

PAPPLEWICK PARISH COUNCIL

Minutes of the meeting held on Wednesday 14th May 2025 at the Papplewick & Linby Village Hall, Linby Lane, Papplewick following the Annual Parish Assembly

Present: Cllr's R Smart (Chair), C Hesketh (Vice-Chair), S Bennet, N Seagrave, A Bly, S Cassey and L Gretton (Clerk).

Cllr S Bestwick (GBC, NCC), M Smith (GBC), S Pickering (GBC)

Members of the public: 5

<u>Minute No</u>		<u>Action</u>
51/25	WELCOME & APOLOGIES FOR ABSENCE <u>a) Apologies for Absence</u> Cllr S Roberts – received and accepted	
52/25	DECLARATIONS OF INTEREST Cllr C Hesketh & S Bennett– Papplewick & Linby Village Hall Cllr R Smart & Cllr C Hesketh – Papplewick Village Fayre (PappFest) Cllr N Seagrave – Moor Pond Wood	
53/25	CO-OPTION OF SOPHIE CASSEY Proposal to co-opt Sophie Cassey – All in agreement. Sophie Cassey signed the Declaration of Acceptance of Office	Cllr Cassey to submit ROI to GBC
54/25	APPROVAL OF MINUTES The minutes of the March 2025 meeting were accepted as a true record. Proposed by Cllr Smart, seconded by Cllr Hesketh and signed by the Chair, Cllr Smart	
55/25	REPORTS FROM DISTRICT AND COUNTY COUNCIL REPRESENTATIVES <u>a. Sign on Main Street (near Papplewick Hall)</u> On order, expected in 4 to 6 weeks <u>b. Meeting onsite with Paula Johnson at Via</u> Cllr Bestwick to arrange a date to meet with Paula Johnson from Via in Papplewick to discuss Highways matters including Grips on Forest Lane, inspection of footpath on Moor Road, issues with flooding on the bend on Blidworth Waye and drainage near Ward Cottage. <u>c) The Dell, Papplewick</u> Cllr Smith commented The Dell has been successful in the appeal. He advised the rules have changed since the original application was submitted to GBC. Cllr Bestwick commented the changes to the National Planning Policy Framework alters the green belt status and this approval is a consequence of that change. It makes it easier in certain circumstances to develop on the green belt. <u>d) Compulsory DBS Checks on Councillors</u> Cllr Smith advised all Councillors across the Borough are now required to have a DBS Check. <u>e) Taxi driving licences</u> Cllr Smith and Cllr Pickering commented on a safeguarding workshop they attended recently and raised concerns surrounding checks on taxi drivers. They advised more needs to be done to ensure taxi drivers in the borough are fully compliant and understand what they can and can't do. <i>Cllr's left at 19:35 to attend another meeting.</i>	

