

Explanation of variances – pro forma

Name of smaller authority:

PAPPLEWICK PARISH COUNCIL

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all [Blue highlighted boxes](#)

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	64,382	66,661				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	20,359	22,287	1,928	9.47%	NO		
3 Total Other Receipts	6,186	8,869	2,683	43.37%	YES		<i>The main difference is profit received from the Bonfire Event held in 2024/25 and not in 23/24 £3,770.07. Breakdown: 24/25: VAT Reclaim £1,742.18, Annual wind turbine payment £2,436.81, Bonfire Event £3,770.07, Contributions towards a Defibrillator cabinet £600, Contributions towards new play equipment £300, Bank charge errors £19.60. Total £8,868.66. 23/24: VAT reclaim £1,411.59, Annual wind turbine payment £2,377.37, Contribution towards a barrel £600, Insurance Claim £1,798.00. Total £6,186.96. £8,868.66 - £6,186.96 = £2,681.70</i>
4 Staff Costs	7,574	9,477	1,903	25.13%	YES		<i>The Clerk's hours increased from 9 per week to 12 per week from 1st January 2025 which resulted in an increase in Clerk's wages and pension contributions in 24/25. It was agreed to increase the Clerk's pay in 2024/2025 in line with NALC payscales. Breakdown: 24/25: Wages £7,214.73, Pension contributions £2,088.81, HMRC contributions £173.62. Total £9,477.16. 23/24: Wages £6,739.83, Pension contributions £760.32, HMRC contributions £74.33. Total £7,574.48. £9,477.16 - £7,574.48 = £1,902.68</i>
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,692	12,299	-4,393	26.32%	YES		<i>paid in 23/24 and not in 24/25 £1000 and installation of a 'welcome sign' £1923. Breakdown of payments in 23/24: VAT £1911.35, Home office exp £312, ICO reg £35.00, Donations £460.08, Subscriptions £192.51, Grass cutting £200, Web maintenance £1,001.76, Hall hire £112, Insurance £2,031.15, Park grass cutting £880, Play maintenance/inspection £2,318.84, New equipment purchase £0, Tree maintenance £0, Printing £164, Stationery/admin £8.33, Wreath £18.54, Audit fees £360, Fireworks £1000, Training £0, Environment & Community Fund £631, Tubs/Flowers £1,778.68, Christmas £994.71, Village improvements £2,282.52. Total payments £16,692.47. Breakdown of payments in 24/25: VAT £1164.61, Home office exp £312, ICO reg £35, Donations £333.33, Subscriptions £194.53, Grass cutting & strimming £410, Web maintenance £611.76, Hall hire £160, Insurance £2078.62, Park grass cutting £800, Park maintenance/inspection £759.56, New equipment purchase £650.60, Tree maintenance £385, Printing £138, Stationery/admin £168.49, Wreath £18.54, Audit fees £330, Fireworks £0, Training, £247.50, Environment & Community Fund £738.86, Tubs/flowers £627.95, Christmas £582.93, Village improvements £97.22, New PC Laptop £499.17, Other which includes a Defibrillator cabinet, pads & battery £955.17. Total payments £12,298.84. £16,692.47 - £12,298.84 = £4,393.63</i>
7 Balances Carried Forward	66,661	76,041				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	66,661	76,041				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	112,274	111,933	-341	0.30%	NO		
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable