

PAPPLEWICK PARISH COUNCIL

Minutes of the Full Council meeting held on Wednesday 8th July 2026 at the Papplewick & Linby Village Hall, Papplewick commencing 7:15pm.

Present: Cllr's C Hesketh (Chair), S Bennett (Vice-Chair), A Bly, N Seagrave, S Cassey, T McGuire, A Sherwin and L Grettton (Clerk).

Cllr S Bestwick (NCC/GBC). Members of the public: 6

Ref		Action
107/26	APOLOGIES FOR ABSENCE GBC Cllr's M Smith & S Pickering	
108/26	DECLARATIONS OF INTEREST Cllr Hesketh – Papplewick Village Fayre (PAPPFEST) – Agenda Item: 119/26	
109/26	APPROVAL OF MINUTES The minutes of the May 2026 meeting were accepted as a true record. Proposed by Cllr Seagrave seconded by Cllr Bennett and signed by the Chair, Cllr Hesketh	
110/26	OPEN FORUM – Time allocated for members of the public to address the Council <u>a) Flag on Main Street</u> A resident asked if the PC were responsible for the flag on Main Street. Cllr Hesketh advised it is privately owned. <u>b) Planning Application 2026/0373, Abbey View, Ravenshead parish</u> A member of public contacted the PC prior to the meeting with concerns regarding a planning application on Blidworth Way. The PC advised the property is within the parish of Ravenshead and therefore the PC had not been consulted on. Two members of the public attended the meeting to discuss the application, highlighting their concerns to the PC regarding the proposal for Nurturecare, a Health & Social Care provider, to house 18 – 25 year olds at the property. The members of public advised they felt the location was inappropriate and would not create any community involvement for the individuals as the property is in a remote area, with no footpath on Blidworth Way. They advised there is 6 acres of land with no boundaries, which raises concerns for the security of the young adults and residents. They advised the deadline for comments is 15 th July. Cllr Hesketh advised the PC will take the time to review the application and decide on whether they will submit any comments.	The PC to review the application and discuss a response
111/26	REPORT FROM CLLR BESTWICK (NCC/GBC) <u>a) Blocked Drains</u> The drains outside of Ward Cottage and on Main Street will require a partial road closure and may involve digging up the road. The work has been scheduled, date to be confirmed. <u>b) Proposal for a pedestrian crossing on Linby Lane – update</u> Via advise they cannot install a crossing with a refuge in the centre of the road as the road opposite the Village Hall isn't wide enough. They advise they can install a tactile crossing point only. The footpath will be extended from Blacksmith Court to that crossing point and signage will be installed. It's a long process which involves Via presenting the proposal to NCC and then NCC conducting a feasibility study to ensure it's viable, and then the money must be found. Cllr Bestwick to raise it in January as one of his three priorities to help the case. It may not be in the scheduled until 27/28 or even 28/29. Cllr Bennett commented none of the cars stop to allow pedestrians to cross at the tactile crossing further down at the layby so doesn't see how this will make it any easier or safer for pedestrians to cross at this point. Cllr Hesketh commented the tactile crossing isn't much use, but the extended pavement will be welcomed. i. Cllr Bestwick commented on the PC's petition to be presented to NCC for an overall solution for the Griffin's Head crossroads. He advised getting as many people to sign as possible and he will present it to the Council in Chamber where they will have to respond. ii. Cllr Bestwick commented more photographic evidence is needed to show parking is an issue on Blidworth Way / Hall Lane bend. The end game will be double yellow lines, however they will need to demonstrate it's causing a safety issue. The worry is it will push vehicles closer into the village. The issue seems to be during a cricket match / training. Cllr Bestwick agreed to contact the Cricket Club in the first instance.	Cllr Bestwick to report back to PC Photographic evidence required