Initials Chairman

56/25	<p>MATTERS ARISING</p> <p>i) Police beat surgeries update – The Clerk reported only one attendee at the last surgery. The Clerk to arrange another date.</p> <p>ii) Defibrillator update – Installed at the Village Hall. Cllr Roberts to show Cllr's how to test the machine. Cllr Hesketh agreed to contact Sarah Slack at the Village Hall re: updating the defibrillator sign which currently has an X through it, and ordering a new sign</p> <p>iii) Mansfield Road Papplewick Sign – VOTE – Use Papplewick Environment & Community Fund to pay £930.31 for the sign – All agreed. Cllr Hesketh advised the PC not to wait for agreement from The Marshall family, that the PC should order the sign and if the Community Fund don't agree to the expenditure, the cost will come out of PC funds. All agreed.</p> <p>iv) Main Street sign near Papplewick Hall – Discussed above 55/25a</p> <p>v) Wire fencing, Papplewick Hall – COMPLETE. Cllr Bennett commented there is a prickly bush that is coming over the fencing and needs cutting back. The PC agreed</p> <p>vi) Organising of Container – COMPLETE</p> <p>vii) Plaque for King's Coronation Tree Church Lane – Cllr Bennett investigating</p> <p>viii) Sign for gate on Church Lane – Cllr Bennett investigating</p> <p>ix) Litter Pick 29th March – Cllr Smart commented on a successful litter pick</p>	<p>Clerk to arrange next surgery</p> <p>Cllr Roberts to pursue with all cllr's</p> <p>Cllr Hesketh to contact VH</p> <p>PC to order the sign</p> <p>PC to liaise with the Marshall family</p> <p>Lengthsman to cut back bush</p> <p>Cllr Bennett to pursue the plaque and sign</p>
57/25	<p>OPEN FORUM</p> <p>a. Public Participation:</p> <p>Moved to end of meeting 68/25</p>	
58/25	<p>REPORTS FROM WORKING PARTIES</p> <p>1. Transport & Road Safety</p> <p><u>Overview of Lorry Watch results/findings</u></p> <p>136 reported violations:</p> <ul style="list-style-type: none"> o 26 Legitimate Access o 53 Advisory warning by e-mail or Telephone o 22 Duplicate* o 15 Failed to Respond o 16 No Trace o 2 Addressee gone away o 2 Keeper Refused to Provide Information <p>The Papplewick Environment Weight Restriction (EWR) remains on Dean Taylor's radar after securing funding to carry on their HGV enforcement this year.</p> <p>When future HGV enforcement is happening the area, Dean will let the PC know and will more than grateful for any support.</p> <p><u>Update on Grips on Forest Road</u> Discussed above, 55/25b</p> <p><u>Update on LAF re Calverton Line</u> Cllr Smart reported he and the Clerk met with Neil Lewis from NCC. He advised the Calverton Line is the last of the mineral lines to be developed as a multi-use trail. A feasibility study has been conducted by Via and they are now waiting for funding. His colleague, Heather Stokes works for the Green Estates Team and is the lead on the project. She will reach out when they need support from the Parish Council.</p>	

