

# PAPPLEWICK PARISH COUNCIL

## Notice of Parish Council meeting

I hereby give notice that a meeting of the **HR COMMITTEE** of the above PARISH COUNCIL will be held on **Wednesday 8<sup>th</sup> January 2025 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick following the Full Council meeting which commences at 7:15pm**

All Parishioners and the press are invited to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

Clerk: *Liz Gretton*

Dated: *20th December 2024*

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### Agenda

1. Appointment of Chair and Vice Chair
2. Apologies for absence
3. Approval of 2024 HR Committee Meeting Minutes
4. Clerk's Annual Pay Review (confidential item)
5. Clerk's hours (confidential item)
6. Appraisal and Development Review Form (confidential item)
7. Confirmation of compliance of PAYE/RTI filing
8. Plan/Deadlines for Year End Returns
9. Pension Provision Update (confidential item)