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	<u>c) Weight limit signs on Papplewick Lane / Moor Road and repositioning current signage</u> NCC advise the existing restrictions are adequate and they see no benefit in extending the weight limit. Cllr Hesketh commented the biggest concern is there is no weight limit on Moor Road and vehicles coming from Papplewick Lane from Hucknall are allowed to turn left onto Moor Road but then have nowhere to go. She advised there is a sign at the end of Papplewick lane but the weight restriction doesn't start until further up Moor Road towards the Cross Roads. Cllr Bestwick confirmed he did put all this forward to NCC. Cllr Hesketh requested new signage as the current signs are old and faded. Cllr Bestwick agreed to pursue. <u>d) Pedestrian crossing signage Linby Lane update</u> No updates – <i>remove from agenda</i> <u>e) Hall Lane junction remedial works – expected 2026/27</u> No updates – <i>remove from agenda</i> <u>f) Graffiti and new bin request near bench on Forest Lane junction</u> The PC confirmed the graffiti has been painted over however they would like to request a new bin. Cllr Bestwick agreed to pursue. <u>g) Local Government Re-organisation update</u> Update expected next week. <u>h) Gedling Local Development Plan</u> The Consultation is now live until 3rd August and individuals and the PC can submit their comments online	Cllr Bestwick to request new weight limit signs Clerk to remove item Clerk to remove item Cllr Bestwick to request bin Cllr Bestwick to update PC
112/26	<u>PARKING ON MAIN STREET</u> <u>a) Update from Residents Working Party</u> Cllr Seagrave circulated three posters to choose from, which asks for people to sign the petition for NCC to review the traffic issue at the crossroads and in the village. Cllr McGuire agreed to put the petition on change.org. ALL AGREE. Hardcopy petitions will be circulated through the village and at PappFest (away from entrances). A resident commented on the overweight vehicles coming through the village and advised he has submitted 5 violations to NCC Trading Standards in the last 2 weeks and will continue to submit evidence.	PC to provide feedback to NS TM to pursue change.org
113/26	<u>LENGTHSMAN SCHEME</u> New jobs: Cllr Sherwin to contacted Andy re: the overhanging tree on Church Lane, which is hitting the glass lamp, paint the fence alongside the playing field (forest green colour), remove weeds from planters (leave perennials) and replace part of the fence at Hall Lane triangle. Outstanding jobs: Clearing weeds along Main Street outside of Papplewick Hall. Cllr Bennett to request a timeframe from Andy. Siding up on Moor Road from Cross Roads down to the Moor Pond Wood entrance – Cllr Bestwick agreed to pursue The PC agreed for PAPPFEST to be allocated a couple of the Lengthsman's hours.	AS to pursue SB to pursue Cllr Bestwick to pursue siding up
114/26	<u>HALL LANE TRIANGLE</u> <u>a) Update on improvements to the area</u> Cllr McGuire advised the white fence is broken and will need replacing. Cllr Bennett to submit a job for the Lengthsman (see agenda item 113/26) <u>c) Speeding and Parking</u> Cllr Bestwick advised extending the 30mph speed limit up to Blidworth Waye Bend near Hall Lane is on the list for 27/28. <i>Remove from Agenda</i>. Parking discussed in 111/26 bii.	Clerk to remove item
115/26	<u>DEFIBRILLATOR</u> The new battery has been installed and the Stop the Bleed kit is in the cabinet. No further action. <i>Remove from agenda</i>.	Clerk to remove item
116/26	<u>PAPPLEWICK ENVIRONMENT & COMMUNITY FUND</u>	