	<p><u>Playing Field and Associated Facilities</u> Lengthsman: Cllr Hesketh advised the hours for 25/26 are reduced as the total amount of funding has remained the same, though costs have increased. Hours allocated for the year: 57.5. The PC currently have 56.25 hrs.</p> <p>Plans for QE2 Playing Field:</p> <ul style="list-style-type: none"> ○ Results from the User Group preferences (local schools and The Brownies): Front runners are a Zip Wire, Climbing equipment, balance beam and basketball. ○ Results from Questionnaire: 63 responses from the questionnaire which was on the Friends of QEII Facebook Page and hard copies in different places around the parish. ○ Next steps: Amalgamate all the responses to find out which equipment people are asking for. ○ Cllr Hesketh advised she has started working on the Tender 																																																																															
59/25	<p><u>HUMAN RESOURCES</u> <u>Courses appropriate to Parish Councillors</u> The Code of Conduct and Parish Councillor Training Courses run by NALC are both beneficial for new Councillors. Upcoming courses are held in Sutton cum Lound and East Leake. The Clerk to contact NALC re whether they are running these courses online.</p>	Clerk to contact NALC re online training courses																																																																														
60/25	<p><u>FINANCE AND ADMINISTRATION</u> <u>i. Finance Report</u> <u>Bank Balance</u> £95,523.61</p> <p><u>Payments</u></p> <table border="1"> <thead> <tr> <th>Date</th><th>Details</th><th>Amount</th></tr> </thead> <tbody> <tr><td>19/03/25</td><td>A.R Musson – Strim verges x 2 & hedges Church Lane</td><td>£492.00</td></tr> <tr><td>19/03/25</td><td>A Sharpe – Reimburse for slats for bench</td><td>£45.36</td></tr> <tr><td>19/03/25</td><td>Defib Store – Pads and battery</td><td>£190.80</td></tr> <tr><td>25/03/25</td><td>E Gretton – Reimburse for Microsoft 365 Upgrade</td><td>£104.99</td></tr> <tr><td>25/03/25</td><td>E Gretton – Reimburse for files for accounts</td><td>£9.64</td></tr> <tr><td>25/03/25</td><td>E Gretton – Reimburse for stationery</td><td>£2.99</td></tr> <tr><td>27/03/25</td><td>Virgin Money – Bank charges</td><td>£10.10</td></tr> <tr><td>01/04/25</td><td>E Gretton – March wages and home office expenses</td><td>£758.98</td></tr> <tr><td>01/04/25</td><td>NCC – Pension Fund March</td><td>£220.74</td></tr> <tr><td>01/04/25</td><td>HMRC – Tax & N.I</td><td>£54.46</td></tr> <tr><td>02/04/25</td><td>JR Electrical – installation of defib cabinet</td><td>£240.00</td></tr> <tr><td>03/04/25</td><td>Plantscape – Holostar planters with brackets</td><td>£169.56</td></tr> <tr><td>17/04/25</td><td>Proweb – Unix hosting</td><td>£80.00</td></tr> <tr><td>17/04/25</td><td>Nottingham Printing – Playground leaflet</td><td>£111.00</td></tr> <tr><td>17/04/25</td><td>Papplewick Village Fayre (PappFest) – Donation</td><td>£300.00</td></tr> <tr><td>17/04/25</td><td>Vitty – Website management (6 month)</td><td>£390.00</td></tr> <tr><td>17/04/25</td><td>Weedfree Landscapes Ltd – Grass cutting Apr</td><td>£96.00</td></tr> <tr><td>29/04/25</td><td>Virgin Money – Bank charges</td><td>£9.80</td></tr> <tr><td>01/05/25</td><td>E Gretton – Wages and home office expenses</td><td>£757.55</td></tr> <tr><td>01/05/25</td><td>HMRC – Employers N.I & Tax</td><td>£122.63</td></tr> <tr><td>01/05/25</td><td>NCC – Pension Fund – April</td><td>£224.37</td></tr> <tr><td>01/05/25</td><td>East Midlands Audit – internal audit</td><td>£120.00</td></tr> <tr><td>01/05/25</td><td>A Sharpe – Expenses for bench*</td><td>£54.00</td></tr> <tr><td>01/05/25</td><td>Weedfree Landscapes – Grass cutting May</td><td>£96.00</td></tr> <tr> <td></td><td>Total</td><td>£4,660.97</td></tr> </tbody> </table> <p><u>Payments for Processing</u></p> <p>* Clerk to invoice the Village Hall for A Sharpe Expenses £54.00</p>	Date	Details	Amount	19/03/25	A.R Musson – Strim verges x 2 & hedges Church Lane	£492.00	19/03/25	A Sharpe – Reimburse for slats for bench	£45.36	19/03/25	Defib Store – Pads and battery	£190.80	25/03/25	E Gretton – Reimburse for Microsoft 365 Upgrade	£104.99	25/03/25	E Gretton – Reimburse for files for accounts	£9.64	25/03/25	E Gretton – Reimburse for stationery	£2.99	27/03/25	Virgin Money – Bank charges	£10.10	01/04/25	E Gretton – March wages and home office expenses	£758.98	01/04/25	NCC – Pension Fund March	£220.74	01/04/25	HMRC – Tax & N.I	£54.46	02/04/25	JR Electrical – installation of defib cabinet	£240.00	03/04/25	Plantscape – Holostar planters with brackets	£169.56	17/04/25	Proweb – Unix hosting	£80.00	17/04/25	Nottingham Printing – Playground leaflet	£111.00	17/04/25	Papplewick Village Fayre (PappFest) – Donation	£300.00	17/04/25	Vitty – Website management (6 month)	£390.00	17/04/25	Weedfree Landscapes Ltd – Grass cutting Apr	£96.00	29/04/25	Virgin Money – Bank charges	£9.80	01/05/25	E Gretton – Wages and home office expenses	£757.55	01/05/25	HMRC – Employers N.I & Tax	£122.63	01/05/25	NCC – Pension Fund – April	£224.37	01/05/25	East Midlands Audit – internal audit	£120.00	01/05/25	A Sharpe – Expenses for bench*	£54.00	01/05/25	Weedfree Landscapes – Grass cutting May	£96.00		Total	£4,660.97	Clerk to invoice VH
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Initials Chairman

