

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held on Wednesday 10th July 2024 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick commencing 7:15pm

Present: Cllr's R Smart (Chair), C Hesketh (Vice-Chair), S Roberts, S Walker, S Bennett, N Seagrave and L Gretton (Clerk). Cllr's S Bestwick (GBC), Martin Smith (GBC), S Pickering (GBC), 3 members of the public.

<u>Minute No</u>		<u>Action</u>
98/24	<p>APOLOGIES FOR ABSENCE Cllr A Bly Cllr C Barnfather (NCC)</p>	
99/24	<p>DECLARATIONS OF INTEREST Cllr C Hesketh & Cllr S Bennett – Papplewick & Linby Village Hall Cllr R Smart & Cllr C Hesketh – Papplewick Village Fayre (PappFest) Cllr S Walker – Moor Pond Wood, St James's Church Cllr S Roberts – Papplewick & Linby Cricket Club</p>	
100/24	<p>APPROVAL OF MINUTES The minutes of the May 2024 meeting were accepted as a true record. Proposed by Cllr Hesketh, seconded by Cllr Walker and signed by the Chair, Cllr Smart</p>	
101/24	<p>MATTERS ARISING i) Police beat surgeries update – Sarah at the Village Hall has confirmed a day to hold the surgeries. Awaiting confirmation from PC Dennis. Clerk to share details with Cllr Bestwick when available. ii) Defibrillator update – Cllr Roberts advised the defibrillator needs a new cabinet which could cost around £500. The Clerk to investigate who is responsible for the cost of maintaining the defibrillator. iii) Welcome to Papplewick Sign update – Installed and much more visible iv) New barrels installed update – Installed v) Approval of Discretionary Policy previously circulated – It was resolved to approve the Pension Discretionary Policy vi) Commemorative tree/plaque – Tree installed. Cllr Walker advised the holly growing in the hedge needs cutting back. It was agreed to ask Andy Musson when he cuts the hedge for the Papplewick Village Fayre at the end of August vii) Update on Tree survey (for playing field) – Cllr Walker advised it will be Sept/October</p>	<p>Clerk to chase PC Dennis</p> <p>Cllr Roberts to pursue costs</p> <p>Clerk to contact Andy Musson re holly</p> <p>Cllr Walker to pursue</p>
102/24	<p>OPEN FORUM Public Participation:</p> <p><u>Parking on Main Street</u> Mrs Kerr reported it continues to be a problem and the request for people to park considerately in the newsletter hasn't made a difference. Cllr Smart agreed to discuss with Paula Johnson at Via.</p> <p><u>Footpath, Moor Road</u> Mrs Kerr reported on the state of the footpath on Moor Road. Cllr Walker commented it was last sided up by Via 2 years ago. The Lengthsman has previously tried to do it but it is too time consuming and requires a team of people. Cllr Smart agreed to discuss this with Paula Johnson (Via).</p> <p><u>Footpath, A60 Mansfield Road</u> Cllr Hesketh commented on the state of the footpath on the A60 from the end of Forest Lane. She advised it is hardly a footpath at all. Cllr Smith commented the footpath has been cleared by NCC, but from the Severn Mile house (Miller & Carter) to Leopold Island.</p>	<p>Cllr Smart to discuss with P Johnson (Via)</p> <p>Cllr Smart to discuss with P Johnson (Via)</p>

Initials Chairman

Barrel, Moor Road

Mrs Kerr advised the flowers are not looking healthy. Cllr Walker confirmed after the flowers are taken out, the barrel will be removed and will not be replaced.