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	Funding update: £18,378.96 The Marshalls have agreed to allocating £13,895 to the Playground refurbishment.	
117/26	TRAINING UPDATE The Clerk circulated details of the NALC Park Inspection Course prior to the meeting. Cllr Hesketh asked if a Councillor would like to attend the course – No volunteers. CILCA Qualification update – No updates at this time. <i>Remove from agenda</i>	Clerk to remove item
118/26	POLICIES a) <u>GDPR Policies to review</u> Cllr Hesketh circulated the policies for review by the PC prior to the meeting, which included the Data Protection Policy, Data Privacy Notice and Records Retention Policy. The Data Breach Policy and Data Subject Access Request Procedure policy were adopted in January, however as they are a suite of policies they should be reviewed together and therefore all 5 GDPR policies are to be adopted. b) <u>RESOLUTION to adopt the suite of GDPR Policies</u> Resolution to adopt the suite of GDPR Policies including Data Protection Policy, Data Privacy Notice, Records Retention Policy, Data Breach Policy and the Data Subject Access Request Procedure. ALL AGREE.	Clerk to upload to website
119/26	PAPPLEWICK VILLAGE FAYRE (PAPPFEST) Cllr Hesketh advised it is progressing well. They have been approved for the RAF Battle of Britain Fly Past.	
120/26	VILLAGE FLOWERS INCL VIA APPLICATION Cllr Hesketh advised the PC were late in their submission to Via for the Lamppost planters, however it has now been submitted.	
121/26	CHRISTMAS LIGHTS a) <u>Checking / Replacing of Christmas tree lights</u> Cllr Hesketh commented the lights need to be checked but they need to get to the connector, which is inside the box, however it's covered in weeds but will be checked nearer the time. b) <u>Installing lights on the tree at Hall Lane triangle, incl. hire of cherry picker & risk assessments</u> Cllr Hesketh reported that at the last meeting it was agreed to purchase more lights. The PC agreed for Cllr Hesketh to purchase 400 lights. Cllr Bly advised it will need a Cherry Picker to remove existing lights and replace with new lights. He confirmed he has a suitable licence to use a Cherry Picker. The PC will need to produce a Risk Assessment. Cllr Hesketh enquired about the electricity and recommended a qualified electrician carry out all necessary checks. The PC agreed. Cllr Hesketh to contact Kev Hills. Cllr Seagrave agreed to liaise with Mr Cundy.	CH to pursue CH to pursue NS to pursue
122/26	WEBSITE – IT SUPPORT No updates, Clerk to pursue.	Clerk to pursue
123/26	CLERK'S APPRAISAL UPDATE Cllr Hesketh advised the appraisal has now been completed by the HR Committee.	
124/26	CORRESPONDENCE RECEIVED – circulated prior to the meeting All correspondence has been circulated to the Parish Council prior to the meeting. a) <u>NALC AGM 21st October</u> Cllr Hesketh advised of the NALC AGM in October and asked if any Councillors would like to attend – No Volunteers. Cllr Hesketh and the Clerk to attend. b) <u>Watnall Road Baptist Church Youth Club request</u> The Youth Club asked if they could use the playing field again this year on 20th August. The Clerk had responded to advise it was expected the playground refurbishment works would be carried out during this time. The works may be pushed back until the beginning of September, however the PC advised it may be that the Contractor is onsite preparing the site during this time and therefore, for safety reasons, the request cannot be granted on this occasion.	The Clerk to book on

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125/26	PLANNING MATTERS a) <u>new applications</u> <table border="1"> <thead> <tr> <th>Ref / Location</th><th>Proposal</th><th>PC Comments</th></tr> </thead> <tbody> <tr> <td>2026/0469TCA, Papplewick Lodge, Main Street</td><td>T1 – Advanced decline – fell (Yew), T2 – Holly – Fell pushing onto structure T3, T4, T5 – Crown lift (reduce back) to give 2-3m clearance from structure roof.</td><td>No objection.</td></tr> <tr> <td>2026/0373, Abbey View, Ravenshead</td><td>Change of use from residential to a supported care home (no external alterations)</td><td>Discussed in Open Forum – PC to review application</td></tr> </tbody> </table> b) <u>Neighbourhood Plan Update</u> Cllr Hesketh advised Papplewick's Neighbourhood Development Plan will need to be updated in 2028. She commented the plan sits alongside Gedling's Local Plan and allows communities to have a say in developments in the area to ensure the types of development meet local needs. She commented it is a formal process which will need to go to referendum to the parish. It is a lengthy process and she asked for volunteers to begin to move the project forward. She advised they would not be working on their own, everyone will contribute, it's just to find out what is required and begin to look at the project. No Volunteers.	Ref / Location	Proposal	PC Comments	2026/0469TCA, Papplewick Lodge, Main Street	T1 – Advanced decline – fell (Yew), T2 – Holly – Fell pushing onto structure T3, T4, T5 – Crown lift (reduce back) to give 2-3m clearance from structure roof.	No objection.	2026/0373, Abbey View, Ravenshead	Change of use from residential to a supported care home (no external alterations)	Discussed in Open Forum – PC to review application																																																										
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126/26	FINANCE AND ADMINISTRATION a. <u>Finance Report</u> The bank statements were circulated prior to the meeting and approved by the Parish Council. <u>Bank Balance</u> £86,150.94 <u>Payments</u> <table border="1"> <tbody> <tr><td>22/05/2026</td><td>Andrew Sharpe (Lengthsman) - Grass seed</td><td>£27.98</td></tr> <tr><td>22/05/2026</td><td>Zurich Municipal - PC Insurance</td><td>£1,306.68</td></tr> <tr><td>26/05/2026</td><td>N Seagrave - reimburse for Perspex for Fit plaque</td><td>£54.02</td></tr> <tr><td>01/06/2026</td><td>E Gretton - May wages and home office expenses</td><td>£849.48</td></tr> <tr><td>01/06/2026</td><td>HMRC - Tax & Employer NI</td><td>£236.64</td></tr> <tr><td>01/06/2026</td><td>NCC - Pension Fund - May</td><td>£262.47</td></tr> <tr><td>27/05/2026</td><td>Ravenshead Parish Council - Lengthsman Sprayer</td><td>£150.00</td></tr> <tr><td>28/05/2026</td><td>Virgin Money - Bank charges (April)</td><td>£9.20</td></tr> <tr><td>01/06/2026</td><td>Weedfree Landscapes Ltd - Grass cutting on 28th May</td><td>£96.00</td></tr> <tr><td>01/06/2026</td><td>Papplewick Village Fayre Group (Pappfest) - Donation</td><td>£300.00</td></tr> <tr><td>11/06/2026</td><td>Reuben Shaw & Sons - Plants</td><td>£653.53</td></tr> <tr><td>11/06/2026</td><td>ROSPA Play Safety - Park Inspection</td><td>£133.20</td></tr> <tr><td>11/06/2026</td><td>Weedfree Landscapes Ltd - Grass cutting 10th June</td><td>£96.00</td></tr> <tr><td>13/06/2026</td><td>S Cassey - Reimburse for compost and plants</td><td>£45.65</td></tr> <tr><td>29/06/2026</td><td>Virgin Money - Bank Charges (May)</td><td>£10.40</td></tr> <tr><td>29/06/2026</td><td>Weedfree Landscapes Ltd - Grass cutting on 24th June</td><td>£96.00</td></tr> <tr><td>01/07/2026</td><td>E Gretton - June wages and home office expenses</td><td>£849.48</td></tr> <tr><td>01/07/2026</td><td>HMRC - Tax & Employer NI</td><td>£236.64</td></tr> <tr><td>01/07/2026</td><td>NCC - Pension Fund - June</td><td>£262.47</td></tr> <tr><td>30/06/2026</td><td>FCC Recycling (UK) Ltd – 3rd party funding for Playground refurb.</td><td>£10,750.00</td></tr> <tr><td>06/07/2026</td><td>C Hesketh - Reimburse for dog poo bags (Scot-Petshop)</td><td>£26.00</td></tr> <tr> <td></td><td>TOTAL</td><td>£16,451.84</td></tr> </tbody> </table>	22/05/2026	Andrew Sharpe (Lengthsman) - Grass seed	£27.98	22/05/2026	Zurich Municipal - PC Insurance	£1,306.68	26/05/2026	N Seagrave - reimburse for Perspex for Fit plaque	£54.02	01/06/2026	E Gretton - May wages and home office expenses	£849.48	01/06/2026	HMRC - Tax & Employer NI	£236.64	01/06/2026	NCC - Pension Fund - May	£262.47	27/05/2026	Ravenshead Parish Council - Lengthsman Sprayer	£150.00	28/05/2026	Virgin Money - Bank charges (April)	£9.20	01/06/2026	Weedfree Landscapes Ltd - Grass cutting on 28th May	£96.00	01/06/2026	Papplewick Village Fayre Group (Pappfest) - Donation	£300.00	11/06/2026	Reuben Shaw & Sons - Plants	£653.53	11/06/2026	ROSPA Play Safety - Park Inspection	£133.20	11/06/2026	Weedfree Landscapes Ltd - Grass cutting 10th June	£96.00	13/06/2026	S Cassey - Reimburse for compost and plants	£45.65	29/06/2026	Virgin Money - Bank Charges (May)	£10.40	29/06/2026	Weedfree Landscapes Ltd - Grass cutting on 24th June	£96.00	01/07/2026	E Gretton - June wages and home office expenses	£849.48	01/07/2026	HMRC - Tax & Employer NI	£236.64	01/07/2026	NCC - Pension Fund - June	£262.47	30/06/2026	FCC Recycling (UK) Ltd – 3 rd party funding for Playground refurb.	£10,750.00	06/07/2026	C Hesketh - Reimburse for dog poo bags (Scot-Petshop)	£26.00		TOTAL	£16,451.84	
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127/26	<u>PLAYING FIELD</u> a. ROSPA Annual Inspection Report Cllr Hesketh advised the report had no red points and advised given how close they are to having the new play equipment installed, no action is required at this time. b. Confirmation of playing field response form completed by Councillor on playground duty Cllr Bennett purchased a Playing Field Book and confirmed completion in the book and online. The book was passed to Cllr Seagrave. c. Heras fencing to sell Cllr Bly pursuing	NS to pursue AB to pursue									
128/26	<u>QEII PLAYGROUND PROJECT UPDATE</u> Update: Cllr Hesketh reported the PC held an extraordinary meeting to agree Kompan as the Contractor. The PC have been successful in obtaining a grant from FCC Communities Foundation for £100,000 less the £10,750 third party contribution which has now been paid by the PC. It has been agreed that Kompan will invoice FCC Communities Foundation for the full amount. The PC will pay the VAT, which they are allowed to claim back. The Funding agreement has been reviewed by Cllr Hesketh and the Clerk and circulated to the PC. Cllr Cassey to review the document and confirm with the PC. Cllr Hesketh advised the PC will need a legal contract between Kompan and the PC. She advised having investigated it, a JCT Minor Works Building Contract appears to be suitable. It costs £146.00 to download a proforma. The PC Agreed. Cllr Hesketh agreed to complete the document before seeking quotes from three Solicitors. Funding: Cllr Hesketh commented the PC is using £11,896 from the Playground equipment reserve; however they are keeping in the reserve any equipment which is not being removed i.e. the swings and roundabout. The Playground Equipment Improvement Fund is £12,706, which is a £10,000 grant from Put Things Right and £2,706 from the skatepark scrappage. £13,895.00 has been agreed from the Papplewick Environment and Community Fund, with confirmation of agreement from The Marshall family. Next Steps: Signing the FCC Communities Foundation agreement, arranging the contract, creating new signage for the playing field (near the new basketball court). Helen Guyler designed the original signs, Cllr Hesketh agreed to contact Helen for assistance. Timing: When the agreement is signed, Kompan will arrange for the equipment to be built and shipped. Work is due to commence early September with completion expected towards the end of October and will include the final inspections. The opening day is set for 7th November, the Bradbury Suite at the Village Hall has been booked (in case of rain). Kompan will plan the event which could include a fun safety talk with the preschool children, dressing up in high-viz and hardhats, colouring competitions and an ice-cream van etc. Stephanie at Kompan was keen to ensure it was a fun event for all the community.	SC to review document. CH to sign agreement CH to download proforma CH to contact H Guyler									
129/26	<u>CHURCH LANE REPAIRS</u> Cllr Bennett advised the tarmac to the gate where cars go down has a deep crumbling trench, 4cm deep, on the north side. Tarmac between lights 17 and 18 has ruts and potholes on the north side, tarmac between lights 18 and 19 both sides are 4cm deep. She advised getting the worse sections patched up. Cllr Bly agreed to investigate and co-ordinate with the Church. She advised the verges have been trimmed but the hedges are beginning to grow out. The hedge will be trimmed before PappFest by Andy Musson. This cannot be done before due to bird nesting season. The King's Coronation Tree looks to have perished. Cllr Sherwin agreed to water the tree in the hope it can be revived.	Cllr Bly to investigate Clerk to contact A Musson AS to water tree									

