

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held on Wednesday 8th January 2025 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick commencing 7:15pm

Present: Cllr's R Smart (Chair), C Hesketh (Vice-Chair), A Bly, N Seagrave, S Roberts, and L Gretton (Clerk).
Cllr C Barnfather (NCC), Cllr M Smith (GBC) and 6 members of the public

<u>Minute No</u>		<u>Action</u>
1/25	<p>WELCOME & APOLOGIES FOR ABSENCE</p> <p>a) Apologies for Absence Cllr S Bennett – received and accepted</p> <p>Cllr's S Bestwick (GBC), S Pickering (GBC)</p> <p>b) Appeal for new Councillor A position is still available. All enquiries to clerk.papplewick@gmail.com</p>	
2/25	<p>DECLARATIONS OF INTEREST</p> <p>Cllr C Hesketh– Papplewick & Linby Village Hall Cllr R Smart & Cllr C Hesketh – Papplewick Village Fayre (PappFest) Cllr N Seagrave – Moor Pond Wood Cllr S Roberts – Papplewick & Linby Cricket Club</p>	
3/25	<p>APPROVAL OF MINUTES</p> <p>The minutes of the November 2024 meeting were accepted as a true record. Proposed by Cllr Smart, seconded by Cllr Hesketh and signed by the Chair, Cllr Smart</p>	
4/25	<p>MATTERS ARISING</p> <p>i) Police beat surgeries update – To be held on Monday 27th January 1pm – 4pm at the Papplewick & Linby Village Hall. Everyone is welcome! Please come along and meet your local beat team! take this opportunity to raise any concerns you may have and to find out about policing in the area.</p> <p>ii) Defibrillator update – Cllr Roberts reported she has received the new cabinet and will check the electricity supply at the Village Hall this week. She advised electricity is not required to run the defibrillator but to keep it frost-free and light the cabinet inside. She will report back to the PC. The PC thanked Cllr Barnfather for his kind contribution of £250.00 towards the cabinet.</p> <p>iii) Tree Survey for playing field – Resident responded to the Council's letter and is in full agreement that the tree on the QEII playing field needs taking down. The Clerk advised she has contacted Jonathan Rhodes for a quote.</p> <p>iv) Church Lane review – Cllr Hesketh reported she and Cllr Smart visited Church Lane and reported there are no major issues to address. The noticeboard has 2 brackets which need replacing (Lengthsman), the roads and verges are acceptable – there is some crumbling away at the edges but repairs are not thought to be required at this time. The gates are in good order and the lamp post is secure. The salt bins need attention; one is empty the other is half full - Clerk to contact Highways. Cllr Hesketh advised the PC own Church Lane and are responsible for maintenance. As per their policy, they are required to inspect Church Lane annually/ She advised she has produced a check list for the PC to use.</p> <p>v) Parish Conference <i>Overview:</i> Cllr Hesketh gave an overview of the Conference which she attended with the Clerk. Gedling Borough Council officers discussed the national and local context and the Gedling Plan 2023 – 2027. The most interesting and beneficial to the PC was the NALC presentation. The PC are members of Nottingham Association of Local Councils which automatically includes membership to the National Association of Local Councils. Both associations provide lots of advice, guidance, training and development.</p>	<p>All welcome</p> <p>Cllr Roberts to pursue</p> <p>The Clerk to chase</p> <p>Cllr Hesketh to contact the Lengthsman</p> <p>Clerk to contact Via re: Salt for bins on Church Lane</p>