Reports from District and County Council Representatives:

Update on traffic survey (Cllr Barnfather)

Clerk to contact Cllr Barnfather. Cllr Smart to liaise with Paula Johnson (Via)

Clerk to contact Cllr Barnfather, Cllr Smart to contact P Johnson (Via)

103/24

FINANCE AND ADMINISTRATION

i) Financial Regulations Approval

Cllr Hesketh reported she and the Clerk met to review the new NALC model Financial Regulations. The document was distributed to the PC prior to the meeting for approval of the updates. It was resolved to approve and adopt the Financial Regulations.

ii) Financial Report

Bank Balance £81,822.22

<u>Date</u>	<u>Details</u>	<u>Amount</u>
09/05/2024	A Sharpe (Lengthsman) - Seed for playing field	£14.97
09/05/2024	Susan Stack - Internal Audit	£120.00
09/05/2024	Stephanie Roberts - Reimburse for work to Defibrillator	£79.00
09/05/2024	PWP - Pressure wash playground	£450.00
09/05/2024	TopSoil4u - Top Soil	£70.50
09/05/2024	Papplewick Village Fayre Group (PappFest) - Donation	£250.00
20/05/2024	Nigel Seagrave - Locks/Keys	£59.00
01/06/2024	E Gretton - May wages & home office expenses	£586.35
01/06/2024	NCC Pension Fund - Contributions for May	£158.98
01/06/2024	HMRC - Tax	£0.20
06/06/2024	Rowan Smart - reimburse for litter pick items	£41.94
06/06/2024	Andrew Bly - reimburse for blood fish/bone	£19.96
06/06/2024	Weedfree Landscapes Ltd - Grass cutting	£96.00
06/06/2024	NALC - Code of Conduct Training for Carolyn Hesketh	£45.00
06/06/2024	Reuben Shaw & Sons Ltd - Bedding Plants & Compost	£733.58
10/06/2024	A Sharpe (Lengthsman) - Pinboard for Noticeboards	£62.40
18/06/2024	Clear Councils - PC Insurance	£2,078.62
25/06/2024	ROSPA Play Safety - Playground inspection	£132.00
01/07/2024	E Gretton - June wages & home office expenses	£584.76
01/07/2024	HMRC – Tax	£1.80
01/07/2024	NCC Pension Fund - Contributions for June	£158.98
27/06/2024	Virgin Money - Bank Charges (taken in error)	£9.50
	Total	£5,753.54

<u>Date</u>	<u>Details</u>	<u>Amount</u>
17/05/2024	HMRC – VAT Reclaim	£941.16

<u>Payments for Processing</u>	<u>Amount</u>
NALC – Parish Councillor Training (Cllr A Bly to attend on 11/7)	£45.00
Parish Mag Printers Ltd – Colour newsletters	£138.00
Papplewick & Linby Village Hall – Hall hire on 8/5	£24.00
Total	£207.00

