

# PAPPLEWICK PARISH COUNCIL

I hereby give notice that a meeting of the above PARISH COUNCIL will be held on

**Wednesday 11<sup>th</sup> September 2024 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick commencing 7:15pm.**

All members of the Council, Parishioners and the press are invited to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Clerk Liz Gretton

Dated 3 September 2024

AGENDA	DURATION
<b>1. Welcome and Apologies for Absence [RS]</b> <ul style="list-style-type: none"><li>Chair's welcome<ul style="list-style-type: none"><li>Thank you Cllr Walker</li><li>Appeal for new Councillor</li></ul></li><li>Apologies received from members</li></ul>	2 mins
<b>2. Declarations of Interest [All Cllrs]</b> <ul style="list-style-type: none"><li>Members to declare any interests in items on the agenda</li></ul>	2 mins
<b>3. Minutes of the Previous Meeting [RS]</b> <ul style="list-style-type: none"><li>Approval of minutes from the meeting held on 10<sup>th</sup> July</li><li>Matters arising from the minutes that aren't covered by the Working Parties<ul style="list-style-type: none"><li>Police beat surgeries update [RS]</li><li>Defibrillator update [SR]</li><li>Commemorative tree/plaque, holly surround it to be cut back [SW]</li><li>Tree survey (for playing field) [SW]</li></ul></li></ul>	10 mins
<b>4. Open Forum</b> <ul style="list-style-type: none"><li>Public Participation - time allocated for members of the public to address the council</li><li>Reports from District and County Council Representatives</li></ul>	10 mins
<b>5. Finance and Administration [CH]</b> <ul style="list-style-type: none"><li>Financial report</li><li>Audit update</li><li>Update on grants and funding applications if applicable</li><li>Additional approver for the banking app</li></ul>	10 mins
<b>6. Environment Fund [RS/CH]</b> <ul style="list-style-type: none"><li>Update on environmental fund</li><li>Report on recent activities and outcomes</li><li>Proposals for new projects to be considered going forward</li></ul>	5 mins
<b>7. Planning and Development [SW]</b> <ul style="list-style-type: none"><li>Update on current planning applications</li><li>Report on recent planning decisions</li><li>New planning applications for consideration</li></ul>	5 mins
<b>8. Reports from Working Parties</b> <b>8.1 Playing Field and Associated Facilities [CH]</b> <ul style="list-style-type: none"><li>Report on site and facilities including H&amp;S</li><li>Update on plans for the site if applicable</li></ul>	2 mins

<p><b>8.2 Transport &amp; Road Safety Working Party [RS]</b></p> <ul style="list-style-type: none"> <li>• Update on traffic survey [RS]</li> <li>• Update on flooding actions [SW]</li> </ul> <p><b>8.3 Formation of a Community Engagement Working Party [RS]</b></p> <ul style="list-style-type: none"> <li>• Purpose – improve engagement with community <ul style="list-style-type: none"> <li>○ Tech comms methods such as website [which needs to be .gov.uk], social media as well as established newsletter</li> <li>○ Community events like a May Day celebration</li> </ul> </li> <li>• Personnel <ul style="list-style-type: none"> <li>○ Open to both Parish Council and residents – appeal for volunteers</li> </ul> </li> </ul>	<p>10 mins 2 mins</p> <p>5 mins</p>
<p><b>9. Parish Council Projects</b></p> <p><b>9.1 Ongoing Projects</b></p> <ul style="list-style-type: none"> <li>• Opening up of multi-use paths [RS]</li> </ul> <p><b>9.2 Projects for the remainder of 2024</b></p> <ul style="list-style-type: none"> <li>• Bonfire on 2<sup>nd</sup> November [RS] <ul style="list-style-type: none"> <li>○ Volunteers appeal</li> </ul> </li> <li>• Remembrance Day [SR] <ul style="list-style-type: none"> <li>○ Update on procurement for lamppost poppies or alternatives [SW]</li> <li>○ Volunteers for poppy / silent soldier set up</li> </ul> </li> <li>• Christmas [TBC] <ul style="list-style-type: none"> <li>○ Tree – purchase [Cllr Lewis – Linby PC], volunteers to supervise installation</li> <li>○ Lights - volunteers to decorate and turn on of the lights</li> </ul> </li> </ul>	<p>1 min</p> <p>2 mins</p> <p>3 mins</p> <p>2 mins</p>
<p><b>10. Correspondence [RS]</b></p> <ul style="list-style-type: none"> <li>• Review of correspondence received</li> <li>• Actions arising from correspondence <ul style="list-style-type: none"> <li>○ Main Street Residents <ul style="list-style-type: none"> <li>▪ Parking on Main St &amp; Wainwrights [as reviewed in TRS Working Party]</li> </ul> </li> <li>○ St. James' Church - RS contacted Rev Raff to discuss: <ul style="list-style-type: none"> <li>▪ Access to the church following feedback from the BKV report and Mortons Tea Farm</li> <li>▪ Maintenance of the churchyard</li> </ul> </li> <li>○ Papplewick Hall <ul style="list-style-type: none"> <li>▪ PC contacted to address overgrown grass</li> </ul> </li> </ul> </li> </ul>	<p>5 mins</p>
<p><b>11. Reports from Parish Councillors including representations</b></p> <ul style="list-style-type: none"> <li>• Reports from councillors attending external meetings or representing the council on outside bodies <ul style="list-style-type: none"> <li>○ Moor Pond Wood [NS] 5 mins</li> <li>○ Village Hall [SB] 5 mins</li> </ul> </li> <li>• Councillors reports [Cllrs]</li> </ul>	<p>15 mins</p>
<p><b>12. Date and Time of Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Finance Committee meeting 15<sup>th</sup> October at 7pm</li> <li>• Parish Council meeting 13<sup>th</sup> November at 7.15pm</li> </ul>	