assault and advised he wouldn't be able to comment on an active case.</p> <p>Cllr Bennett reported the bins on the playing field were full of 20 to 30 nitrous oxide cannisters. PC Dennis commented they are not illegal. It is only illegal to distribute it, not to possess it. Cllr Roberts advised the PC will move the Police Signs to the playing field.</p> <p>Motorbikes/scramblers – PC Dennis was aware of the issue and advised it is difficult to police. Cllr Barnfather commented he had arranged for a pinch stile to be installed on Kirkby Road into Newstead Abbey and this alleviated the problem. He advised the PC keep a record and build up evidential base that can be submitted to NCC.</p> <p>Beat Surgeries – PC Dennis commented they are setting up 'Beat Surgeries' on a monthly basis within all the parishes. He is looking for a venue for Linby and Papplewick. Cllr Bennett and Wyn Lewis agreed to speak to the Village Hall Committee re hiring a room.</p> <p>*PC Dennis, Cllr Barnfather and Cllr Bestwick left the meeting at 8:10pm*</p> <p><u>d) Signs in the parish to be cleaned</u>  Cllr Walker advised it is on the Lengthsmans list to clean the signs.</p> <p><u>e) Path over the meadows</u>  A resident commented that the fishermen are parking their cars on a public footpath and churning up the path making it difficult to walk. Cllr Walker commented it is a public right of way and belongs to the landowner. He advised he will raise the issue with the fishermen.</p> <p><u>f) Pavement at top of Linby Lane</u>  A resident commented on the state of the pavements at the top of Linby Lane near the layby. The Clerk advised this has been reported to GBC by Cllr Bestwick.</p>	<p>The Clerk to email Cllr Bestwick re: consulting</p> <p>Cllr Smart to pursue</p> <p>The PC to move the Police Signs</p> <p>PC to monitor &amp; record motorbikes</p> <p>PC to deploy signs</p> <p>Cllr Walker to pursue</p>
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	<p><u>g) Traffic Group – Lorry Watch</u> Mrs Kerr reported the Traffic Group are organising a lorry watch w/c 25<sup>th</sup> March and need more volunteers. If anyone can spare an hour, please get in touch via the Clerk.</p> <p><u>h) Thank you</u> Cllr Wyn Lewis (Linby PC) thanked the PC for donating 36 of their unused lengthsman hours.</p>	
38/24	<p><b>CO-OPTION</b> Proposal to co-opt Carolyn Hesketh – proposed by Cllr S Roberts, seconded by Cllr R Smart. All in agreement</p>	Clerk to send documentation to C Hesketh
39/24	<p><b>COUNCILLOR VACANCIES</b> A member of the public has expressed an interest in the Councillor vacancy.</p>	PC to discuss co-option
40/24	<p><b>PC'S STANDARD OPERATING PROCEDURES</b> Cllr Smart advised the Clerk has created a SOP spreadsheet. An edited version will go on the website.</p>	Clerk to pursue.
41/24	<p><b>ANTISOCIAL BEHAVIOUR IN THE PARISH</b> Discussed in Open Forum</p>	
42/24	<p><b>HIGHWAYS MATTERS</b> a) Lengthsman Scheme: Cllr Walker advised he has met with the Lengthsman and confirmed jobs to complete before the end of March. He is meeting him again on Tuesday to discuss the noticeboards and the signs.  b) Flooding at Blidworth Waye bend: Discussed in Open Forum</p>	Cllr Walker to pursue
43/24	<p><b>WELCOME TO PAPPLEWICK SIGN – UPDATE</b> Cllr Roberts reported the location of the sign has been agreed.</p>	
44/24	<p><b>PAPPLEWICK ENVIRONMENT AND COMMUNITY FUND UPDATE</b> Cllr Walker advised the additional costs for the Welcome to Papplewick Sign for lacquer can be funded through The Fund. The PC agreed. If any parishioners have an idea for a parish project, please get in touch via the Clerk.</p>	Cllr Walker to pursue
45/24	<p><b>NEW BARRELS</b> Delivery this week to Cllr Bly</p>	
46/24	<p><b>COMMEMORATIVE TREE, CHURCH LANE</b> Cllr Walker advised Lee Scudder at NCC has offered to help with the planting. All agreed. Cllr Walker to order the tree from Longdale Lane Nurseries, it is a lime tree with a vertical habit, so it won't spread outwards into the roadway. Cllr Bennett enquired whether there would be a ceremony, Cllr Walker advised the children from school or preschool could be invited and agreed to pursue.</p>	Cllr Walker to pursue
47/24	<p><b>LITTER PICK</b> The litter pick will be held on 6<sup>th</sup> April. Please contact the Clerk if you can help and for further details. Cllr Walker to contact the Griffin's Head re: meeting place.</p>	Cllr Walker to pursue
48/24	<p><b>BEST KEPT VILLAGE COMPETITION</b> The PC agreed to enter.</p>	The Clerk to pursue
	<p><b>NEIGHBOURHOOD PLAN – UPDATE ON QUESTIONNAIRE</b> Cllr Smart reported three working parties have been set up - Facilities (Playground), Flooding and Traffic &amp; Road Safety. He advised he is heading up the Traffic &amp; Road Safety Group and confirmed parking on the pavements on Main Street, Traffic volume and speed are the priorities for parishioners.</p>	

Initials Chairman .....

	<p>There is an initiative to tackle the HGV problem w/c 25<sup>th</sup> March, discussed earlier in Open Forum. More volunteers are needed for this exercise to be a success.</p> <p>He advised he spoke to Paula Johnson at Via to express the concerns regarding volume of traffic and she agreed to conduct a traffic survey in the village at 6 different locations.</p> <p>Medium priorities include the multiuser trail on the Calverton line and a footpath linking Mansfield Road to the village. Cllr Walker commented the Walking &amp; Cycling Strategy is now 10 years old and needs reviewing.</p> <p>Cllr Walker reported the Flooding working party have met up twice and discussed a range of issues including the collection of water after heavy rain on the road. Blidworth Way, the Linby Layby and the entrance at Goosedale which is at the edge of the parish are key locations. He advised Highways laid pipes under the road at the layby which should take a lot of the water in the future. Work is scheduled at Blidworth Way as Cllr Barnfather confirmed in Open Forum.</p> <p>Cllr Walker reported he'd liaised with NCC Flood Team regarding setting up a Flood Awareness Group. Flood Wardens would be trained and authorised to close the road if required and would be responsible for putting out and taking in flood signs.</p> <p>Cllr Bly reported on the Facilities/Playground Working Party Group. They have met a few times and worked through the areas of concern raised in the Inspection Report, and identified some repairs for the Lengthsman. They have received a quote for pressure washing the equipment and have been looking at funding for new play equipment. The PC advised the Lengthsman will be able to quote for pressure washing. They are meeting onsite with a representative from Playdale who will provide a design and quote free of charge. Cllr Walker advised he has a contact at Via who specialises in playground design – Cllr Bly to liaise with Cllr Walker.</p>	Cllr Bly/Cllr Walker to liaise re playground design
50/24	<p><b>UPDATED CODE OF CONDUCT</b> The Parish Council resolved to adopt the Code of Conduct</p>	Clerk to update and upload to website
51/24	<p><b>UPDATE ON HR COMMITTEE MEETING</b> Cllr Walker signed the HR Minutes. He gave a brief overview of the meeting. The HR Committee agreed to increase the Clerk's pay to the next bracket on the NALC pay scales. This is due to the Clerk taking on significantly more work managing the website and the action plan which will create more work. The PC resolved to agree the increase. He reported the Clerk enrolled into the Local Government Pension Scheme on 1st October 2023. He gave a brief overview of the recent online induction briefing and advised the PC need to create a Discretionary Policy.</p>	PC to produce a Discretionary Policy
52/24	<p><b>SPRING NEWSLETTER</b> The PC agreed to produce a newsletter after Easter.</p>	
53/24	<p><b>CORRESPONDANCE RECEIVED</b> All circulated as appropriate.</p>	
54/24	<p><b>PLANNING MATTERS</b> 2023/0885, 22 Forest Lane. Proposal: Single storey rear extensions PC Comments: No objection (SW, SR)</p> <p>2024/0106TCA, 40 Main Street. Proposal: Reduce height of leylandii, remove 3 fir trees, Remove 3-4 small groups of hazel to ground level, remove leaning cherry tree, lightly prune various fruit trees, remove 2-3 apple trees. PC Comments: No objections</p> <p>V/2022/0350, Land off Hayden Lane. Proposal: Access from Delia Ave &amp; Dorothy Ave PC Comments: Objections made previously</p>	

	<p>V/2024/0076, Land at Papplewick Grange, Moor Road. Proposal: Construction of three dwellings PC Comments: Objections sent</p> <p>2023/0877, Land to the West of 175 Mansfield Road. Proposal: mixed use of the keeping of horses and the stationing of caravans for residential use. PC Comments: Objections sent</p>																																																				