iii) Update on grants and funding applications

N/A

iv) Recommendations for expenditure approval

N/A

The Clerk to upload document to Website

104/24	ENVIRONMENT FUND	
	<p>Update on Environment Fund - None</p> <p>Report on recent activities and outcomes – Welcome to Papplewick Sign now installed</p> <p>Proposals for new projects to be considered going forward – Cllr Smart suggested meeting with the Marshall family to discuss the agreement and any future projects</p>	Cllr Smart to arrange meeting with the Marshall Family.
105/24	<p>PLANNING AND DEVELOPMENT</p> <p><u>Report on recent planning decisions</u></p> <p>V/2022/0350 Marion Avenue – Appeal on initial refusal</p> <p>V/2024/0076 Papplewick Grange – Refusal</p> <p>2023/0877 Land West of 175 Mansfield Road – Refusal</p> <p><u>Recent planning applications for consideration</u></p> <p>2023/0715 271 Moor Road – Single storey rear extension (PC approved)</p> <p>2024/0442TCA 9 Main Street – removal of conifer (PC approved)</p> <p>2024/0312 23 Main Street – internal modelling (PC approved)</p>	
106/24	<p>REPORTS FROM WORKING PARTIES</p> <p><u>a) Transport & Road Safety Working Parties</u></p> <p>Cllr Smart reported he had a lengthy conversation with Dean Taylor at Trading Standards who advised they have very limited resources. If a vehicle is reported to have contravened the weight limit, Trading Standards will write to the owner or company, however they do not have to respond. Prosecutions are made through the Magistrates Court and there is currently a back-log. Mr Taylor offered to come to a future meeting to discuss the process. Mrs Kerr suggested it would help if a prominent sign was installed on the mini roundabout on Moor Road. Cllr Smart agreed to discuss this with Cllr Barnfather. Cllr Roberts commented that Wainwrights frequently contravene the weight limit through the village. Cllr Hesketh recommended the PC collect evidence of this and contact the company directly. Cllr Smart suggested the working party move this forward.</p> <p><u>b) Playing Field and Associated Facilities</u></p> <p>Report on site and facilities including H&S: Cllr Hesketh advised they reviewed the risks identified in the Rospa report. The Working party will put together a risk register and will look at how to mitigate the risks.</p> <p>Lengthsmans Update:</p> <ul style="list-style-type: none"> - Total hours for 24/25 = 69.5 - Hours carried forward = 1.25 - Total hours = 70.75hrs. - Work already carried out or allocated = 14.5 - Hours available to date = 56.25 <p>Cllr Hesketh advised that if Councillors have a request, they should email the PC and if no objections within 48 hrs, it will be sent to Amanda at Ravenshead PC. If Parishioners wish to put in a request to the Lengthsman, they should email the Clerk who will redirect to the PC.</p> <p>Plans for the site – approval of next steps: <i>The following proposals were shown on PowerPoint slides.</i></p> <p>Cllr Hesketh reported the Working Group have met with Playdale but have no commitment to use them. They offered suggestions only. Everything that is decided will go to Tender. She advised they will need to secure grant funding.</p> <p>The PC <u>agreed</u> to the following being included within the Tender:</p> <p>Proposal 1:</p> <ul style="list-style-type: none"> - Multi-play equipment for 2-5 year olds to replace Little Splot - Multi-play equipment for 5-12 year olds to replace larger multi-play equipment 	<p>Cllr Smart to discuss weight limit signage with Cllr Barnfather</p> <p>Working Party to pursue</p> <p>Cllr Hesketh to write Risk Register</p>

	<p>Proposal 2: <ul style="list-style-type: none"> - Modern wooden climbing frame to replace Igloo <p>Cllr Walker commented Newstead PC have removed their climbing apparatus. Cllr Hesketh to make enquiries to find out why it has been removed</p> <p>Proposal 3: <ul style="list-style-type: none"> - Wooden obstacle course for all ages. This will be an addition to what we already have <p>Proposal 4: <ul style="list-style-type: none"> - Sea-saw for 18 months+ to replace play panels <p>Proposal 5: <ul style="list-style-type: none"> - Painted paths/roadway surface for balance bikes/scooters on the Concrete pad. Cllr Walker commented on whether the surface could be mowed around the edges. <p>Proposal 6: <ul style="list-style-type: none"> - Picnic table with wheelchair access <p>Proposal 7: <ul style="list-style-type: none"> - Replace wet pour surface with alternative material such as rubber mulch <p>The PC agreed to remove/scrap: <ul style="list-style-type: none"> - Ball shoot funball game - Goal - Skate grind rail (not the ramp) <p>The PC advised they would like to relocate the Skate Ramp (or use within the roadways surface).</p> <p>Cllr Hesketh advised the PC should decide whether they want to keep the adult fitness equipment; it is not up to modern day current standards so cannot be used elsewhere. Cllr Walker commented it is popular amongst children and suggested they keep it while it is still working. Cllr Hesketh advised the surface around it will need attention and should be included in the tender.</p> <p>Cllr Hesketh reported the Working Party have suggested the swings, carousel, little rockers, youth shelters, bins and picnic benches should remain. The PC agreed.</p> <p>The Working Party to review where the benches are currently located and whether more seating is required.</p> </p></p></p></p></p></p></p>	<p>Cllr Hesketh to contact Newstead PC</p> <p>Working Party to review seating</p>
107/24	<p>PARISH COUNCIL PROJECTS</p> <p><u>a) Update on ongoing projects</u> <ul style="list-style-type: none"> - Best kept village competition: Papplewick hasn't gone through to the next round of the competition, however they have received very positive feedback from the judges. It did, however, suggest that many roads in the village have double-yellow lines - the Clerk to query this comment - Opening up of multi-use paths: Cllr Smart to contact the Local Access Forum (Cllr Walker is a member) to pursue opening up the Calverton Line and creating a link path between Moor Road from Papplewick Lane. <p><u>b) Discussion of projects for the remainder of 2024</u> <p>Bonfire: <ul style="list-style-type: none"> - PC agreed to the bonfire event going ahead on Saturday 2nd November - Volunteers needed. Cllr Smart and Cllr Roberts are not available. </p> </p></p>	<p>Clerk to contact BKVC organiser</p> <p>Cllr Smart to contact the Local Access Forum</p>