	Cllr Bennett advised the Salt Bin at the entrance has half a bag of salt and a shovel. She thought the Salt Bin near the Church had been removed; however it has been moved back and is covered by nettles. The PC suggested contacting a local resident who is keen to help the PC, to trim the area. Cllr Bennett to pursue.	Cllr Bennett to pursue
130/26	REPRESENTATIVE REPORTS Village Hall: Cllr Bennett commented the last meeting was quiet. They are redoing the floor and having new curtains for the stage. Moor Pond Woods: No updates – meeting next week.	
131/26	COUNCILLOR REPORTS <u>a) Heras Fencing on land off Papplewick Lane</u> Cllr Bly commented the Heras Fencing on the land just off Papplewick Lane is preventing deer from crossing into Moor Pond Woods. He has seen them up at the fence not being able to get through. The Clerk agreed to contact Severn Trent Water. <u>b) Broken Container lock</u> The PC were made aware that the lock had been broken at the container. A parishioner provided a lock to try. Cllr Bly to pursue. If the lock doesn't fit, Cllr Bly to purchase a new lock. All agree.	Clerk to contact STW Cllr Bly to pursue
132/26	DATE AND TIME OF NEXT MEETING The next Full Council Meeting is Wednesday 9 th September, 7:15pm at the Village Hall, Linby Lane, Papplewick. ALL WELCOME.	

Meeting ended: 21:15

Signed: _____ **Chairman** _____

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