

PAPPLEWICK PARISH COUNCIL

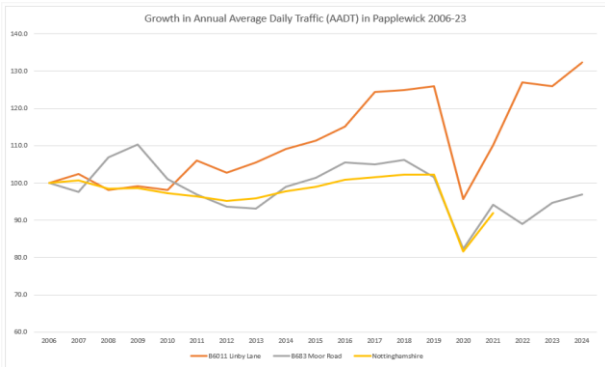
Minutes of the meeting held on Wednesday 12th September 2024 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick commencing 7:15pm

Present: Cllr's R Smart (Chair), C Hesketh (Vice-Chair), S Walker, S Bennett, N Seagrave and L Gretton (Clerk).
7 members of the public

<u>Minute No</u>		<u>Action</u>
111/24	<p>WELCOME & APOLOGIES FOR ABSENCE</p> <p><u>a) Thank you Cllr Walker</u> Cllr Smart reported Cllr Walker has decided to retire as Parish Councillor. He gave a speech thanking Stephen for his 20 years of dedicated service on the PC and wished him well for the future. Cllr Walker commented he will continue to support the PC if required and assist with the working parties.</p> <p><u>b) Appeal for new Councillor</u> Cllr Smart advised a position is available for a new Parish Councillor. A role profile will soon be available on the website/social media/noticeboards.</p> <p><u>c) Apologies for absence</u> <i>The PC resolved to accept the following apologies:</i> Cllr A Bly – Work commitments Cllr S Roberts – Cricket meeting</p> <p>Cllr's C Barnfather (NCC), M Smith (GBC), S Bestwick (GBC), S Pickering (GBC)</p>	<p>Clerk to inform GBC and request vacancy poster</p> <p>All Cllr's: Vacancy poster and role profile to be advertised</p>
112/24	<p>DECLARATIONS OF INTEREST</p> <p>Cllr C Hesketh & Cllr S Bennett – Papplewick & Linby Village Hall Cllr R Smart & Cllr C Hesketh – Papplewick Village Fayre (PappFest) Cllr S Walker – Moor Pond Wood, St James's Church</p>	
113/24	<p>APPROVAL OF MINUTES</p> <p>The minutes of the July 2024 meeting were accepted as a true record. Proposed by Cllr Smart, seconded by Cllr Walker and signed by the Chair, Cllr Smart</p>	
114/24	<p>MATTERS ARISING</p> <p>i) Police beat surgeries update – Awaiting details from PC Dennis</p> <p>ii) Defibrillator update – Cllr Roberts advised prior to the meeting that the box needs to be replaced and will cost around £500. The PC agreed to the purchase. The PC requested Cllr Roberts obtain quotes. The Clerk to contact the Borough Councillors and Cllr Barnfather to ask for a contribution towards the cost.</p> <p>iii) Commemorative tree/plaque, holly surround it to be cut back – Holly has been cut back. No updates re the plaque.</p> <p>iv) Tree Survey for playing field – Cllr Walker advised he met with the tree surveyor onsite. He advised the informal woodland is thick with brambles and nettles so the surveyor will make every effort to get to the 'big tree / climbing tree'. Awaiting report.</p>	<p>Cllr Roberts to obtain quotes. Clerk to contact Cllr's</p> <p>The PC to arrange tree plaque</p>
115/24	<p>OPEN FORUM</p> <p>Public Participation:</p> <p><u>a) Ditch near Seven Mile Cottages</u> A residents advised the ditch by the side of their property is full of brambles, weeds, trees and silt and needs clearing. A few years ago, the resident had contacted the PC about the same issue and they had arranged for Cllr Barnfather to go out to the property and subsequently the ditch was cleared. The PC advised contacting Cllr Barnfather again for his assistance. The resident provided their contact details to forward to Cllr Barnfather.</p>	<p>Clerk to forward contact details to Cllr Barnfather</p>