Initials Chairman

	<p><i>Policies:</i> NALC have lots of templates available online. Cllr Hesketh advised the PC have most of the policies required, however, a lot of these need reviewing and updating. This will need to be a collective effort. She advised she is happy to lead the process and will create a working party to move it forward.</p> <p><i>Training:</i> Recommendation to develop a training policy for all Councillors and the Clerk. Training is available via NALC and most courses are online and cost between £35-£50 each. The initial focus for all new councillors to take are Parish Councillor Training and Rules of the Game which includes standing orders, code of conduct and Financial Regs. There are other courses which will also be beneficial to the PC. The PC agreed to adopting a Training Policy.</p>	<p>Cllr Hesketh to pursue</p> <p>Training Policy required</p>
5/25	<p>OPEN FORUM</p> <p>a. Public Participation:</p> <p><u>i. Main Street Sign (near Papplewick Hall)</u> A resident requested the Main Street sign to be cleaned. Cllr Hesketh advised the Lengthsman has tried to clean the sign but it is engrained. She advised the PC take a photograph and discuss approaching GBC for a new sign.</p> <p><u>ii. Police Operation Sign</u> A resident asked whether the police sign leading to the Moors should be removed. Cllr Smart to pursue.</p> <p><u>iii. Drain at Ward Cottage</u> A resident advised the drain outside of Ward Cottage is still blocked. Cllr Barnfather agreed to follow up with Via.</p> <p><u>iv. Wire fencing, Papplewick Hall</u> A resident advised of the wire fencing which is coming over the pavement. Pedestrians have complained of coats being caught on the wire. Resident to forward photograph to Cllr Smart. Clerk to pursue with the landowner.</p> <p><u>v. Christmas Tree</u> A resident thanked the Parish Council for the exceptionally nice Christmas Tree and the decorations on the lampposts.</p> <p><u>vi. Fence near Christmas Tree</u> A resident advised the fence here needs repairing. Cllr's Smart and Hesketh to discuss with the Marshall Family.</p> <p>b. Reports from District/County Council Representatives:</p> <p><u>i. Flooding at Blidworth Waye bend</u> Cllr Smart had submitted photographs of the recent flooding on the bend. Cllr Barnfather advised new drainage was installed last year, but as we've had heavy rain over a short period of time, the volume of water and the combination of run off from the field has backed it up with silt causing the flooding. He advised it is draining slowly. He commented on the countywide flooding issues which include serious flooding of internal properties which take priority. He advised Paula Johnson at Via has scheduled the bend to be looked at again in the near future.</p> <p><u>ii. Lights at Bus Stop on A60</u> Cllr Barnfather advised he reported this to Transport who agreed to go out and inspect the bus stop. Cllr Roberts commented she hasn't checked recently whether they have been repaired. Cllr Roberts to check and confirm with Cllr Barnfather.</p> <p><u>iii. Ditch at Severn Mile Cottages</u> Cllr Barnfather reported Via have contacted the residents at the cottages and accepted responsibility. The work is scheduled for the next few weeks.</p> <p><u>iv. NCC funding for Moor Pond Woods paths request from Friends of MPW</u> Cllr Barnfather advised Mrs Kerr (Friends of MPW) there is no budget available for the paths in Moor Pond Woods. He advised the NCC Local Community Fund may open for a short window in February and advised the Friends apply.</p>	<p>Cllr to take photo of sign and discuss new sign</p> <p>Cllr smart to pursue</p> <p>Cllr Barnfather to pursue with Via</p> <p>Cllr Smart / Clerk to pursue</p> <p>Cllr's Smart & Hesketh to pursue</p> <p>Cllr Roberts to check bus stop lights</p>