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61/25	<p><u>POLICIES TO REVIEW</u></p> <p>Council Standing Orders: Cllr Hesketh and the Clerk Financial Risk Management Policy: Cllr Hesketh Financial Reserves Policy: Cllr Hesketh Health & Safety Policy: Cllr Smart Complaints Procedure: Cllr Smart Safeguarding Children and Young People Policy: Cllr Cassey Freedom of Information: Cllr Bennett GDPR Policies: Cllr Bly</p>	<p>All Cllr's to review policies</p>															
62/25	<p><u>PAPPLEWICK ENVIRONMENT & COMMUNITY FUND</u></p> <p>Environment Fund Total: £17,061.23</p> <p>Recent activities and outcomes: None since last meeting</p> <p>Proposals from PPC for use of funds: Contribution towards the Sign and a contribution to the match funding required for the QE2 Playing Field refurbishment</p>																

Initials Chairman

63/25	<p>PLANNING AND DEVELOPMENT</p> <p>New applications:</p> <table border="1"> <tr> <th>Reference/Location</th><th>Proposal</th><th>PC Observations</th></tr> <tr> <td>2025/0217 Land at Top Wighay Farm, Linby</td><td>Variation of section 106 legal agreement in respect of 2020/0050 to include additional obligations to allow the delivery of a larger percentage of affordable housing units</td><td>No comments made by PC</td></tr> <tr> <td>2025/0305TPO Moor Pond Wood (NCC)</td><td>Alterations to five trees – 4 x Common Ash, 1 x Pedunculate Oak</td><td>SB, SR, NS, RS, AB – No objection CH – Asked for clarification on which trees require work.</td></tr> <tr> <td>2025/0035 Pumping Station Museum, Rigg Lane</td><td>Extend an existing portal frame building to house and conserve two historic steam engines and create visitor centre, including café</td><td>To discuss at meeting (see below)</td></tr> </table> <p>2025/0035 Pumping Station application: Cllr Smart raised concerns regarding parking at the site and advised there is no supporting evidence how they plan to accommodate more cars. He advised the Highways Authority had previously expressed similar concerns. The Clerk to contact the Planning Officer to request up to date plans of the new car park in the adjacent field.</p> <p>Appeals:</p> <table border="1"> <tr> <th>Reference/Location</th><th>Proposal</th><th>PC Observations</th><th>GBC Decision</th><th>Appeal Decision</th></tr> <tr> <td>2023/0877, Land to West of 175 Mansfield Road, Papplewick</td><td>Mixed use of keeping horses and stationing of caravans for residential use</td><td>Object</td><td>Refused</td><td>Appeal Allowed</td></tr> </table>	Reference/Location	Proposal	PC Observations	2025/0217 Land at Top Wighay Farm, Linby	Variation of section 106 legal agreement in respect of 2020/0050 to include additional obligations to allow the delivery of a larger percentage of affordable housing units	No comments made by PC	2025/0305TPO Moor Pond Wood (NCC)	Alterations to five trees – 4 x Common Ash, 1 x Pedunculate Oak	SB, SR, NS, RS, AB – No objection CH – Asked for clarification on which trees require work.	2025/0035 Pumping Station Museum, Rigg Lane	Extend an existing portal frame building to house and conserve two historic steam engines and create visitor centre, including café	To discuss at meeting (see below)	Reference/Location	Proposal	PC Observations	GBC Decision	Appeal Decision	2023/0877, Land to West of 175 Mansfield Road, Papplewick	Mixed use of keeping horses and stationing of caravans for residential use	Object	Refused	Appeal Allowed	<p>Clerk to contact Lee Scudder at NCC</p> <p>Clerk to request up to date plans</p>
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64/25	<p>PARISH COUNCIL PROJECTS</p> <ul style="list-style-type: none"> ○ Salt bins – To be distributed on Church Lane – Cllr Bly to action ○ Summer flowers – Plants from Reuben Shaw delivery 25th May Cllr Bly and Cllr Cassey to plant out. Cllr Hesketh advised she has purchased plants from Shirley Nurseries for the flower beds on the playing field. Cllr Hesketh will plant out. ○ VE Celebration bunting: Thank you to everyone who helped put up the bunting in the village. 	<p>Cllr Bly to pursue</p> <p>Cllr's to plant out flowers</p>																						
65/25	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> ○ Trees in Moor Pond Wood – a resident contacted the PC regarding trees overhanging their property. The Clerk directed them to Lee Scudder at NCC and Dr Stephen Walker, Friends of MPW ○ 2023/0877 Appeal granted for mixed use of keeping of horses and the stationing of caravans for residential use – The PC received communication from a member of public regarding starting a petition. Cllr Smart responded advising it is not within the PC's role to initiate or support a petition. He advised should any issues arise re health and safety or disturbances then these will be raised directly with the relevant authority. ○ St James Church: Cllr Smart advised he met with Reverend Raff to discuss the church yard maintenance. 																							