55/24	<p><b>PARISH COUNCIL ACCOUNTS</b></p> <p>a. <u>Current Account balance</u> £69,999.21</p> <p>b. <u>Payments &amp; Receipts</u> Payments:</p> <table border="1"> <tr><td>12/01/24</td><td>Proweb – SQL Hosting (Moorpond) annual</td><td>£60.00</td></tr> <tr><td>12/01/24</td><td>Papplewick &amp; Linby Village Hall – Room hire 08/11</td><td>£20.00</td></tr> <tr><td>12/01/24</td><td>Lowdham &amp; District Young Farmers Club – Tree removal</td><td>£20.00</td></tr> <tr><td>22/01/24</td><td>A.R. Musson – Hedge cutting, Church lane</td><td>£240.00</td></tr> <tr><td>01/02/24</td><td>E Gretton – Jan wages &amp; exp</td><td>£575.59</td></tr> <tr><td>01/02/24</td><td>HMRC – Tax</td><td>£1.40</td></tr> <tr><td>01/02/24</td><td>NCC Pension Fund – Pension (Jan)</td><td>£156.24</td></tr> <tr><td>06/02/24</td><td>NALC – Subs</td><td>£167.52</td></tr> <tr><td>01/03/24</td><td>E Gretton – Feb wages &amp; exp</td><td>£575.59</td></tr> <tr><td>01/03/24</td><td>HMRC – Tax</td><td>£1.40</td></tr> <tr><td>01/03/24</td><td>NCC Pension Fund - Pension (Feb)</td><td>£156.24</td></tr> <tr><td>06/03/24</td><td>Npower – Christmas lights usage</td><td>£34.57</td></tr> <tr><td>06/03/24</td><td>Proweb – domain annual</td><td>£102.11</td></tr> <tr><td></td><td><b>Total</b></td><td><b>£2,110.66</b></td></tr> </table> <p>Receipts:</p> <table border="1"> <tr><td>29/01/24</td><td>NCC – Donations towards a barrel from Cllr Barnfather</td><td>£300.00</td></tr> <tr><td>12/03/24</td><td>Aviva – additional insurance claim for damaged sign</td><td>£215.00</td></tr> <tr><td></td><td><b>Total</b></td><td><b>£515.00</b></td></tr> </table>	12/01/24	Proweb – SQL Hosting (Moorpond) annual	£60.00	12/01/24	Papplewick & Linby Village Hall – Room hire 08/11	£20.00	12/01/24	Lowdham & District Young Farmers Club – Tree removal	£20.00	22/01/24	A.R. Musson – Hedge cutting, Church lane	£240.00	01/02/24	E Gretton – Jan wages & exp	£575.59	01/02/24	HMRC – Tax	£1.40	01/02/24	NCC Pension Fund – Pension (Jan)	£156.24	06/02/24	NALC – Subs	£167.52	01/03/24	E Gretton – Feb wages & exp	£575.59	01/03/24	HMRC – Tax	£1.40	01/03/24	NCC Pension Fund - Pension (Feb)	£156.24	06/03/24	Npower – Christmas lights usage	£34.57	06/03/24	Proweb – domain annual	£102.11		<b>Total</b>	<b>£2,110.66</b>	29/01/24	NCC – Donations towards a barrel from Cllr Barnfather	£300.00	12/03/24	Aviva – additional insurance claim for damaged sign	£215.00		<b>Total</b>	<b>£515.00</b>	
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56/24	<p><b>PLAYING FIELD</b></p> <p>a) <u>General – vandalism &amp; litter</u> Nitrous Oxide cannisters in litter bins – discussed in Open Forum.</p> <p>b) <u>Inspection report, risk assessments and handover</u> Handover from Cllr Walker to Cllr Bennett. The Lengthsman to make repairs to the tube due to sharp edge.</p> <p>c) <u>Playing field working party update</u> None</p> <p>d) <u>Tree survey update</u> Cllr Walker to pursue</p> <p>e) <u>Playground Inspection Form</u> Cllr Smart has produced an online inspection form, PC to start using the form.</p> <p>f) <u>Ruts on playing field – update</u> The PC advised when the field has drained, Mr Butler will clear the ruts.</p> <p>g) <u>Tender for grass cutting</u> Cllr Roberts reported Weedfree have agreed their prices will not increase this year. The PC advised they were happy with the work and agreed to use them for another year. The PC advised they have budgeted for 10 x cuts. Cllr Walker asked if Weedfree can quote for perforating the grass to assist with drainage. Cllr Roberts to pursue.</p>	<p>Cllr Walker to pursue</p> <p>All Cllr's</p> <p>Cllr Roberts to pursue with Weedfree</p>																																																			

Initials Chairman .....