	<p><u>v. Moor Pond Woods, Flooding</u> Cllr Seagrave reported the small pond is overflowing onto the pathways and road. Mrs Kerr advised she will liaise with Stephen Walker and ask Lee Scudder to investigate. Cllr Hesketh commented the Lengthsman has some spare hours until end of March and may be able to offer some assistance if required.</p> <p><u>vi. Shared Cycle and Footpath Signage, Mansfield to Nottingham</u> Cllr Roberts commented the path along Mansfield Road from Mansfield to Nottingham is a shared footpath, however, there are no signs from Newstead Abbey to Nottingham stating it is a designated shared cycle and footpath. Cllr Barnfather commented it is policy to try and reduce the number of signage.</p> <p><u>vii. White Paper, Local Government Re-organisation</u> Cllr Smith reported on the recent Government white paper and the reorganisation of local councils. He advised Gedling Borough Council is scheduled to go in 2 years if legislation is enacted in that time. He advised there could be opportunities for parishes to take on further responsibility.</p> <p>Cllr Barnfather provided further clarification advising the government want every area to have a unitary authority. Currently Nottingham City is a unitary authority which deals with everything. County Council have an upper and lower tier, so the County is the upper tier which is responsible for adult and children social care, highways etc and there is a lower tier which is made up of the 7 district councils which have much more limited responsibilities. It is the governments intention in their term of office that every area has a unitary authority. He advised the government has requested they receive initial proposals from Councils by this March. He advised County have already had a meeting with the City Council and will soon meet with the 7 district council leaders.</p>	
6/25	<p>REPORTS FROM WORKING PARTIES</p> <p>1. Transport & Road Safety Working Party</p> <p><u>a) Update from Paula Johnson at Via on traffic suggestions inc. crossroads and pedestrian crossing</u> Intermittent traffic signals: Via advise they have previously been considered but found that the junction size limits the effectiveness of the traffic signals. The space constraints would likely worsen traffic congestion and delays rather than improving the situation.</p> <p>4-way stop: Improvements have already been made to the junction including skid resistance surfacing and tactile crossings. Paula agreed to forward the suggestion of a 4 way stop to the Transport Strategy Team for further review.</p> <p>Pedestrian Crossing at Black Smiths Court: Declined due to low pedestrian numbers and lack of proper footpaths. Paula advised we have the interactive speed monitors and slow markings on this section of Linby Lane and will review the road markings as necessary.</p> <p>Community Speed Watch: Cllr Smart advised Notts Police are looking to set up volunteer groups to raise awareness of speeding. It will not be considered enforcement but will be supported and governed by Nottinghamshire Police. Funding for equipment is required at around £600.00 and includes radar speed gun, tuning fork, signs, high viz jackets etc. The scheme requires 6 volunteers. Training is provided and arranged by the Police. VOTE for PC to set up Community Speed Watch Group: PC voted against (unanimous)</p> <p>20's Plenty for us: This is a campaign group to help communities petition to their local council to reduce the speed limit. VOTE to contact the group for further information: PC agreed</p> <p>2. Playing Field and Associated Facilities</p> <p><u>a) Lengthsman Hours – 20 hours remaining, to be used by 31st March 25. Jobs to do:</u></p> <ul style="list-style-type: none"> - Clear weeds and brambles from area on playing field where tree is to be felled - Ivy off the tree (requested) - Noticeboard brackets on Church Lane 	<p>Cllr Smart to pursue</p> <p>Cllr Hesketh to request jobs</p>