	<p>Remembrance Day: - PC discussed purchasing new poppies for around the cross-roads - Cllr Walker to obtain quote for artwork on fibre board</p> <p>Christmas - The PC agreed to purchase the tree. Cllr Lewis at Linby PC will pursue. - Volunteers needed for installation and to decorate. Cllr Walker advised liaising with the Griffin's Head pub re: date of their Christmas Fayre</p>	<p>Cllr Walker to pursue</p> <p>Cllr Smart to pursue</p>
108/24	<p>CORRESPONDENCE Review of correspondence received and actions arising:</p> <ul style="list-style-type: none"> - Objections made by Member of Public re corner of Papplewick Lane and Moor Road after it was tidied and trimmed. Cllr Hesketh to contact the Lengthsman as it may need strimming again - Churchyard – Cllr Walker organised tidy, but it's not PC business, new page on website signposting where to approach for help is in progress - Church Lane – verges strimmed. Unable to trim hedges at the moment due to legal constraints (birds nesting) - Papplewick Hall – contacted to address overgrown grass. Cllr Bly has strimmed back as an interim measure. The owner is not currently available but said they will be in touch with the Clerk - Defibrillator (Village Hall) – request was made to transfer the location from the Griffins Head for an event at the Village Hall on the 12th July. Cllr Smart explained that the defibrillator can't be secured at the Village Hall and that it must remain at the registered address as the First Responders will use that location in an emergency <p>Cllr Smart advised creating a working party for Community Engagement.</p>	<p>Cllr Hesketh to contact the Lengthsman</p> <p>Cllr Smart to pursue</p>
109/24	<p>REPORTS FROM PARISH COUNCIL REPRESENTATIVES</p> <p>Moor Pond Wood: Cllr Walker reported of a new project managing grassland areas more effectively particularly species on the floor of the woodland. Main areas are dam banks where the bridges are and the embankments around there, Grange Cottage Woods and the picnic area on Linby Lane. They have received funding for a contractor to work on the project for 3 days a year, alongside their volunteers. The bridge in dam banks needs repairing. The plan is to put in a steel underframe that will last longer than timber alone and is estimated to cost around £10,000. Footpath works are needed on the main footpath from Papplewick Lane to Linby Lane due to overuse. They will experiment where the path is extremely eroded and look at costing up the project and applying for grants.</p> <p>Village Hall: Cllr Bennett reported a new boiler will be fitted in August, lighting in the main hall has been repaired and there is a new key code on the outside door. She advised a VH member wanted to make the PC aware that after the last litter pick, the bags left at the side of the bins were ripped open by mice and food was all over the carpark.</p>	
110/24	<p>DATE AND TIME OF NEXT MEETING The next Full Parish Council meeting is Wednesday 11th September at 7:15pm</p> <p>Working Party meetings to be agreed</p>	

Meeting ended 20:53

Signed: _____ Chairman _____

Initials Chairman