Initials Chairman

	<p>b) <u>Grate north of Ward Cottage</u> A resident reported that after minimal rain on Sunday, the grate had a puddle around it. Cllr Walker commented Via were supposed to be looking at it a while ago. Cllr Smart to contact Paula Johnson at Via</p> <p>c) <u>Ditch before Linby Layby</u> A resident advised the ditch needs clearing. The Clerk to contact Via.</p>	<p>Cllr Smart to contact Paula Johnson at Via</p> <p>Clerk to contact Via.</p>																																																			
116/24	<p>FINANCE AND ADMINISTRATION</p> <p>a) <u>Financial Report</u> Bank Balance: £79,881.64</p> <p>Payments:</p> <table border="1" data-bbox="212 495 1182 913"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>16/07/24</td> <td>NALC – Parish Councillor training for A Bly</td> <td>£45.00</td> </tr> <tr> <td>16/07/24</td> <td>Parish Mag Printers Ltd – Colour July Newsletters</td> <td>£138.00</td> </tr> <tr> <td>16/07/24</td> <td>Papplewick & Linby Village Hall – Hall hire 08/05</td> <td>£24.00</td> </tr> <tr> <td>01/08/24</td> <td>E Gretton – Jul wages & home office expenses</td> <td>£584.76</td> </tr> <tr> <td>01/08/24</td> <td>HMRC – Tax</td> <td>£1.80</td> </tr> <tr> <td>01/08/24</td> <td>NCC – Pension Fund (Jul)</td> <td>£158.98</td> </tr> <tr> <td>25/07/24</td> <td>Virgin Money – Bank charges (taken in error)</td> <td>£10.10</td> </tr> <tr> <td>14/08/24</td> <td>PKF LittleJohn – External Audit</td> <td>£252.00</td> </tr> <tr> <td>01/09/24</td> <td>E Gretton – Aug wages & home office expenses</td> <td>£584.76</td> </tr> <tr> <td>01/09/24</td> <td>NCC – Pension Fund (Aug)</td> <td>£158.98</td> </tr> <tr> <td>01/09/24</td> <td>HMRC – Tax</td> <td>£1.80</td> </tr> <tr> <td></td> <td>Total</td> <td>£1,960.18</td> </tr> </tbody> </table> <p>Receipts</p> <table border="1" data-bbox="212 972 1182 1099"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>08/07/24</td> <td>Virgin Money – Bank charges adjustment</td> <td>£9.50</td> </tr> <tr> <td>05/09/24</td> <td>Virgin Money – Bank charges adjustment</td> <td>£10.10</td> </tr> <tr> <td></td> <td>Total</td> <td>19.60</td> </tr> </tbody> </table> <p>b) <u>Audit Update</u> Cllr Hesketh reported the external audit has been carried out with no matters to report. The PC thanked the Clerk for her efforts. All accounting reports are available to view on the website.</p> <p>c) <u>Update on grants and funding applications</u> No updates</p> <p>d) <u>Additional approver for banking</u> The PC agreed for Cllr Hesketh to be set up as an approver.</p>	Date	Details	Amount	16/07/24	NALC – Parish Councillor training for A Bly	£45.00	16/07/24	Parish Mag Printers Ltd – Colour July Newsletters	£138.00	16/07/24	Papplewick & Linby Village Hall – Hall hire 08/05	£24.00	01/08/24	E Gretton – Jul wages & home office expenses	£584.76	01/08/24	HMRC – Tax	£1.80	01/08/24	NCC – Pension Fund (Jul)	£158.98	25/07/24	Virgin Money – Bank charges (taken in error)	£10.10	14/08/24	PKF LittleJohn – External Audit	£252.00	01/09/24	E Gretton – Aug wages & home office expenses	£584.76	01/09/24	NCC – Pension Fund (Aug)	£158.98	01/09/24	HMRC – Tax	£1.80		Total	£1,960.18	Date	Details	Amount	08/07/24	Virgin Money – Bank charges adjustment	£9.50	05/09/24	Virgin Money – Bank charges adjustment	£10.10		Total	19.60	<p>Clerk to remove Cllr Walker from banking / add Cllr Hesketh</p>
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117/24	<p>ENVIRONMENT FUND</p> <p>Update on Environment Fund – £15,363.28 available. Cllrs Smart and Hesketh to arrange meeting with Suzanne Marshall to discuss the agreement and future projects.</p> <p>Report on recent activities and outcomes – None</p> <p>Proposals for new projects to be considered going forward – Cllr Roberts had emailed the PC prior to the meeting requesting a boundary sign on the A60. The PC advised obtaining quotes in the first instance. Cllr Walker to forward details of a contact used for the signage in Moor Pond Woods and also recommended GT Signs on Moor Road in Bestwood.</p> <p>Cllr Hesketh commented the PC could request funding for lamppost poppies/remembrance signs. Cllr Hesketh to discuss with Suzanne Marshall.</p>	<p>Cllrs Smart and Hesketh to arrange meeting</p> <p>Cllr Walker to email contact to the Clerk. Clerk to pursue quote.</p> <p>Cllr Hesketh to discuss with SM</p>																																																			