	<p>b) <u>Update on plans for the site</u> Cllr Hesketh and the Clerk to meet with Jane Richardson, Parks Development Officer at Gedling Borough Council on 22nd January to discuss plans for the site and seek advice re the tender process and applying for funding.</p> <p>3. Community Engagement Working Party a) <u>Gedling Play Forum</u> Awaiting reply from Anne Crosbie at GBC who is responsible for the Play Forum.</p>	<p>Cllr Hesketh/Clerk to report back to PC</p> <p>Clerk to chase</p>																																																																		
7/25	<p>FINANCE AND ADMINISTRATION a) <u>Financial Report</u> Bank Balance: £79,265.47</p> <p>Payments:</p> <table border="1" data-bbox="212 555 1238 1066"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>15/11/24</td> <td>Via – Tree Survey</td> <td>£462.00</td> </tr> <tr> <td>15/11/24</td> <td>E Gretton – PC Laptop</td> <td>£599.00</td> </tr> <tr> <td>01/12/24</td> <td>E Gretton – Nov wages, backpay, & home office expenses</td> <td>£736.08</td> </tr> <tr> <td>01/12/24</td> <td>HMRC – Tax & Employers N.I.</td> <td>£44.70</td> </tr> <tr> <td>01/12/24</td> <td>NCC – Pension Fund – Nov (incl. backpay)</td> <td>£212.67</td> </tr> <tr> <td>29/11/24</td> <td>Joe Walker Haulage – tree delivery</td> <td>£90.00</td> </tr> <tr> <td>29/11/24</td> <td>ICO – Data Protection Certificate</td> <td>£35.00</td> </tr> <tr> <td>05/12/24</td> <td>NALC – Clerk Expertise Training</td> <td>£22.50</td> </tr> <tr> <td>05/12/24</td> <td>Reuben Shaw & Sons Ltd – Tree</td> <td>£540.00</td> </tr> <tr> <td>05/12/24</td> <td>Defib Store – Defibrillator Cabinet</td> <td>£646.80</td> </tr> <tr> <td>18/12/24</td> <td>Papplewick & Linby Village Hall – Hire</td> <td>£48.00</td> </tr> <tr> <td>01/01/25</td> <td>E Gretton – Dec wages & home office expenses</td> <td>£603.38</td> </tr> <tr> <td>01/01/25</td> <td>HMRC – Tax</td> <td>£6.40</td> </tr> <tr> <td>01/01/25</td> <td>NCC – Pension Fund – Dec</td> <td>£165.56</td> </tr> <tr> <td></td> <td>Total</td> <td>£4,212.09</td> </tr> </tbody> </table> <p>Receipts</p> <table border="1" data-bbox="212 1160 1257 1384"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>19/11/24</td> <td>Barracks Farm Limited – Wind Turbine Annual Payment</td> <td>£2,436.81</td> </tr> <tr> <td>26/11/24</td> <td>Papplewick & Linby Village Hall – Donations Defib Cabinet</td> <td>£150.00</td> </tr> <tr> <td>11/12/24</td> <td>Papplewick & Linby Village Hall – Bonfire Profit</td> <td>£3,770.07</td> </tr> <tr> <td>27/12/24</td> <td>NCC – Cllr Barnfather – Contribution towards Defib Cabinet</td> <td>£250.00</td> </tr> <tr> <td></td> <td>Total</td> <td>£6,606.88</td> </tr> </tbody> </table> <p>b) <u>Precept 2025/2026</u> Cllr Smart reported that at the November meeting the PC agreed a precept of £22,888. Since then, the government has announced changes to Employers National Insurance which will affect the Parish Council. If the PC increase the precept by £400 to cover this cost, the precept will increase to £23,288. A Band D property is estimated to be £85.87 which is an increase of £3.37 per annum/4.09% increase. VOTE to adjust the precept to accommodate National Insurance Costs: PC Agree The PC approved the update to the Budget. The PC approved the update to the Precept.</p> <p>c) <u>Precept Form C</u> Form C was signed by the Chair, Cllr Smart, Vice-Chair Cllr Hesketh and Cllr Roberts. The Clerk to forward to GBC.</p> <p>c) <u>Update on grants and funding applications</u> The PC agreed to apply to the Local Community Fund for the Sign on the A60. Clerk to contact Cllr Barnfather to request his support. Cllr Roberts to look at sign and request a quote.</p>	Date	Details	Amount	15/11/24	Via – Tree Survey	£462.00	15/11/24	E Gretton – PC Laptop	£599.00	01/12/24	E Gretton – Nov wages, backpay, & home office expenses	£736.08	01/12/24	HMRC – Tax & Employers N.I.	£44.70	01/12/24	NCC – Pension Fund – Nov (incl. backpay)	£212.67	29/11/24	Joe Walker Haulage – tree delivery	£90.00	29/11/24	ICO – Data Protection Certificate	£35.00	05/12/24	NALC – Clerk Expertise Training	£22.50	05/12/24	Reuben Shaw & Sons Ltd – Tree	£540.00	05/12/24	Defib Store – Defibrillator Cabinet	£646.80	18/12/24	Papplewick & Linby Village Hall – Hire	£48.00	01/01/25	E Gretton – Dec wages & home office expenses	£603.38	01/01/25	HMRC – Tax	£6.40	01/01/25	NCC – Pension Fund – Dec	£165.56		Total	£4,212.09	Date	Details	Amount	19/11/24	Barracks Farm Limited – Wind Turbine Annual Payment	£2,436.81	26/11/24	Papplewick & Linby Village Hall – Donations Defib Cabinet	£150.00	11/12/24	Papplewick & Linby Village Hall – Bonfire Profit	£3,770.07	27/12/24	NCC – Cllr Barnfather – Contribution towards Defib Cabinet	£250.00		Total	£6,606.88	<p>Clerk to send form C to GBC</p> <p>Clerk to contact Cllr Barnfather. Cllr Roberts to pursue sign</p>
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Initials Chairman