PLANNING AND DEVELOPMENT

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2025/0035 Pumping Station application: Cllr Smart raised concerns regarding parking at the site and advised there is no supporting evidence how they plan to accommodate more cars. He advised the Highways Authority had previously expressed similar concerns. The Clerk to contact the Planning Officer to request up to date plans of the new car park in the adjacent field.

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Clerk to contact
Lee Scudder at
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64/25

PARISH COUNCIL PROJECTS

- Salt bins – To be distributed on Church Lane – Cllr Bly to action
- Summer flowers – Plants from Reuben Shaw delivery 25th May Cllr Bly and Cllr Cassey to plant out. Cllr Hesketh advised she has purchased plants from Shirley Nurseries for the flower beds on the playing field. Cllr Hesketh will plant out.
- VE Celebration bunting: Thank you to everyone who helped put up the bunting in the village.

Cllr Bly to pursue

Cllr's to plant out flowers

65/25

CORRESPONDENCE

- Trees in Moor Pond Wood – a resident contacted the PC regarding trees overhanging their property. The Clerk directed them to Lee Scudder at NCC and Dr Stephen Walker, Friends of MPW
- 2023/0877 Appeal granted for mixed use of keeping of horses and the stationing of caravans for residential use – The PC received communication from a member of public regarding starting a petition. Cllr Smart responded advising it is not within the PC's role to initiate or support a petition. He advised should any issues arise re health and safety or disturbances then these will be raised directly with the relevant authority.
- St James Church: Cllr Smart advised he met with Reverend Raff to discuss the church yard maintenance.

66/25	REPORTS FROM PARISH COUNCIL REPRESENTATIVES Moor Pond Wood: Cllr Seagrave commented on how much the Friends of MPW do in the Woods and will host a BBQ in June as a thank you. Mrs Kerr thanked the Parish Council for their donation towards for the wood to construct the bridge. Village Hall: Cllr Bennett reported they now have a permanent secretary and Health & Safety Officer who is starting to make a lot changes to ensure they conform to all H&S procedures. They have purchased new chairs and have cleared the hall and put up shelving. They have issues with the new heating system which is being looked at.	
67/25	COUNCILLOR REPORTS None	
68/25	OPEN FORUM – Public Participation <u>1. Parking on Main Street</u> A resident commented on the ongoing issues with parking on Main Street which affects residents in the village with impaired vision and mobility. Cllr Smart agreed to discuss with Paula Johnson at the onsite meeting.	Cllr Smart to liaise with P Johnson, Via
69/25	DATE AND TIME OF NEXT MEETING The next meeting has been brought forward to 2 nd July 2025 at 7:15pm.	

Meeting ended 20:42

Signed: _____ Chairman _____

Initials Chairman