

# PAPPLEWICK PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council held at the Papplewick & Linby Village Hall on Wednesday 14<sup>th</sup> May 2025 at 7:15pm

**Present:** Cllr's R Smart, C Hesketh, S Bennett, N Seagrave, A Bly and L Gretton (Clerk)  
Cllr's M Smith (GBC), S Pickering (GBC), S Bestwick (GBC, NCC)

Members of the public: 4

### **1. Election of Chair**

Cllr Rowan Smart was nominated as Chair and was duly elected. Proposed by Cllr Carolyn Hesketh and Seconded by Cllr Sylvie Bennett. Cllr Rowan Smart signed the Declaration of Acceptance of Office.

### **2. Election of Vice-Chair**

Cllr Carolyn Hesketh was nominated as Vice-Chair and was duly elected. Proposed by Cllr Rowan Smart and seconded by Cllr Sylvie Bennett. Cllr Carolyn Hesketh signed the Declaration of Acceptance of Office.

### **3. All Councillor's to check Register of Interests are up to date**

Actioned

### **4. Apologies**

Cllr S Roberts

### **5. Approval of the Annual Meeting of the Parish Council minutes held 8<sup>th</sup> May 2024**

It was resolved to accept the minutes as a true record. Proposed by Cllr Smart and seconded by Cllr Hesketh and signed by the Chair, Cllr Smart

### **6. Election of Representatives**

- i) Village Hall – Cllr Sylvie Bennett agreed to be the representative
- ii) Moor Pond Woods – Cllr Nigel Seagrave agreed to be the representative
- iii) Playing Field – Cllr Carolyn Hesketh agreed to be the representative
- iv) Health & Safety – Cllr Rowan Smart agreed to be the representative

### **7. Election of Committee Members**

- i) Finance – Cllr's Rowan Smart, Carolyn Hesketh, Sylvie Bennett and A Bly
- ii) HR – Cllr's Carolyn Hesketh, Rowan Smart and Sylvie Bennett

### **8. Election of Working Party Members**

- i) Papplewick Environment & Community Fund – Cllr's Rowan Smart and Andy Bly
- ii) Playground – Cllr's Carolyn Hesketh, Rowan Smart, Sylvie Bennett and Andy Bly
- iii) Traffic / Flooding – Cllr's Rowan Smart and Nigel Seagrave

### **9. Statement of Parish Council Accounts**

The Bank Reconciliation to 31<sup>st</sup> March 2025 was circulated to the PC prior to the meeting.

### **10. Review of Fixed Asset Register**

The Clerk reported the Fixed Asset Register has been updated to 31<sup>st</sup> March 2025 which includes removing some of the Christmas lights which are lost or no longer working. The Defibrillator cabinet and PC Laptop have been added to the Register. The Clerk advised a full review of the Register is required this year.

### **11. Date of next meeting**

Wednesday 13<sup>th</sup> May 2026

The meeting ended at 19:24

Signed \_\_\_\_\_ Chairman