8/25	<p>HR & HEALTH & SAFETY</p> <p><u>1. Fire Safety Arrangements approval</u> VOTE to approve and adopt the Fire Safety Procedure: PC Agreed</p> <p><u>2. Civility and Respect Pledge</u> VOTE to approve and join the Pledge: PC Agreed.</p> <p>Cllr Hesketh advised the Pledge refers to a Dignity at Work Policy which the PC doesn't have. There is a template on the NALC website and suggest the PC approve. Clerk to pursue.</p>	<p>Clerk to sign up to Pledge</p> <p>Clerk to produce Dignity at Work Policy</p>
9/25	<p>PAPPLEWICK ENVIRONMENT & COMMUNITY FUND</p> <p>Environment Fund Total: £17,703.63. PC agreed to utilise the fund to match fund for the new A60 sign. Cllr Hesketh advised it was important to look at bigger projects such as the playing field. Mrs Kerr asked if they could apply to the Fund for a new bridge in Moor Pond Woods. Cllr Hesketh advised they put in a request to the PC and include the amount they are asking for.</p>	
10/25	<p>PLANNING AND DEVELOPMENT</p> <p><u>Greater Nottingham Strategic Plan Consultation</u> Cllr Smart produced a slide of the objections made from Ashfield District Council.</p> <p><u>Recent planning applications</u> None</p> <p><u>Update on current applications</u> 2024/0776 West View Farm, Main Street. Granted conditional permission for change of use from agricultural building to a gymnasium</p>	
11/25	<p>PARISH COUNCIL PROJECTS</p> <p><u>a) Ongoing projects</u> Multi-use Paths: Cllr Smart to attend next LAF meeting at County Hall on 4th February</p> <p>A60 Papplewick sign: Cllr Roberts to take measurements and acquire a quote (also discussed in 7/25 c)</p> <p>2025 Bonfire Participation: Cllr Hesketh advised it takes a lot of volunteers to operate the night and a huge amount of time and effort prior to the event. It requires a good safety plan which we have, but still has a lot of inherent risks. She advised the Village Hall Committee no longer wish to be involved, though the Hall could be available to hire. VOTE for PC to participate in 2025 organisation: PC voted against (unanimous)</p> <p>Gov.uk website: Cllr Smart, Cllr Bennett at the Clerk to attend webinar on 13th January</p> <p><u>b. Projects up to June 2025</u> Christmas Tree: lights and tree to be removed this week</p> <p>Organising the Container: PC agree to meet 18th January</p> <p>Litter Pick: Saturday 29th March, meet 9:30am Griffins Head. Volunteers needed please.</p> <p>VE Day, weekend of 3rd May: Possible joint venture with Linby PC: Cllr Wyn Lewis (Linby PC) advised they are planning a barn dance on the Saturday. Clerk to feed back details to PPC after meeting.</p> <p>Other Projects to consider: Decorating the lamppost on the bend near Morton's Farm at Christmas. Via would need to approve it. To be discussed at the Budget meeting in October.</p>	<p>Cllr Roberts to pursue</p> <p>Cllr Bly to Pursue</p> <p>All Cllr's</p> <p>All Cllr's</p> <p>Clerk to pursue</p> <p>Clerk to pursue</p>
12/25	<p>CORRESPONDENCE</p> <p>St James' Church – Cllr Smart to follow up</p>	<p>Cllr Smart to pursue</p>

Initials Chairman

13/25	<p>REPORTS FROM PARISH COUNCIL REPRESENTATIVES</p> <p>Moor Pond Wood: No updates.</p> <p>Village Hall: No updates. Cllr Hesketh advised it is the end of year for the Village Hall accounts. They have their profits from the bonfire event. They have indicated they do not wish to be involved in the Bonfire this year.</p>	
14/25	<p>COUNCILLOR REPORTS</p> <p>Cllr Bennett informed that she has had a prowler checking out her car on Thursday 2nd January. She intends to bring this up at the police surgery. The PC reported a property on Forest Lane was burgled before Christmas.</p> <p>Cllr Seagrave advised the trees on Moor Road next to the fencing need cutting back. He has spoken with Stephen Walker (Friends of MPW) and he agrees for this to be carried out. Cllr Seagrave and Bly to pursue.</p> <p>Cllr Hesketh advised she has been approached by a parishioner regarding a letter from Torkard Hill Medical Centre regarding Section 106 money, which is monies that developers pay to local councils for infrastructure and public services. The letter which is available on their Facebook page advises that Torkard Hill made a Freedom of Information Act request to Ashfield District Council who confirmed that millions of pounds have been received over the past 10 years. The letter advises that NHS Nottingham and Nottinghamshire have confirmed none of this money has come to local health services in this area. The Parish Council asked the Clerk to contact Ashfield District Council for clarification on this and to justify why the money has not been spent on healthcare locally.</p>	<p>Cllr's to cut back trees</p> <p>Clerk to write to ADC</p>
15/25	<p>DATE AND TIME OF NEXT MEETING</p> <p>The date of the next Full Council Meeting is Wednesday 12th March, 7:15pm at the Papplewick & Linby Village Hall, Linby Lane, Papplewick. This will include the APA (Annual Parish Assembly). All welcome</p>	

Meeting ended 21:20

Signed: _____ **Chairman** _____

Initials Chairman