	<p>Cllr Walker advised the Church group are reviewing their grounds maintenance programme and there has been a suggestion to plant wildflowers, though the Church are not able to fund this. The cost is £20 per sm. Cllr Smart advised Reverend Raaff has made contact and the request will be given due consideration. Cllr Smart to respond to Reverend Raaff.</p>	<p>Cllr Smart to contact Rev. Raaff.</p>
<p>118/24</p>	<p>PLANNING AND DEVELOPMENT <u>Recent planning applications</u> 2024/0456TCA – Yew – remove the two lowest limbs – <i>PC approved</i> 2024/0487TPO – Tree works – <i>PC approved</i> 2024/0491TPO – Tree works – <i>PC approved</i> V/2024/0411 – 2 dwellings – <i>PC approved</i></p>	
<p>119/24</p>	<p>REPORTS FROM WORKING PARTIES a) <u>PFAF (Playing Field and Associated Facilities)</u></p> <p>i. Update on site and facilities including H&S Cllr Hesketh advised she contacted Newstead Parish Council regarding their rope climbing frame as discussed at the last meeting. She was advised the apparatus has not been removed and they are not looking to get it removed.</p> <p>Cllr Hesketh reported that Cllr Bennett arranged for the grind rail on the skatepark to be removed and is currently with Howard Marshall. A decision is to be made whether to sell for scrap.</p> <p>ii. Lengthsman Update Total hours: 70.75 Less hours requested/used: 18.5 Hours remaining: 52.25</p> <p>Cllr Hesketh reported there have been hardly any jobs put forward to the Lengthsman over the summer. The Papplewick Fayre Group had put in a request to help at the event however the Lengthsman was on holiday. She advised there will be jobs to do early next year.</p> <p>Cllr Hesketh reported the signs in the village were cleaned by Via and the Moor Road sign has been replaced by GBC.</p> <p>b) <u>Transport & Road Safety Working Party</u> i. Update on Traffic Survey: Volume Cllr Smart gave a presentation on the Traffic survey report from Via. He noted that these figures are provisional.</p>  <p>• Illustration of updated the long-term trends following the traffic survey in May 24 [note this is provisional] • Not as big an increase as the anecdotes suggests although the B6011 Linby Lane counter is still indicating approx. 5% increase compared with 2023 • For Moor Road the increase is about 2% on 2023 • Overall trend for Moor Road is lower than 2009</p>	<p>PC to discuss scrapping grind rail</p>

<p><u>Traffic Survey – Speed:</u></p> <p>B683 Moor Road, Papplewick (north of Papplewick Lane) 30mph</p> <ul style="list-style-type: none"> - Southbound 40.7 - Northbound 38.4 <p>B6011 Forest Lane (edge of village, attached to bend ahead sign), 30mph</p> <ul style="list-style-type: none"> - Eastbound 40.1 - Westbound 39 <p>B683 Blidworth Waye (north of double bends, attached to bend ahead sign) de-restricted</p> <ul style="list-style-type: none"> - Southbound 37.2 - Northbound 34.7 <p>B6011 Linby Lane, east of Linby (attached to 50mph repeater sign)</p> <ul style="list-style-type: none"> - Northbound 43.9 - South-eastbound 48.6 <p>B6011 Linby Lane, Papplewick (west of B683 Main St) 30mph</p> <ul style="list-style-type: none"> - Eastbound 31.1 - Westbound 34.8 <p>Cllr Barnfather had emailed Cllr Smart to comment that there does not appear to be a great deal more that NCC Highways can add to the current situation, however they welcome any thoughts/observations from the Parish Council as to how to improve road safety and/or reduce instances of speeding transgressions. Cllr Smart advised the options are to either do nothing and continue to monitor and evidence the situation or an alternative suggestion from the parishioners. Cllr Smart advised it would be a good time to speak to parishioners in terms of traffic calming and advised this could be raised within the new Community Engagement Working Party.</p> <p>A resident enquired whether Main Street could be reduced to 20mph as there is no pavement on one side and very dangerous for pedestrians. Cllr Smart produced a photograph that had been taken by a parishioner which showed pedestrians having to walk into the road on Main Street to get around a parked vehicle on Main Street. One of the pedestrians had to push a wheelchair user out into the road. He commented it is anti-social and puts vulnerable members of the community at risk and one option is to look at restricting parking on Main Street. He commented that a counter argument has been received that if no parking was enforced, traffic flow would improve and therefore an increase in speeding vehicles is inevitable, placing pedestrians and road users at risk. Cllr Smart advised he sought advice from Via and they gave a list of criteria required for introducing parking restrictions. Cllr Smart commented the next step is to consult with all parishioners. Cllr Walker suggested contacting Stage Coach bus services and the Ambulance Service for their experience which could offer further evidence.</p> <p>ii. Update on Flooding Actions: Cllr Walker reported the major storms this year have not had an impact the parish ias they had previously. He recommended contacting Paula Johnson regarding the grate near Ward Cottage and mention they still haven't installed grips near the layby at the bottom of Forest Lane.</p> <p><u>c) Formation of a Community Engagement Working Party</u></p> <p>Cllr Smart advised the goal of this initiative is to foster stronger relationships between the PC and the local community ensuring that residents are actively involved in decision-making processes and feel a sense of ownership in shaping the community. The initiative aims to gather feedback, address local concerns and increase participation in parish activities.</p>	<p>Clerk to contact Stage Coach and the Ambulance Service</p> <p>Cllr Smart to contact Paula Johnson at Via</p>
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	<p>Some initiatives discussed by the PC:</p> <ul style="list-style-type: none"> - Providing an online presence including setting up questionnaires, surveys and providing regular updates to the community via social media - Setting up a children/young persons engagement programme and have some activities earlier in the year, such as May Day King & Queen for the youngsters - Gedling Play Forum, which was an event held at the start of summer for families to enjoy various free activities on the playing field - Volunteering for youngsters to go towards their Duke of Edinburgh Award <p>The PC agreed to set up a Papplewick Volunteers Group and in the first instance to speak to friends/neighbours re getting involved.</p>	<p>Clerk to contact GBC re Gedling Play Forum</p> <p>All Cllrs to speak to friends/neighbours re Volunteers Group</p>
120/24	<p>PARISH COUNCIL PROJECTS</p> <p><u>a) Ongoing projects</u> Opening up of multi-use paths – Calverton Line and Link path on Moor Road: Cllr Smart advised he has been unsuccessful in contacting the Local Access Forum. Cllr Walker suggested contacting Heather Stokes at NCC on heather.stokes@ncc.gov.uk</p> <p><u>b) Projects for the remainder of 2024</u> Bonfire – 2nd November 2024: - The PC advised they need a Project Lead for the bonfire event. Cllr Bennett to contact PK at the Village Hall to co-lead with Cllr Wyn Lewis (Linby PC) - An Event Safety Plan is needed. Cllr Hesketh suggested keeping numbers under 2,000 so only need to do a Safety Plan as anything over will need to notify the Safety Advisory Group – Highways etc. Cllr Hesketh advised she would be happy to provide some guidance on this - More volunteers needed – please get in touch if you can help</p> <p>Remembrance Day: - PC agreed to purchase new poppies for the cross roads - Cllr Walker advised the cost of the Silent Soldier boards are £4.50 each if printed at the University Print Shop. The PC agreed. Cllrs R Smart and C Heskett to discuss with Suzanne Marshall - The PC will purchase a wreath from the British Legion – Cllr Roberts to advise on details the armistice ceremony - Cllr Smart asked for volunteers to set up poppies and boards</p> <p>Christmas: - The PC confirmed the date for the Griffin’s Head Christmas Fayre - 7th December - Cllr Wyn Lewis (Linby PC) to organise the Christmas tree - Cllr Hesketh to complete Christmas lights application for Via</p>	<p>Cllr Smart to contact H Stokes</p> <p>Cllr Bennett to contact PK</p> <p>Clerk to purchase poppies</p> <p>PC to purchase Silent Soldier boards</p> <p>Clerk to purchase wreath</p> <p>Cllr Hesketh to complete Christmas lights application</p>
121/24	<p>CORRESPONDENCE Review of correspondence received and actions arising:</p> <ul style="list-style-type: none"> - St James’ Church – Access to the church following feedback from the BKV report and Morton’s Tea Rooms: Cllr Smart advised the sign is not worded well. PC agree to replacing the sign with ‘Access to Church and authorised vehicles’. - Papplewick Hall – Overgrown grass. No further contact from the residents. Clerk to chase 	<p>Cllr’s to replace sign</p> <p>Clerk to chase Papplewick Hall</p>
122/24	<p>REPORTS FROM PARISH COUNCIL REPRESENTATIVES Moor Pond Wood (Cllr Seagrave & Cllr Walker reports): Meeting next week to put ideas forward and plan for the year ahead. Work going on for grassland and trees and where cable goes through will be pruned and that will open up the area. Taking costings on replacing the main bridge in the middle of the wood – providing quote difficult as needs to be a steel structure, 30ft long and certified for use so will require a structural engineer. One of the interpretation panels and its framework has been stolen.</p>	

Initials Chairman

	Village Hall: Cllr Bennett reported they last met in June. They have cleared out under the stage and loft to be compliant with the Fire Regulations, the boiler has been replaced and all hirers should report on whether the temperature is set correctly.	
123/24	<p>DATE AND TIME OF NEXT MEETING</p> <p>The next Full Parish Council meeting is Wednesday 13th November at 7:15pm at the Village Hall, Papplewick</p> <p>The Finance Committee is 15th October at 7:00pm at Brooke Farm, Linby</p>	

Meeting ended 20:50

Signed: _____ **Chairman** _____

Initials Chairman